

HARPOLE PARISH COUNCIL



Chairman – Mr F Smethers

Clerk – Mrs S Willis

<http://www.harpole-pc.gov.uk>

E-mail: clerk@harpole-pc.gov.uk

All members of the Council are summoned to attend the Meeting of Harpole Parish Council at Harpole Methodist Chapel, School Lane, Harpole on **Monday 12th October 2026 at 7pm** for the purpose of transacting the following business.

Members of the press and public are welcome to attend.

Signed:

Sally Willis

Clerk & Proper Officer to Harpole Parish Council

Date: 6th October 2026

AGENDA

154/26 APOLOGIES FOR ABSENCE

155/26 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare that interest and withdraw from the debate or the meeting as appropriate.

156/26 REPORTS FROM UNITARY COUNCILLORS

To welcome the Unitary Councillor(s) to the meeting and provide an opportunity for them to update members and residents on matters of interest.

157/26 PUBLIC PARTICIPATION

Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with contributions lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting.

158/26 COUNCIL MINUTES

To receive and approve the minutes of Council Meeting dated 14th September 2026

159/26 COMMITTEE MINUTES

To receive the minutes of the Planning, Highways and Infrastructure Committee held on 28th September 2026 and Strategy, Finance and Policy Committee held on 7th September 2026 and Community Facilities Committee held on 21st September

160/26 QUESTIONS FOR CHAIRMAN RELATING TO RECEIVED MINUTES

161/26 COMMITTEE RECOMENDATIONS

a) To consider and approve recommendation from Planning, Highways and Infrastructure Committee that the Parish council work towards making an application for 20mph zones in built up areas in the parish

HARPOLE PARISH COUNCIL

b) To consider and approve recommendation from Planning, Highways and Infrastructure Committee to move forward with a crossing and associated works on Larkhall Lane between the school and playing fields.

162/26 TECHNOLOGY

To consider if the council would like to consider live streaming or recording of meetings

163/26 NEWSLETTER

To consider and approve updates in future newsletters and who will contribute

164/26 FINANCE

- a) To receive and approve payments for October
- b) To receive and approve Budget figures to end of September

165/26 AUDIT

To Receive External Auditor Report and approve recommended actions

166/26 PLANNING

To receive update on enforcement on Norwood Farm SUE and to approve authority to seek independent advice if required

167/26 ITEMS FOR NEXT AGENDA

DATE OF NEXT MEETING.

Next meeting is scheduled for Monday 9th November 2026 at 7pm



Chairman – Mr F Smethers

Clerk – Mrs S Willis

www.harpole-pc.gov.uk

E-mail: clerk@harpole-pc.gov.uk

Minutes of the Annual Council meeting held on Monday 14th September 2026, in the Methodist Chapel at 7pm.

Present – Cllrs F Smethers (Chair), N Bess, J Gibbins, B Hancy, I Haynes, G Madle, D Starmer, G Taylor, C Wallace,

Also present – Clerk, Parish Administrator, WNC Cllr King (part), 1 Member of the Public

Meeting start: 7pm

123/26 APOLOGIES FOR ABSENCE.

Apologies received for Cllrs Gardner, Philips and Nnadozie

124/26 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

Cllr Gibbins as trustee of Old School House

125/26 REPORTS FROM UNITARY COUNCILLORS

Cllr King advised of current scheme being run by WNC – 30 ways in 30 days getting people ready for community emergencies.

She has asked for answers on traffic and roadworks that are affecting Harpole and Kislingbury and is awaiting an answer.

She was asked if she would help support the parish with regards to issues with the S106 on Norwood Farm development.

She was asked about footpath on Larkhall Lane, she will follow up.

Cllr Bignell had given apologies but sent written report. February 2027 as opening date for Nobottle Road seems realistic. Works are planned on Kislingbury roundabout to help improve drainage but has yet to commence. He is aware of the views of residents with regards to opening Road Hill.

Cllr King Leaves

There was a suggestion that portfolio holders are invited to future meetings to answer our questions.

126/26 PUBLIC PARTICIPATION

Member of the public was present to present proposal from Old School Hall in item 131/26. It was agreed to bring this item forward

131/26 OLD SCHOOL HALL

The old school hall is struggling for committee members to help run and fundraise. The main issue is a culvert that runs under the playground, and that this land is higher than the building, causing damp. Proper drainage needs installing which will cost approx. £20,000. She is looking to the Parish Council, Harpole Charities, Preschool and Old School hall to share the costs of this. After a discussion councillors are minded to work with Harpole Charities to pay this, if their constitution allows. At this point Cllr Smethers declared an interest as a trustee to the Charities. It was approved that the Parish Council pay half. Cllr Gibbins did not vote as a trustee of Old School hall

127/26 COUNCIL MINUTES

Minutes of Full Council Meeting of 13th July 2026 were approved and signed.

128/26 COMMITTEE MINUTES

Minutes of Planning, Highways and Infrastructure Committee of 27th July 2026, and Strategy, Finance and Policy Committee of 6th July 2026 were received.

129/26 QUESTIONS FOR CHAIRMAN RELATED TO RECEIVED MINUTES

It was asked why Strategy, Finance and Policy minutes from 7th September were not included. This is due to them not being ready at the time of agenda being posted.

Item 96/26 stated that the council would write a letter of support for the football club. Clerk had asked Football Club for more information on who to address the letter to, this had not been received so no letter had been sent.

130/26 COMMITTEES RECOMENDATIONS

- a) Chair, Vice chair and Clerk met with officers at WNC on 7th August regarding S106 breaches on Norwood Farm SUE. They do have statutory powers to enforce. Despite saying information was going to be sent to legal imminently this still hasn't happened. It was approved that the council continue to work with WNC and urge for a stronger approach.
- b) An offer has been received from Vistry, it was approved that the council would not respond and await action by WNC. There is enough evidence for an injunction and this should be the first option.

131/26 OLD SCHOOL HALL

See above

132/26 POLICIES

There was a discussion about current issues and if this needs to be covered in the risk assessment but these are already covered. There is mention of risks relating to the clerk. It was proposed that this is changed to read staff now clerk is not the only employee. With this small amendment the risk assessment was approved.

133/26 VISIONING REPORT

Visioning Report had been received and circulated. It was proposed that CIL working group take a look at the proposals and make a recommendation to council on next steps.

134/26 ALLOTMENTS

A tenant had requested permission to grow flowers for her floristry work. There was much debate as to whether this was allowed following advice from the National Allotment Society. It was approved that she would be allowed to grow flowers and any further similar requests would be considered on their own merit.

135/26 STAFFING

- a) Clerk had requested change in working hours on meeting days. This was approved.
- b) New national pay scale award figures were noted for the clerk and administrator.

136/26 ITEMS FOR NEXT AGENDA

Clerk to investigate if there is a current safe routes to school initiative.

Meeting closed 8.50pm
Next meeting Monday 12th October.

Signed

Date

DRAFT



Chairman – Mr F Smethers

Clerk – Mrs S Willis

www.harpole-pc.gov.uk

E-mail: clerk@harpole-pc.gov.uk

Minutes of the Planning, Highways and Infrastructure Committee meeting held on 28th September 2026, in the Methodist Chapel, School Lane at 7.00pm.

Present – Cllrs F Smethers (chair), N Bess, J Gibbins, I Haynes (part), C Nnadozie, S Phillips, G Taylor

Also present – Clerk, and 9 members of public

Meeting Start: 7pm

143/26 APOLOGIES FOR ABSENCE.

Late Apologies accepted for Cllr Haynes

144/26 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

Cllrs Gibbins and Phillips advised they have an allotment plot

145/26 PUBLIC PARTICIPATION

Member of public as tenant of allotments for horses. They have heard rumours that this will be taken back for plots. They have been in the village decades. They were asking if tenants who are not from the village would be asked to leave first. This is currently hearsay and will be considered once we have a waiting list.

Another member of the public asked if the bowls club car park could be opened to relieve parking on Larkhall Lane at weekends. This would be between the football club and the bowls club.

Flood warden was present and gave an update on a meeting with Highways regarding flooding on South View and the roundabout. A potential solution was offered. Clerk advised that the landowner had also been made aware since the meeting. There was a discussion about whose responsibility works are when no-one is aware of their responsibilities.

Resident from 55 Garners Way asked if permanent barriers could be installed to replace the temporary ones. Clerk advised she thought that highways said this was not possible due to the width of the path but will chase following photos sent in.

Resident from Upper High Street was asking if Road Hill can remain permanently closed. It will become a rat run once opened up again. This is not a decision that the parish council could make. Council have been requesting mitigation to prevent rat runs.

1 member of public leaves

Cllr Haynes joins the meeting

146/26 MINUTES

Councillors **APPROVED** the minutes of Planning, Highways & Infrastructure Committee Meeting held on 27th July 2026.

147/26 HIGHWAYS AND FOOTPATHS

- a) Council had been approached regarding regarding project 508. It was proposed that the clerk provide whatever information we can.
- b) It was proposed that the clerk should look into whether it is possible to reinstate the verge on Larkhall Lane where it has become an unofficial layby and attracts fly-tipping
- c) Currently Road Hill has been reopened to allow traffic to the new Davidsons site. There are plans to open Nobottle Road towards Bringtons in October and the rest in February. Comments suggest that this has already increased traffic in the village. The committee discussed whether it would want to request that there is no opening until it is all open, or if it is left to open as scheduled. There are some that benefit from quieter roads when it is closed, but there are villagers who used to use this to get to work or visit family and it is costing to go the long way around. Ultimately the decision is with Highways. There is a 7.5t weight limit in the village so there should not be any construction traffic. Residents are urged to take photographs or videos of any that attempt to come through the village and send to the clerk who will report.
- d) A road safety survey was delivered to every house in the parish asking 3 key questions. 120 responses were received. All but a couple were from the village, showing an approximate 16% engagement. There was a discussion about how representative this would be.
It was proposed that it is recommended to Full Council that the council investigate a 20mph limit in the built up areas of the parish. All in favour except Cllr Smethers who asked for his vote to be recorded.
It was proposed that there is a recommendation to Full Council that the crossing at the school is chased and built with CIL funding.
As part of the survey other safety measures were considered and it was proposed that these are considered at a later date.
- e) WNC have a Highways Service Feedback Survey for the council to consider and respond to. It was proposed that the clerk is delegated authority to respond on behalf of the council.
- f) At the last meeting a speed roundel not visible due to overgrown hedges was reported. The address of the homeowner was advised. Clerk will contact.

4 members of the public leave

148/26 ALLOTMENTS

- a) Shed size policy was tabled. The current lease says that should a tenant wish to erect a shed / greenhouse / poly tunnel they are to request permission. It was proposed that the lease is updated to say that sheds / greenhouse of 3m x 3m would be permissible without request from the council. Only 25% of a plot can be used for buildings without consent of the council.

Cllr Smethers leaves the meeting

Cllr Gibbins takes the chair

- b) A tenant had made a request to house ducks on his plot. It was proposed that before permission is granted, a plan for the number of ducks and how they will be kept is to



be sent to the council and approved. It was proposed that any approval would be on a trial basis.

- c) Letter had been sent to tenants who looked like they has still not improved their plots. Some plots have been handed back and others have been cleared.

Cllr Smethers returns to the meeting

- d) Quotes had been received for removal of tyres. It was proposed to accept the cheapest. Quotes to remove other rubbish will commence once these have been removed.
- e) Following a report of a leak, one was found next to the meter at the entrance to the allotments. To prevent further water loss the water has been turned off and Anglian Water advised. Clerk awaiting information on when an engineer will visit. Fires have been temporarily banned whilst there is no method of control.

149/26 STREET FURNITURE

- a) Most of the village sign looks OK. Clerk to investigate costings to renovate and reinstall.
- b) An email had been received following the slight relocation of the bench on Carrs Way. The main reason for moving was to ensure it was not directly looking into a property (as it was before) and away from a low hanging branch on the tree. All agreed the current location was OK and response to be sent.
- c) 3 benches have been replaced and we are awaiting delivery of the other 3.

150/26 OFFICE

Options were put forward for an outside storage box to house the gazebo and other items when not in use. It was proposed that there was a budget of £500 to purchase a metal lock box, padlocks and items needed to make a secure base.

151/26 CHURCH

Chair and clerk met with new reverend of the church. Current situation is they are looking to expand the ashes internment area. There are some burial plots but these are running out. Due to the sheep remains the church would not consecrate the land suggested behind the current burial land. However, there is no reason the council could not take it on as an consecrated burial land if deemed suitable otherwise.

152/26 CONTRACTORS

R&G Groundworks are about to start their last year of the 3 year contract. Some items of note were discussed to pass on as feedback for the final year.

153/26 ITEMS FOR NEXT AGENDA

No items for the next agenda.

Meeting closed 9pm

DATE OF NEXT MEETING. The next meeting is scheduled for Monday 26th October 2026 at 7pm

Signed:

DRAFT



Chairman – Mr F Smethers

Clerk – Mrs S Willis

www.harpole-pc.gov.uk

E-mail: clerk@harpole-pc.gov.uk

Minutes of the Strategy, Finance and Policy Committee meeting held on 7th September, in the Methodist Chapel, School Lane at 7.00pm.

Present – Cllrs S Roberts (Chair), K Gardner, B Hancy, F Smethers, G Madle, C Wallace

Also Present – Clerk, Cllr Bess, Administrator, Harlestone Manor Clerk and 3 Members of the public

Meeting Start: 7pm

110/26 APOLOGIES FOR ABSENCE.

Apologies approved for Cllr Starmer.

111/26 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

Cllr Gardner for item 118/26 c and Cllr Hancy for item 118/26 e as members of the associations applying for grants.

Cllrs Smethers and Roberts re 115/26 b as trustees to Harpole Charities

112/26 PUBLIC PARTICIPATION

Three members of the public were present. No members of the public decided to speak.

113/26 MINUTES

Councillors **APPROVED** the minutes of the Strategy, Finance and Policy Committee of 6th July 2026.

114/26 PLANNING

a) There were no objections to 2026/2706/HH– 7 Sandy Lane

b) Whilst the parish council did not have any objections to the application 2026/3203/HH – 27 Upper High Street, they understood the concerns of the conservation officer. It was resolved that the council made comments to say they had no objection if amendments were made to remedy the conservation officers concerns as the proposals were providing off road parking.

c) Application 2026/2994/RM relates to reserved matters for the next phase of Norwood Farm. Members of the council are concerned that a developer with outstanding s106 obligations should not be granted permission for more development on the same site. Clerk to work with Cllr Wallace for a response.

115/26 NORTHAMPTON WEST SUSTAINABLE URBAN EXTENSION

a) Davidsons have given information to say that Road Hill will be temporarily open for Scarecrow weekend and will then close again. A couple of weeks later they will open from village to the development only for access to the show home. In October they can open it for access towards Nobottle only, with access to Duston opening in February. There is a lot of concern that this will encourage a rat run. It was resolved that the clerk contact Davidsons and WNC regarding these concerns to see if this can remain closed until the whole road is open.

b) Land owners on Nobottle Road are concerned that Davidsons are building their footpath on their land and have not been compensated for it. Whilst this is a civil dispute between land owner and developer the council would support the parishioners.

c) Bloors are hoping to meet with WNC regarding Open Space sign off in October, Council will be updated when a date has been arranged. A meeting is also being scheduled for the end of September.

The PCSO has been asked to visit the park on Harlestone Park as there were concerns from residents regarding youths on the park after dark. This seems to have reduced since the schools started back. Clerk to chase if the primary school here is still being built.

116/26 NORWOOD FARM SUSTAINABLE EXTENSION

- a) There are many breaches to the S106 and a legal pack has been compiled to start enforcement proceedings against the relevant parties. It was proposed that it is recommended to full council that the council work with WNC and other parties to pursue legal action and potentially an injunction to stop work on site.
- b) There was a suggestion that the council may wish to look into putting a 7.5t limit on Underborough Way and Sandy Lane. This could not happen until adopted but clerk to investigate costs.
- c) Whilst we wait for the country park and the pedestrian access to the village it was proposed that the council contact the landowners of the fields either side of Larkhall Lane to see if we can do some temporary work to make pedestrian access safer.
- d) The clerk and 3 councillors are meeting with the adoptions officer at Vistry on Western Gate to determine works still needed to bring the Open Space up to spec. It had been noted that there are no 30mph signs going into Western Gate. Highways have confirmed that there should be and will chase the developer.

117/26 SPORTS PROVISION

- a) There has been no change on the new pavilion. This is part of the legal pack discussed above. The recommendation to council will be to wait for WNC enforcement.
 - b) Vistry have suggested that the sports pitches will be laid this autumn. Clerk to chase. Clerk advised that the application for access has been withdrawn so access to do this will not be through Larkhall Lane.
- There are no further updates on transfer of the playing fields.

118/26 FINANCE

- a) Payments for August and September

Supplier	Description	Amount
Staff Costs	staff costs	10,900.30
SLCC	Training	168.00
Northants CALC	Training	42.00
Scribe	IT	118.80
Unity Trust Bank	Fees	11.20
Methodist Chapel	Room Hire	360
Gardeners Dream	Allotment Maintenance	85.00
R&G Groundworks	Grass cutting	1,249.20
ID Mobile	Phone	6.00
Gigaclear	Broadband	36.00
National Allotment Society	Subscriptions	84.00
Information Commissioner	Subscriptions	47.00
ID Mobile	Phone	6.00
British Gas	Office Electric	61.02

Valda Energy	Street Light Electric	191.71
Amazon	Allotment Maintenance	35.25
Land Registry	Professional Services	14.00
Abel Skip Hire	Allotment Maintenance	96.00
NALC	Training	42.00
SLCC	Training	140.40
Scribe	IT	118.80
Unity trust Bank	Fees	10.45
Salix	Loan	3,505.20
Ben Security	Allotment Lock	353.70
Shield Maintenance	Bin emptying	252.20
R&G Maintenance	Grass Cutting	1,408.80
Gigaclear	Broadband	36.00
Id mobile	Phone	6.00
ONH Planning for Good	Consultation	6,780.00
Cloudy IT	Training	48.00
Blade services	Fence repair	380.00
ID Mobile	Phone	6.00
Valda Energy	Street Light Electric	206.20
Valda Energy	Street Light Electric	6,902.84
Vistaprint	Newsletter	281.48
Rock Awnings	Gazebo	1,061.93
James Smith Fencing	Allotment Maintenance	285.00
NALC	Training	42.00
ID Mobile	Phone	6.00
Valda Energy	Street Light Electric	248.63

b) Reconciled to 30th August 2026

Current Account	257,778.54
CCLA Savings	1,285,184.04
Metrobank savers	2,058.29
Credit Card	-398.25
Unpresented payments	5,567.61
Unpresented receipts	398.25
Total	1,539,453.26

Opening Balance	1,260,370.70
Expenditure to date	97,447.64
Income to Date	376,530.20
Cashbook balance	1,539,453.26

- c) Grant for £1000 was awarded to Harpole Youth Club for ongoing costs (Cllr Gardner did not vote)
- d) Grant for £1,405 was awarded to Harpole Bowls Club to purchase defibrillator, cabinet and bleed kit
- e) Grant for £1000 was awarded to Scarecrow Committee towards insurance for the weekend (Cllr Hancy did not vote)
- f) 2 insurance quotes had been received. It was resolved to continue with Zurich for a 3 year term

119/26 POLICIES

- Privacy Notice received and approved.
- Accessibility Statement received and approved.
- Press and Media Policy received and approved.
- Investments Policy received and approved.
- Reserves Policy received and approved.

120/26 ACTION PLAN

Action plan for 2026-27 was received and approved.

121/26 SCARECROW FESTIVAL

Details of management of the Parish Council stall over the weekend was confirmed.

122/26 ITEMS FOR THE NEXT AGENDA

None.

Meeting closed 8.40pm

DATE OF NEXT MEETING.

The next meeting is scheduled for Monday 2nd November at 7pm

Signed

Date



Chairman – Mr F Smethers

Clerk – Mrs S Willis

www.harpole-pc.gov.uk

E-mail: clerk@harpole-pc.gov.uk

Minutes of the Community Facilities Committee meeting held on Monday 21st September 2026, in the Methodist Chapel at 7pm.

Present – Cllrs D Starmer (Chair), N Bess, J Gibbins, B Hancy, F Smethers, G Taylor

Also present – Clerk, 1 Member of public

Meeting start: 7pm

137/26 APOLOGIES FOR ABSENCE.

Apologies received from G Mills of Football Club.

138/26 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

Cllrs Starmer and Smethers declared interests as trustees of playing field charity.

139/26 PUBLIC PARTICIPATION

Member of the public wanted to express frustration over development in the area and the length of the road closures. She was advised that ward councillors are aware and are working with the parish council on these matters.

Member of public leaves

140/26 MINUTES

Minutes of the committee meeting 15th June 2026 were approved and signed.

141/26 WORK PLAN

Accounts for the playing field and football club have been forwarded to the council. A 30 year plan for the tennis club has also been received. There was a discussion about how the different groups have been funding themselves and how this may change once the parish council are owners of the field. Users will be charged, but what that is needs to be considered. There is general day to day maintenance and management, but also there may be a desire to make improvements. Some of the administrative tasks such as booking systems could be automated.

Clerk to use figures to try to pull together 30 year plan for the site.

Licences to use or leases will need to be put in place between the council and regular users such as the football club, tennis club and school. Clerk to pull together some initial terms for discussion.

There was disappointment that stakeholders were not present and councillors will speak to them to encourage them to come to the next meeting.

142/26 ITEMS FOR NEXT AGENDA

Licences, costings and if possible a timetable and S106 contributions for other sites to be transferred from developers.

Meeting closed 8.10pm

Signed

Date

Harpole Parish Council

06 October 2026 (2026-2027)

PAYMENTS (AWAITING AUTHORISATION) LIST

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
	Staff Costs	18/09/2026 - 18/09/2026				Confidential			5,547.95		5,547.95
142	Dog bins	01/09/2026		Unity Trust		Bin Emptying	Shield Maintenance Ltd	S	210.17	42.03	252.20
143	Allotment Rents	08/09/2026		Unity Trust		Allotment Association Fees	Harpole Allotment Associat	X	3.50		3.50
143	Allotment Rents	08/09/2026		Unity Trust		Allotment Association Fees	Harpole Allotment Associat	X	21.00		21.00
146	Maintenance allotments	08/09/2026		Unity Trust		Allotment Maintenance	R&G Groundworks	S	169.96	33.99	203.95
144	Flagpole	08/09/2026		Unity Trust		Flagpole Green	Nickolls Landscaping	X	105.00		105.00
149	Training	10/09/2026		Unity Trust		Training	SLCC	S	117.00	23.40	140.40
152	Training	15/09/2026		Unity Trust		Training	SLCC	S	135.00	27.00	162.00
153	Training	15/09/2026		Unity Trust		Training	SLCC	S	85.00	17.00	102.00
151	Subscription and Memberships	15/09/2026		Unity Trust		Bin Emptying	West Northants Council	X	260.00		260.00
171	Telephone and Broadband	21/09/2026		Unity Trust		Mobile Phone	ID Mobile	S	5.00	1.00	6.00
163	Allotment Rents	24/09/2026		Unity Trust		Allotment Key refund	Oksana Plyska	X	12.00		12.00
166	Training	25/09/2026		Unity Trust		Training	SLCC	S	117.00	23.40	140.40
165	Office Electric	25/09/2026		Unity Trust		Office Electric	British Gas	L	55.49	2.77	58.26
167	Maintenance	25/09/2026		Unity Trust		Maintenance	Paul Thomas	X	346.60		346.60
168	Maintenance	25/09/2026		Unity Trust		Maintenance	Paul Thomas	X	346.60		346.60
169	Maintenance	25/09/2026		Unity Trust		Maintenance	Paul Thomas	X	492.59		492.59
170	Dog bins	25/09/2026		Unity Trust		Bin Emptying	Shield Maintenance Ltd	S	210.17	42.03	252.20
176	Street Light Electric	02/10/2026		Unity Trust		Street Light Electric	Valda Energy	L	286.50	14.33	300.83
174	Allotment Rents	02/10/2026		Unity Trust		Allotment Key refund	Fadzai Marebe	X	12.00		12.00
172	Bank Charges	02/10/2026		Unity Trust		Bank Fees	Unity Trust Bank	X	10.75		10.75
175	Audit Fees	02/10/2026		Unity Trust		Audit fees	PKF Littlejohn	S	840.00	168.00	1,008.00
173	IT	02/10/2026		Unity Trust		IT Software	Scribe	S	99.00	19.80	118.80
177	Training	06/10/2026		Unity Trust		Training	Northants CALC	S	46.00	9.20	55.20
Total									9,534.28	423.95	9,958.23

Detailed Budget Summary

All Cost Centres and Codes (Between 01/10/2026 and 31/03/2027)

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

		Last Year 2025-2026				Current Year 2026-2027								Next Year	
Allotments		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
6	Allotment Rents	3,000.00	3,741.60		199.00	3,500.00	613.00		613.00		288.00		288.00		
8	Water Contributions	1,000.00				1,000.00	1,119.40		1,119.40						
42	Maintenance allotmen			1,000.00	982.65					1,500.00	2,082.93	750.00	2,832.93		
53	Water Charges		948.87	1,000.00	2,415.25					2,000.00	3,113.98	1,000.00	4,113.98		
54	Grass Cutting allotmer			800.00	3,034.00					3,000.00	1,424.00	1,500.00	2,924.00		
SUB TOTAL		4,000.00	4,690.47	2,800.00	6,630.90	4,500.00	1,732.40		1,732.40	6,500.00	6,908.91	3,250.00	10,158.91		

		Last Year 2025-2026				Current Year 2026-2027								Next Year	
Churchyard		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
9	Burial Fees														
10	All Saints Maintenance														
43	Maintenance churchyard			2,000.00	5,082.00					5,000.00	917.00	2,500.02	3,417.02		
45	Parish Clock				2,470.80										
SUB TOTAL				2,000.00	7,552.80					5,000.00	917.00	2,500.02	3,417.02		

		Last Year 2025-2026				Current Year 2026-2027								Next Year	
CIL Income		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
3	CIL Income		128,267.24				270,026.14		270,026.14						
SUB TOTAL			128,267.24				270,026.14		270,026.14						

Detailed Budget Summary

All Cost Centres and Codes (Between 01/10/2026 and 31/03/2027)

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

CIL Spend		Last Year 2025-2026				Current Year 2026-2027								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
60	CIL Spend				8,514.21						20,798.79		20,798.79		
SUB TOTAL					8,514.21						20,798.79		20,798.79		

General Income		Last Year 2025-2026				Current Year 2026-2027								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
2	Precept	185,200.00	185,200.00			199,920.00	199,920.00		199,920.00						
4	Interest Received		17.36			40,000.00	7.30		7.30						
5	Grant and Donations F		336.00												
7	Bowls Club Rent	800.00	800.00			800.00		800.00	800.00						
11	Grass Cutting Contribu	950.00	951.71			950.00	951.71		951.71						
12	Other Income		83.98												
SUB TOTAL		186,950.00	187,389.05			241,670.00	200,879.01	800.00	201,679.01						

Outside Spaces		Last Year 2025-2026				Current Year 2026-2027								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
41	Maintenance			7,000.00	5,222.06					7,000.00	3,273.66	3,499.98	6,773.64		
47	Benches														
48	Sand Bins														
49	Dog bins			1,000.00	1,401.38					1,000.00	1,554.12	780.00	2,334.12		
50	Noticeboards				750.00										
51	Flagpole			800.00	1,919.90					800.00	420.00	400.02	820.02		

Detailed Budget Summary

All Cost Centres and Codes (Between 01/10/2026 and 31/03/2027)

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

52	Highways								
55	Grass Cutting	4,000.00	4,524.00			5,000.00	3,949.00	2,500.02	6,449.02
56	Trees	1,000.00	650.00			1,000.00			
58	Playing Fields	10,000.00	2,250.00			5,000.00			
SUB TOTAL		23,800.00	16,717.34			19,800.00	9,196.78	7,180.02	16,376.80

Parish Council		Last Year 2025-2026				Current Year 2026-2027								Next Year	
Admin Costs		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
17	Payroll Services			500.00	337.19					500.00	220.67	250.02	470.69		
18	Staff Mileage and Ben			300.00						300.00					
19	Staff Other expenses				-20.76										
20	Training		75.60	1,200.00	2,007.60					7,500.00	4,591.65	3,750.00	8,341.65		
21	Bank Charges			150.00	120.65					150.00	80.95		80.95		
22	Audit Fees			1,800.00	1,806.00					2,000.00	583.75		583.75		
23	Professional Fees			5,000.00	1,955.33					15,000.00	14.00		14.00		
24	Subscription and Mem			1,200.00	2,131.23					2,500.00	2,466.92		2,466.92		
25	Insurance			1,000.00	963.13					3,000.00	973.75		973.75		
26	Stationery			200.00	241.06					200.00	374.24		374.24		
27	Postage			50.00						50.00					
29	Website			400.00	430.00					450.00	385.00	225.00	610.00		
30	IT			3,000.00	2,759.38					3,000.00	276.48	1,500.00	1,776.48		
31	Buildings				516.91						36.59		36.59		
34	Newsletter			1,200.00	832.00					2,000.00	384.56	1,000.02	1,384.58		
35	Meetings / Room Hire			1,200.00	614.98					1,000.00	540.00		540.00		
36	grants paid			5,000.00	4,000.00					7,000.00	3,405.00		3,405.00		
37	section 137 Expenditu				159.49										
38	Election Costs			400.00	101.00					400.00					
39	Rates														

Detailed Budget Summary

All Cost Centres and Codes (Between 01/10/2026 and 31/03/2027)

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

40	Loan Repayment		7,020.00	7,010.40		7,020.00	3,505.20		3,505.20	
57	Sundries			258.00			1,031.32		1,031.32	
SUB TOTAL			75.60	29,620.00	26,223.59		52,070.00	18,870.08	6,725.04	25,595.12

Parish Office
Running Costs

		Last Year 2025-2026				Current Year 2026-2027								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
28	Telephone and Broadk			500.00	504.01					800.00	242.10	400.02	642.12		
32	Office Electric			1,000.00	623.56					1,000.00	316.42	499.98	816.40		
SUB TOTAL				1,500.00	1,127.57					1,800.00	558.52	900.00	1,458.52		

PCSO

		Last Year 2025-2026				Current Year 2026-2027								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
62	PCSO									16,042.00	8,020.84		8,020.84		
SUB TOTAL										16,042.00	8,020.84		8,020.84		

Staff Costs

		Last Year 2025-2026				Current Year 2026-2027								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
SUB TOTAL				122,500.00	52,843.75					94,000.00	32,505.29	24,944.46	57,449.75		

Detailed Budget Summary

All Cost Centres and Codes (Between 01/10/2026 and 31/03/2027)

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Street Lighting Costs		Last Year 2025-2026				Current Year 2026-2027								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
33	Street Light Electric		694.19	3,000.00	3,238.48					3,500.00	7,878.62	1,750.02	9,628.64		
46	New Lights														
61	Street Light Maintenar		33,387.98							1,000.00	250.00		250.00		
SUB TOTAL			34,082.17	3,000.00	3,238.48					4,500.00	8,128.62	1,750.02	9,878.64		

VAT Data		Last Year 2025-2026				Current Year 2026-2027								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
1	VAT on Receipts														
13	VAT on payments														
SUB TOTAL															

Summary

TOTAL	190,950.00	354,504.53	185,220.00	122,848.64	246,170.00	472,637.55	800.00	473,437.55	199,712.00	105,904.83	47,249.56	153,154.39
-------	------------	------------	------------	------------	------------	------------	--------	------------	------------	------------	-----------	------------

Section 3 – External Auditor’s Report and Certificate 2025/26

In respect of

Harpole Parish Council – NH0118

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2026; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor’s limited assurance opinion 2025/26

Except for the matters reported below, on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

The AGAR was not accurately completed before submission for review:

- The smaller authority has confirmed that the response to Section 2, Box 11 is incorrect and should be ‘Yes’, as it is not a sole managing trustee.

Other matters not affecting our opinion which we draw to the attention of the authority:

The smaller authority has confirmed that it has not complied with the governance Assertion in Section 1, Box 10, and it has provided the appointed auditor with an adequate explanation for non-compliance and details of the actions necessary to address weaknesses identified. This is consistent with the Internal Auditor’s response to Internal Control Objective O, relating to digital and data compliance.

The smaller authority has confirmed that it considered the independence of the internal auditor upon appointment but has not been able to provide any documentary evidence of that consideration. In accordance with the Practitioner’s Guide Paragraph 4.11 it is considered best practice to review the independence of the internal auditor on an annual basis.

The Annual Internal Audit Report focuses on a series of internal control objectives covering an authority’s key financial and accounting systems and concludes whether, in all significant respects, the internal control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the authority. We note that the internal auditor has not provided a conclusion on internal control objective P, in respect of trust funds. The Annual Internal Audit Report will inform the authority’s response to Assertions 2 and 6 in the annual governance statement. As a result, the authority must ensure that assurance that has not been provided via these control objectives has been sought elsewhere.

3 External auditor certificate 2025/26

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2026.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

PKF LITTLEJOHN LLP

Date

28/09/2026