HARPOLE PARISH COUNCIL

Chairman – Mr F Smethers **Clerk** – Sally Willis

http://www.harpole-pc.gov.uk E-mail: clerk@harpole-pc.gov.uk

Members of the committee (Cllrs Bess, Gibbins, Haynes, Nnadozie, Philips, Smethers, Taylor) are summoned to attend a meeting of the Planning, Highways and Infrastructure Committee to be held at the Methodist Chapel, School Lane, Harpole on **Monday 30th November** at 7.00pm for the purpose of transacting the following business.

Signed:
S Willis
Clerk & Proper Officer to Harpole Parish Council Date: 24th November 2026

Members of the press and public are welcome to attend.

AGENDA

216/26 APOLOGIES FOR ABSENCE
To receive apologies and approve reasons for absence.

217/26 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.
Councillors are invited to make any declarations in relation to items on the agenda.

218/26 PUBLIC PARTICIPATION
Members of the public are invited to address the Committee.

219/26 MINUTES
To receive and approve the minutes of Planning, Highways and Infrastructure Committee Meeting held on 26th October 2026.

220/26 FLOOD WARDEN REPORT
a) To receive update from Flood Wardens
b) To consider and approve purchase of sand bags for Old School Hall
c) To consider and approve purchase of extra flood bin boxes

221/26 PLANNING
To consider and approve response to planning applications:
a) 2026/4515/HH - Single storey rear extension – 14 Manor Close
b) 2026/4122/HH - Two storey front extension and associated alterations – 24 Upper High Street

222/26 HIGHWAYS & FOOTPATHS
a) To consider and approve response to Freight consultation
b) To consider and approve moving of one speed monitor to Sandy Lane
c) To consider and approve if council are supportive of request to install horse rider warning signs and to make application to highways
d) To consider if the council may want to tarmac footpath Carrs Way to High Street

e) To receive an update on outstanding issues

223/26 ALLOTMENTS

a) To consider and approve allotment rent rates for 2028
b) To consider and approve new plots
c) To consider and approve Allotment Rules for keeping poultry
d) To consider and approve part or fully funding raised beds for Harpole Primary School for 2027
e) To consider and approve skip for removal of waste from the allotments
f) To consider and approve limiting number of plots per tenant
g) To consider and approve process for allocation from waiting list
h) To receive updates for information only

224/26 STREET FURNITURE

a) To consider and approve solar lighting for use in bus stops
b) To consider and approve if the council would like to approach an artist to paint South View bus stop
c) To consider and approve replacement of dog bins
d) To receive updates on outstanding items

225/26 CHURCH

a) Update on burial ground

226/26 FINANCE

To consider and recommend any projects that may need funding in the precept for 2027-28

227/26 ITEMS FOR NEXT AGENDA

DATE OF NEXT MEETING

The next meeting is scheduled for Monday 25th January 2027

Chairman – Mr F Smethers

Clerk – Mrs S Willis

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E-mail: clerk@harpole-pc.gov.uk

Minutes of the Planning, Highways and Infrastructure Committee meeting held on 26th October 2026, in the Methodist Chapel, School Lane at 7.00pm.

Present – Cllrs F Smethers (chair), J Gibbins, C Nnadozie, S Phillips, G Taylor
Also present – Clerk

Meeting Start: 7.05pm

179/26 APOLOGIES FOR ABSENCE.
No apologies received. Cllrs Bess and Haynes not present.

180/26 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.
Cllrs Gibbins advised they have an allotment plot

181/26 PUBLIC PARTICIPATION
No members of public present

182/26 MINUTES
Cllr Gibbins asked that item 149/26b be amended to say "most agreed" rather than "all agreed" With this small amendments councillors **APPROVED** the minutes of Planning, Highways & Infrastructure Committee Meeting held on 28th September 2026.

183/26 PLANNING
a) It was **Approved** there were **no objections** to planning application 2026/3992/FULL - Construction of a 4-bedroom dwellinghouse in place of a consented Class Q dwellinghouse and associated works including landscape and biodiversity enhancement - Agricultural Buildings Upper High Street
b) planning application 2026/3915/TCA - Works to Conifer Trees and to fell Holly tree within a conservation area - 7 High Street was **Noted**

184/26 HIGHWAYS AND FOOTPATHS

a) Clerk had received complaint about weeds growing near High Street Bus Stop. Highways had been contacted and they usually spray twice a year but have only sprayed in spring this year. Maintenance person has cleared. It was **Approved** that the maintenance person should add this to the list of regular items to look out for. Clerk to ask about sweeper lorry schedule.
b) Complainant of bench relocation was not happy with the response and has been sent information on how to make a formal complaint. She had been invited to a meeting to discuss but declined. It was **Approved** that there is no further action to take at this time.

c) Footpath between Garners Way and playing field had been missed off the plan for the grounds contractor. They have now cut and suggested a clearance for £120 to make it easier to cut in future. It was noted that some growth is coming from neighbours land. It was **approved** that the contractor should clear but the neighbour be made aware and advised that they should keep growth back in future to aid access.

d) Resident has cut back hedge obscuring 30mph sign on Sandy Lane.
Works have started on Sandy Lane with access to properties and South bound traffic.
A branch from a tree had come down with the wind and was in the road on Sandy Lane. This is in the ditch. Clerk to request this is cleared.

185/26 ALLOTMENTS

a) Anglian water have been out today to fix leak. Cllr Gibbins to check water is running on site.
More plots have been let this week. More may come available when invoices are sent out for next year but we do not have many plots left. Process for making more plots to be on next agenda.
It was noted that there are several tenants with chickens. Tenancy agreement should be updated to remind tenants the need to register poultry to APHA.

186/26 STREET FURNITURE

a) last 3 benches have been delivered.
Clerk to request check of salt bins.
Request to pick up after dogs is in next newsletter.
Painting of South View bus stop to be on next agenda.

187/26 FLOOD WARDEN REPORT

Two flood wardens have resigned but 2 more have had training. Flood team from WNC and clerk will meet with them mid November to walk area and show what needs to be done. This report to be higher on agenda in future.

188/26 CHURCH

No further updates. ONH report to be discussed at CIL working group meeting tomorrow.

189/26 ITEMS FOR NEXT AGENDA

Some items mentioned above. Also moving of speed camera and budget for 2027-28.

Meeting closed 8.30pm

DATE OF NEXT MEETING. The next meeting is scheduled for Monday 30th November 2026 at 7pm

Signed:

Old School Hall – Self Inflate Sand Bags

The council is asked to consider purchasing a dedicated supply of self-inflating sandbags for the Old School Hall / Preschool.

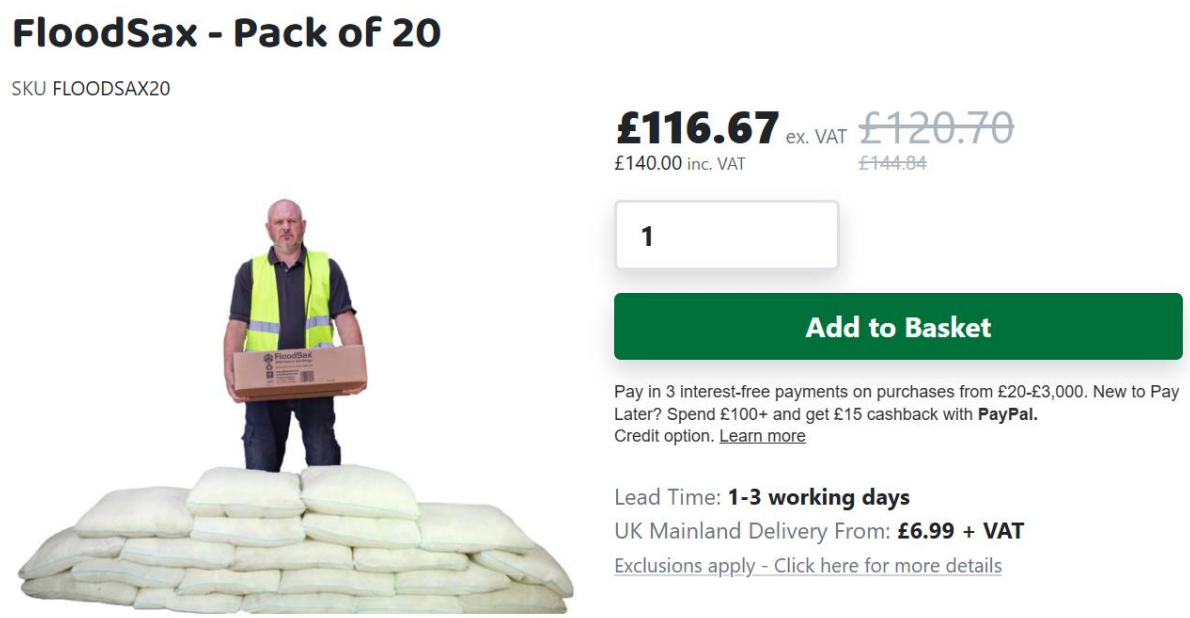
Following the 2024 flooding the old school hall took in a large amount of water.

Prior to this the old school hall has flooded 2 other times in the last 10 years.

There is a flood bin outside the Old School Hall. However, protecting the hall's single and double doors would use all the sandbags in the bin. By not purchasing the Old school hall their own bins, there potentially wouldn't be any sand bags left to protect residents houses on School Lane.

I propose that the council purchases two packs of 20 self-inflating sandbags. These would be stored on site for use at the Old School Hall only.

https://www.bin-shop.co.uk/floodsax-pack-of-20?gad_source=1&gad_campaignid=17347419977&gbraid=0AAAAACxMASnKJFr7AnZAVCtiETOivCiYE&gclid=Cj0KCQiAtvXXBhC2ARIsAJc8SUTwD5BEdWzxbJ0oeQH8StDA1PBdPSQjQnLIXr3G03Q0AFmdGB_dmjUaAkMyEALw_wcB



£116.67 plus VAT x 2 = £233.34 + VAT



FloodSax Case of 20 x 22 Litre Capacity Flood Sack 'Sand' Bags

Floodsax. The modern day sandbag. Use for flood prevention or soaking up flood water.

FloodSax

Part Number: 001000

More Info ›

Qty 1-4	Qty 5-23	Qty 24+
£142.20 (inc VAT) £118.50 (ex VAT)	£138.65 (inc VAT) £115.54 (ex VAT)	£135.09 (inc VAT) £112.58 (ex VAT)

£118.50 plus VAT x 2 = £237 + VAT

Flood Bins

Purpose: To consider installing three additional flood bins in areas of Harpole Parish previously affected by flooding.

I would like to also request we ask Paul to pre-sand the sand bags.

In a flood / emergency we want parishioners to be as safe as possible, not panicking in potential awful weather conditions fulling sand bags.

We currently have two sand bag bins within Harpole.

Once located on School Lane near the preschool, and one on Larkhall Way/ Garners Way.

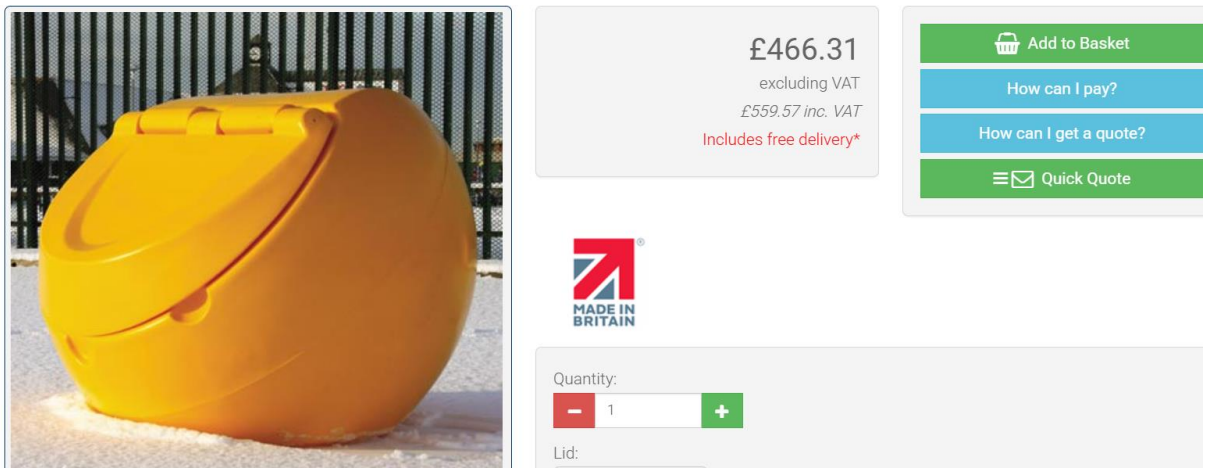
Below is the table provided from WNC of where flooded within the Parish.

Date	Details
24th November 2024	Ten properties flooded in Harpole from surface water, groundwater and ordinary watercourse flooding on School Lane, High Street, Glassthorpe Lane, Northampton Road and South View. A4500 flooded and was closed.
23rd September 2024	One property on School Lane flooded by surface water flooding from field run-off. Two properties on Glassthorpe Lane were flooded from culvert incapacity. A further property on Glassthorpe Lane flooded from groundwater flooding. A property on South View flooded from surface water flooding. A4500 flooded and was closed.
9th March 2016	One property on School Lane affected by surface water flooding. A Section 19 Flood Investigation report was published for this flood incident. A4500 flooded.
21st November 2012	One property on School Lane affected by surface water flooding. One property on The Motts flooded internally due to ordinary watercourse exceedance. One property on Glassthorpe Lane flooded internally due to field run-off and culvert incapacity. One property on Northampton Road flooded internally due to surface water runoff. One property on South View flooded internally due to drainage incapacity.
February 2014	Two properties on Larkhall Way flooded from field run-off.

From this we can see South View, Glassthorpe Lane, and Northampton Road are the most commonly affected areas.

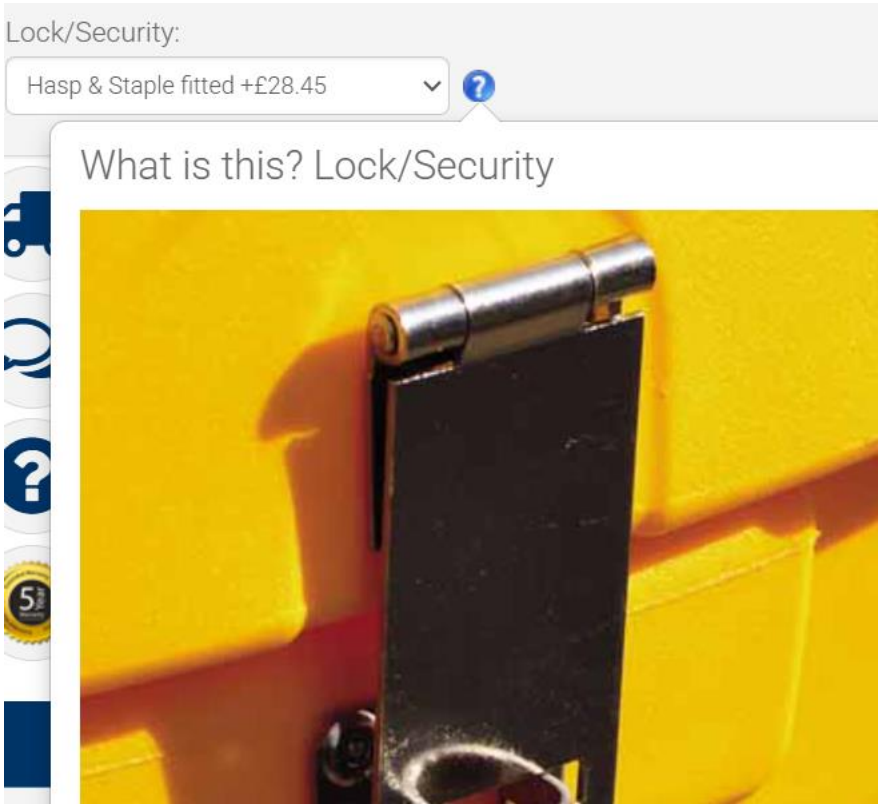
I am proposing we install a Sand Bag Bin in all 3 of these locations.

800 litres bin



£466.31 plus VAT

With a lock – Additional £28.45



400 litres bin



£271.31 plus VAT

£19.42 for a padlock bracket to be fitted.

Prefilled Sand Bags



Sand Bags Pre Filled Yellow (UV Protected) (50x10kg)

£161.46

Taxes included. Shipping calculated at checkout.

Quantity

− 1 +



Sand Bags Pre Filled Yellow (UV Protected) (60x10kg)

£173.16

Taxes included. Shipping calculated at checkout.

Quantity

− 1 +



Sand Bags Pre Filled Yellow (UV Protected) (70x10kg)

£184.24

Taxes included. Shipping calculated at checkout.

Quantity

− 1 +



Sand Bags Pre Filled Yellow (UV Protected) (80x10kg)

£194.69

Taxes included. Shipping calculated at checkout.

Quantity

− 1 +



Sand Bags Pre Filled Yellow (UV Protected) (90x10kg)

£205.92

Taxes included. Shipping calculated at checkout.

Quantity

− 1 +

Google reckons we'd need 50-60 bags per 400 litre bin. (£173.16)

100-120 bag for the 800 litre bin. (£345.70)



Red Sand - Heavy Duty Flood Defence 850KG Bulk Bag

£140.00

Taxes included. Shipping calculated at checkout.

Quantity

− 1 +

Which Sand Bags do I need?



Ballast - Heavy Duty Flood Defence 850KG Bulk Bag

£145.00

Taxes included. Shipping calculated at checkout.

Quantity

− 1 +

Which Sand Bags do I need?

These would make 85 x 10kg sand bags.

2 x bulk bag would be needed - £290



50 x Empty Sand Bags UV Yellow

£74.10

Taxes included. Shipping calculated at checkout.

Quantity

− 1 +

Which Sand Bags do I need?

3 x packs of sand bags - £74.10

Prefilled bags – 180 bags total - £411.84

Sand plus empty sand bags for 3 x 400 litre bins (170 bags worth of Sand but only 150 empty sand bags) - £364.10, wed have to purchase another 50 bags of empty sand bags taking this total to £438.20.

1. Summary of the West Northamptonshire Freight Action Plan

The plan is a five-year programme containing 26 proposed actions. Its overall aim is to balance the economic importance of freight and logistics with the need to reduce the impact on residents, communities and the environment. The Council recognises that inappropriate HGV routing, congestion, road safety, noise and pollution are significant issues.

The five main priorities

Priority	What the Council proposes
1. Freight routing	Assess suitable HGV routes, review signage and improve freight route information.
2. Weight restrictions	Review existing restrictions and investigate ways of enforcing them.
3. HGV facilities	Identify locations for additional HGV parking and freight facilities.
4. Industry and technology	Work with freight operators, encourage rail freight and support cleaner vehicles.
5. Data and monitoring	Improve traffic information, vehicle monitoring and evidence to inform future decisions.

The parts of the plan most relevant to Harpole

There are several particularly important proposals.

A. Review of existing weight restrictions

The Council proposes:

- A district-wide review of existing weight restrictions to establish where they are working and where they are not.
- Working with local communities through their parish councils to understand specific problems.
- A pilot study to investigate how weight restrictions can be enforced, including working with industry partners.

B. Review of inappropriate freight routes

The Council intends to undertake a district-wide freight route assessment to identify roads susceptible to inappropriate HGV movements.

This will lead to a freight connectivity map identifying preferred routes between major freight destinations and the strategic road network.

C. Better monitoring

The Council proposes longer-term monitoring of freight movements on local roads, using the information to inform decisions about appropriate routing.

D. Working with developers

The plan recognises the importance of freight considerations in new developments and the need to ensure that infrastructure and freight arrangements are properly planned.

E. Better routing during road closures

The Council also proposes working with National Highways to prevent satellite navigation systems automatically directing HGVs onto unsuitable local roads when major routes are closed.

Proposed response from Harpole Parish Council

Harpole Parish Council welcomes the opportunity to comment on the West Northamptonshire Council Draft Freight Action Plan.

The Parish Council supports the Council's ambition to create a freight network that operates safely, efficiently and sustainably, whilst minimising the impact of freight movements on local communities.

However, the Parish Council has significant concerns about the movement of Heavy Goods Vehicles (HGVs) through Harpole and believes that the specific circumstances affecting the village need greater recognition within the Action Plan.

Harpole is a village community where residents are increasingly concerned about the volume of large vehicles travelling through the village, the impact on road safety, the suitability of village roads for heavy vehicles, and the associated noise, pollution and damage to the local highway environment.

Of particular concern is the fact that Harpole already has a 7.5-tonne weight restriction. Despite this, residents continue to experience HGV movements through the village.

The Parish Council considers that the effectiveness and enforcement of existing restrictions must be a priority, rather than simply introducing further restrictions elsewhere.

Construction-related HGV traffic

A particular concern for Harpole is that the majority of heavy vehicle movements appear to be associated with construction activity on development sites on the outskirts of the parish.

The Parish Council believes this requires a different approach from the management of general commercial freight traffic.

Construction-related HGV movements are generated by identifiable development sites and should therefore be capable of being managed through appropriate planning controls, construction traffic management plans and direct engagement with developers and contractors.

The Parish Council is concerned that Harpole is experiencing the consequences of construction activity without sufficient measures being taken to ensure that construction vehicles use appropriate access routes.

The Parish Council would like West Northamptonshire Council to recognise construction traffic as a specific issue within the Freight Action Plan and ensure that developers and contractors are held accountable for the routes used by their vehicles.

Enforcement of the existing 7.5-tonne restriction

The Parish Council strongly supports the proposed review of existing weight restrictions and the pilot study to investigate enforcement arrangements.

However, Harpole would particularly like to understand how these proposals will translate into practical action.

The Parish Council requests:

- That Harpole is included in the Council's review of existing weight restrictions.
- That the Council investigates why HGVs continue to travel through the village despite the existing 7.5-tonne restriction.
- That practical enforcement measures are considered, including appropriate signage, camera-based enforcement where legally and operationally feasible, and targeted enforcement activity.
- That the Council engages with the Parish Council to establish the scale and nature of the problem.
- That consideration is given to working directly with construction companies and haulage operators to ensure their drivers are aware of, and comply with, the restriction.

The Parish Council would welcome clarification on how the proposed enforcement pilot will operate, which locations will be considered and how communities can put forward areas for inclusion.

Construction Traffic Management Plans

The Parish Council believes that stronger measures are needed to manage construction traffic associated with developments around Harpole.

We would ask the Council to ensure that Construction Traffic Management Plans are required, where appropriate, for developments generating significant HGV movements.

These plans should include:

- Clearly identified and approved HGV access and departure routes.
- Measures to prevent construction vehicles using Harpole village roads where more appropriate routes are available.
- Clear instructions to contractors, suppliers and delivery drivers.
- Appropriate delivery times and restrictions on operating hours.
- A mechanism for residents and the Parish Council to report breaches.
- Monitoring and enforcement arrangements where agreed routes are not followed.

The Parish Council would also like the Council to consider whether existing development permissions and construction traffic arrangements around Harpole are being properly adhered to.

There should be a clear process for investigating complaints and taking appropriate action where construction vehicles are using unsuitable routes.

Freight routing and monitoring

The Parish Council supports the proposed district-wide freight route assessment and the development of a freight connectivity map.

However, it is important that this exercise takes account of the impact of HGVs on smaller villages and residential roads, rather than concentrating solely on the strategic road network.

Harpole would like to be specifically included in this assessment.

The Parish Council requests that:

- HGV movements through Harpole are monitored to establish the volume and type of vehicles using the village.
- Monitoring distinguishes, as far as practicable, between general freight traffic and construction-related movements.
- The Council investigates the origins and destinations of inappropriate HGV movements.

- Appropriate routes are identified and communicated to freight operators, developers and haulage companies.
- The impact of road closures and diversion routes on Harpole is properly considered.

The Parish Council believes that decisions about freight routing should be based on reliable local evidence and should take account of the safety and quality of life of residents.

Road safety and the impact on residents

The movement of large vehicles through villages creates particular concerns for pedestrians, cyclists, children, older residents and other vulnerable road users.

The Parish Council is concerned about the cumulative impact of HGV movements on Harpole's residential environment, including road safety, noise, air quality, vibration and the condition of local roads.

The Council's Freight Action Plan recognises the need to reduce the negative impacts of freight on local communities. Harpole believes that this objective must be translated into measurable improvements at village level.

HGV Parking Facilities

Harpole supports proper HGV parking provision, but current capacity and management arrangements are causing impacts in and around the village.

The Parish Council requests that a study be undertaken of HGV parking behaviour along the A4500 corridor, including overnight parking in lay-bys and the frequency and extent of vehicle queuing associated with the Red Lion Truck Stop, to determine whether additional capacity or management measures are required.

Specific requests to West Northamptonshire Council

Harpole Parish Council would welcome a commitment from West Northamptonshire Council to the following actions:

1. Include Harpole in the review of existing weight restrictions and the assessment of inappropriate freight routes.
2. Investigate the effectiveness and enforcement of the existing 7.5-tonne restriction through the village.
3. Consider Harpole for inclusion in the proposed weight restriction enforcement pilot.
4. Undertake traffic monitoring to establish the volume, frequency and nature of HGV movements through the village.
5. Investigate construction-related HGV movements associated with developments on the outskirts of Harpole.

6. Work with developers and contractors to ensure that appropriate construction traffic management arrangements are in place and adhered to.
7. Identify and promote suitable alternative HGV routes that avoid unnecessary movements through Harpole.
8. Establish a clear mechanism for the Parish Council and residents to report inappropriate HGV movements and receive feedback on action taken.
9. Provide an opportunity for Harpole Parish Council to meet with the Council's Highways and Transport Planning Team to discuss the village's concerns and agree practical next steps.

Dear Clerk and Members of Harpole Parish Council,

I am writing formally to request that the Parish Council consider installing appropriate horse-rider warning signs and “slow down” signs along local public roads and lanes used regularly by horse riders within the Harpole parish boundary.

Many local riders, including young and less-experienced people, use these routes for leisure and routine exercise. There have been several near-miss incidents where passing traffic has travelled too fast, creating risk of injury to riders, horses and road users. At present there are few visible reminders to drivers that horses may be present. Suitable warning and slow-down signs would help encourage drivers to reduce speed, look ahead and take extra care, improving safety for everyone.

I would be grateful if the Council could review these locations, discuss the request at a forthcoming meeting, and advise whether it can progress arrangements for these signs, or advise on the formal process to make this application to the relevant highway authority.

Please let me know if further information, location details or resident support would assist your consideration.

Current Position

To note that 23 new tenants have taken on allotment plots since 1 January 2026 and 24th November 2026, and all 16 raised beds are currently let.



(Current Allotment Site Map)

To consider short- and long-term options to increase allotment provision in response to demand and further housing development.

Proposal One: Additional Plots within the Existing Site



(Proposal One Site Map with proposed ten plots marked out on it)

To note that a plot has been created in front of the raised beds for the tenant previously on the waiting list. There are currently 2 half plots available and two existing tenants have advised that they will relinquish their plots at the end of the year, making an extra 2 ten pole from 2027.

To consider bringing redundant or unused areas of the existing site into allotment use to provide up to ten additional plots, with the aim of making them available from January 2027 if required.

Proposal Two: Potential Expansion into the Horse Field



(Proposal Two Site Map with proposed ten plots, plus 20 plots marked out on it)

To consider giving the tenant of the horse field 12 months' notice to return the area of land to the right of the tenant's entrance into horse field, for allotment use. The proposal identifies a requirement for 12 months' notice and the potential to provide approximately 20 additional plots, with an availability date of January 2028.

To consider reviewing demand and the waiting list at the end of 2027. If there is a waiting list for some or all of the proposed additional plots, the Council would then consider whether to give a further 12 months' notice to recover the remainder of the land currently used as a horse field.



The horse field needs 12 months notice on retracting land from them. Therefore I propose we give the tenant 12 months notice on taking back the land to the right of her entrance. This will give us potentially 20 additional plots ready for January 2028.

If at the end of 2027 we already have a waiting list for any/all of these plots, we can re-access then to given a 12 month notice on retracting the remainder of the land currently being used for as a horse field.

Harpole Parish Council – Allotment Rules for Keeping Poultry

1. Permission from Harpole Parish Council

Before keeping poultry on your allotment you must email jessica.dunk@harpole-pc.gov.uk or Clerk@harpole-pc.gov.uk, giving your name, plot number, telephone number, the proposed size of the coop and the number of hens you wish to keep.

An application email template is provided in Appendix A at the end of this document.

Keeping poultry requires an ongoing commitment to animal welfare and biosecurity. Please read these rules and the linked government guidance before applying for permission.

The following summary has been adapted from West Northamptonshire Council's Allotment Rules and Regulations, Section 26, "Permitted Livestock and Pets", for use at Harpole Parish Council's allotments.

Permitted livestock and housing

Livestock housing and runs must comply with the relevant national DEFRA requirements outlined below. If a plot holder gives up their allotment tenancy, all livestock housing and runs must be removed.

No more than 25% of your plot may be used for keeping livestock, allowing a 2ft boarder for access to neighbouring plots, and for access to check the outside of the coop for any holes etc. Please note that as per animal welfare act 2006, each hen should have at least 1m2 of outdoor space per bird.

Permitted livestock is restricted to hens, turkeys and rabbits. Cockerels are not allowed.

Areas used for permitted livestock count as cultivated land, provided they are properly maintained and are not allowed to become overgrown or go to seed.

Written permission must be obtained before bringing livestock onto the allotments or erecting any housing, run or fencing. All proposed structures and fencing must be approved by Harpole Parish Council.

Permission to keep livestock may be withdrawn if relevant local or national welfare requirements are not met, or if the rest of the plot is not adequately cultivated.

2. DEFRA registration requirements

From October 2024, keepers of fewer than 50 poultry or other captive birds must register. Registration supports efforts to prevent and manage outbreaks of avian influenza (bird flu).

Read the government guidance below for details of how to register:

https://www.gov.uk/guidance/register-as-a-keeper-of-less-than-50-poultry-or-other-captive-birds

The registration form is also available here:
https://assets.publishing.service.gov.uk/media/66fc1a403b919067bb482a54/IRA82_Kept_bird_registration_form-_less_than_50_poultry_or_other_captive_birds.pdf

Completing your registration

- Complete the relevant sections of the form, following the instructions for keepers of poultry or other captive birds, including game birds and pet birds.
- Keep a copy of your completed registration. Seek advice from your vet if you need help with bird health or welfare requirements.

3. Government biosecurity requirements

All poultry keepers are responsible for taking appropriate precautions to protect their birds and reduce the spread of avian influenza (bird flu).

Bird flu outbreaks highlight the importance of maintaining effective biosecurity measures at all times.

Preventing bird flu and limiting its spread

Read the government guidance below for the rules and practical steps to follow:

https://www.gov.uk/guidance/bird-flu-avian-influenza-how-to-prevent-it-and-stop-it-spreading

Use the government's Avian Influenza Prevention Zone (AIPZ) checklist to check the biosecurity standards for your birds, housing and runs. Follow the requirements that apply to your location and circumstances.

https://www.gov.uk/government/publications/avian-influenza-prevention-zone-aipz-checklist-for-poultry-and-captive-bird-keepers

Keep a copy of your completed biosecurity checklist. The Animal and Plant Health Agency (APHA) or your local authority may ask to see it during an inspection. If you have questions about keeping poultry at the allotments, please contact a member of the committee.

4. Poultry welfare and day-to-day care

The following practical measures support good welfare and biosecurity:

- Keep free-ranging birds within fenced areas to minimise contact with wild birds, neighbouring poultry and other captive birds.
- Ensure that poultry housing has adequate ventilation.
- Provide sufficient food and fresh, clean water. Clean drinkers frequently and do not use standing water that may have been contaminated by wild birds.
- Use good-quality litter that crumbles easily. A damp-proof membrane on an earth floor can help to keep litter dry.
- Provide suitable enrichment to prevent boredom, such as straw or shavings bales, low barriers, scattered whole grain, dust-bathing boxes, pecking blocks, cabbages, rope or footballs.

- Check your birds more than once a day to make sure they are healthy and have enough food, water and dry bedding.
- Inspect outdoor areas and remove wild bird contamination, including droppings, feathers and carcases.
- Fence off or cover areas of standing water and ponds with netting.
- Store feed in secure, rodent-proof containers.
- Provide feed and water under cover so that wild birds cannot access them.
- Discourage wild birds from visiting the premises by using bird scarers, foil or streamers.
- Any proposal to keep ducks or geese must be referred to Harpole Parish Council for specific permission, as they are not included in the permitted livestock list above. If permission is granted, keep them separate from other poultry.
- Store bedding under cover to reduce the risk of contamination.
- Clean and disinfect footwear before and after tending to your birds.
- Clean and disinfect hard surfaces regularly.
- Clean and disinfect equipment and vehicles to avoid spreading disease between premises.
- Minimise movements of people, vehicles and equipment to and from bird areas, and keep records of these movements.
- Keep records of poultry, captive bird and egg movements.
- Maintain poultry buildings to prevent water getting in.
- Ensure that pest control measures are effective.

Failure to comply with applicable biosecurity requirements may constitute an offence. Non-compliance with these allotment rules may also result in withdrawal of permission to keep poultry or termination of the allotment tenancy.

5. After Approval

Register your poultry: Once written permission has been granted, notify Harpole Parish Council of the date poultry are first kept on your plot. You must register with the Animal and Plant Health Agency (APHA) within one month of first keeping poultry at the allotment, in accordance with the government guidance linked in Section 2.

Provide proof within 60 days: Harpole Parish Council requires proof of registration within 60 days of the date poultry are first kept on your plot. This allows approximately a further month after the registration deadline to send evidence to the Council. The 60-day deadline is for providing evidence to the Council only; it does not extend the requirement to register with APHA within one month.

Send your evidence: Email a copy of your APHA registration confirmation, or other evidence confirming completed registration for the allotment location, to jessica.dunk@harpole-pc.gov.uk or Clerk@harpole-pc.gov.uk. Include your name, plot number and the date poultry were first kept on the plot. Keep a copy for your own records.

Report any delay: If you are unable to provide proof within 60 days, contact Harpole Parish Council before the deadline to explain the reason and provide any available evidence that you have submitted your registration. Failure to provide proof may result in a review of your permission to keep poultry, in line with these allotment rules.

Appendix A – Poultry-permission application email template

To: jessica.dunk@harpole-pc.gov.uk or Clerk@harpole-pc.gov.uk
Subject: Application for permission to keep poultry

Dear Harpole Parish Council,

I would like to apply for permission to keep hens on my allotment. My details and proposal are set out below:

Name:

Plot number:

Telephone number:

Proposed coop size:

Number of hens:

Rough drawing of coop:

Kind Regards,

XXX

Allotment Skip

To consider hiring an 8-yard skip for the disposal of waste from the allotments and agree the associated costs and arrangements.

Following the allotment association sorting through the waste pile. Any wood / greenery has been burnt, parish council have paid for the tyres to be removed, now a skip is needed to clear the last bits of waste.

Liz from the Allotment Association has requested a 8 yard skip.

See below quotes –

Abel Skip Hire, £312.50 + VAT

Raybell Skip Hire, £290.00 + VAT

Mick George Skip Hire – £236 +VAT

Dog Waste Bin Damaged



Location: School Lane, and Park Lane

Issue: School Lanes bin lid doesn't shut/ if it's shut you cannot open It easily.

Park Lane the bin is mouldy/rusty and bottom is starting to fall through.



Action Required: Full replacement of both the bins.

Dog waste bins previous purchased from Glasdon.

https://uk.glasdon.com/fido-25-tm-dog-waste-bin?_gl=1*u5zgct*_up*MQ..*_gs*MQ..&gclid=CjwKCAjw5ZXQBhBdEiwAI5XVWS3B49POUtXKhjVdTBK6xNsDEWOeGTVeBYHHr1cCe3VyUvxhhI2SnhoCTVgQAvD_BwE&gbraid=0AAAADNP1nMBGOPwolracSPYSSorBvt_t

Details:



Red

Plastic Liner

Below ground concrete fixing post

Banding kit not required

Per Bin price - **£176.17 plus VAT**

Total - **£352.34 plus VAT**