

HARPOLE PARISH COUNCIL



Chairman – Mr F Smethers

Clerk – S Willis

<http://www.harpole-pc.gov.uk>

E-mail: clerk@harpole-pc.gov.uk

Members of the committee (Cllrs Smethers, Roberts, Gardner, Hancy, Madle, Starmer, Wallace) are summoned to attend a Meeting of the Strategy, Finance and Policy Committee to be held at the Methodist Chapel, School Lane Harpole on **Monday 5th January 2026 at 7.00 pm** for the purpose of transacting the following business.

Signed: *S Willis*

Clerk & Proper Officer to Harpole Parish Council

Date: 22nd December 2025

Members of the press and public are welcome to attend.

AGENDA

220/25 APOLOGIES FOR ABSENCE

To receive apologies and approve reasons for absence.

221/25 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

To receive Declarations of Interest from Councillors

222/25 PUBLIC PARTICIPATION

Members of the public are invited to address the Committee.

223/25 MINUTES

To receive and approve the minutes of the Strategy, Finance and Policy Committee 3rd November 2025

224/25 NORTHAMPTON WEST SUSTAINABLE EXTENSION

- a) To consider street names for development North of Road Hill
- b) To receive updates for information only

225/25 NORWOOD FARM SUSTAINABLE EXTENSION

- a) To consider adoption of street lighting for phases 2 and 1b.
- b) To consider if the Council would like to enter an expression of interest to West Northants Council to take on country park
- c) To consider newsletter for new residents to update on open spaces
- d) To receive updates for information only

226/25 SPORTS PROVISION

- a) To receive updates for information only

227/25 CONSULTATIONS

- a) To approve response given to Supplementary planning document consultation on Development contributions
- b) To consider and approve response to Draft active travel strategy, mobility hub and rail action plans

228/25 CIL

- a) To receive update from working party and to approve any recommendations

229/25 PCSO

To consider recommendation to Full Council regarding whether the council would like to enter into a sponsored PCSO scheme with Bugbrooke and Nether Heyford

230/25 FINANCE

- a) To consider and approve payments for January and December (see appendix)
- b) To receive budget to end of December
- c) To consider and approve purchase of new edition of Arnold Bakers Local Council Administration book
- d) To consider increase of hours for village maintenance person
- e) To consider recommendation to full council for Budget and precept request for 2026-27

231/25 STAFFING

To receive an update on new staff position

232/25 ITEMS FOR NEXT AGENDA

To consider items to be added to the next agenda

DATE OF NEXT MEETING. - The next meeting is scheduled for Monday 2nd March 2026.



Chairman – Mr F Smethers

Clerk – Mrs S Willis

www.harpole-pc.gov.uk

E-mail: clerk@harpole-pc.gov.uk

Minutes of the Strategy, Finance and Policy Committee meeting held on 3rd November 2025, in the Methodist Chapel, School Lane at 7.00pm.

Present – Cllrs S Roberts (Chair), B Hancy, G Madle, F Smethers, D Starmer, C Wallace

Also present – S Willis (Clerk), Cllr N Bess, Clement Nnadozie

Meeting Start: 7pm

187/25 APOLOGIES FOR ABSENCE.

Apologies received and accepted for Cllr K Gardner.

188/25 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

None to declare.

189/25 PUBLIC PARTICIPATION

No members of the public

190/25 MINUTES

Councillors **APPROVED** the minutes of the Strategy, Finance and Policy Committee of 1st September 2025.

191/25 NORTHAMPTON WEST SUSTAINABLE URBAN EXTENSION

- a) The application has been deferred to consider options. Cllr Smethers, Roberts and the clerk met with WNC Cllr Hastie (portfolio holder for Housing and Community) and Cllr Manning (Portfolio holder for Planning). It thought that there will not be a recommendation to committee but the original option and another that would offer commuted sum to the PC for the open space. The PC need to pull together proposal as to why we should take it on. Clerk has asked our ward councillors to ask if the meeting can be deferred to December or January to allow us time to pull together these figures. A meeting has also been arranged with the MP to discuss.
- b) There had been a request for street names for the Davidsons development. It was thought this was premature as it had not been approved yet. Clerk to contact school regarding name suggestions.
- c) No further updates from Bloor. However, it was noted that the land assigned for the local centre is up for sale. Land agent had suggested that community facility could be swapped for medical centre but was then advised of the terms of the s106.

192/25 NORWOOD FARM SUSTAINABLE EXTENSION

- a) Queries over fence had been answered and it was approved that the council would not allow gates to be added to the access points.
- b) Clerk advised of road closure on link road until into the new year. Clerk had also received a copy of a letter sent to a resident on Western Gate about a management company. Vistry have been asked to comment but no response as yet. Clerk to contact S106 team at West Northants Council and ask them to clarify the legal position and call

the company to account. It was also suggested that we may want to consult legal counsel. A brief would be needed.

193/25 SPORTS PROVISION

- a) Proposals had been circulated but this prompted questions. Clerk to invite Vistry to council office to discuss further.
- b) Cllr Wallace is preparing the application to the Charity Commission and will submit before Christmas. A valuation of the land has been undertaken.

194/25 CIL

Working group have yet to meet.

195/25 FINANCE

- a) Payments for November approved.

Supplier	Description	Amount	VAT	Net
Parish Online	Website	100.00	20.00	120.00
Tomato Energy	Street Light Electric	241.91	12.10	254.01
Gigaclear	Telephone and Broadband	30.00	6.00	36.00
Greener Grave Care	Maintenance	550.00		550.00
R&G Groundworks	Grass Cutting	1,202.00	240.40	1,442.40
Hand Drawn Maps	Noticeboards	750.00		750.00
Staff Salary	Staff Salary	2,736.33		2,736.33
HMRC	NI and Tax E's and EE's	1,172.28		1,172.28
Nest	Pension E's and EE's	248.80		248.80
Berrys	Playing Fields	2,250.00	450.00	2,700.00
Total		9,281.32	728.50	10,009.82

- b) Due to timing of meeting Reconciliation had not yet been completed. Budget to be tabled at Full Council Meeting
- c) Harpole Village Show were asking for £150 grant to cover hall hire costs for the show. This grant was approved.
- d) Various items were discussed including that the council tax will probably go down this year as the number of houses and the amount being requested. Councillors to ask clerk if there are any queries or if they have any items they feel need amending by end of November to be taken to January Meeting.

196/25 CONTRACTS

Due to the administration of Zeta Technologies who had installed the lights and were still repairing under warranty, the clerk requested that a preferred supplier is approved to allow repair requests to be made in a timely manner. 3 quotes were considered and it was agreed that Forde and McHugh are contacted for any repair needs. A new budget line with £1000 to be added to the budget.

197/25 ITEMS FOR THE NEXT AGENDA

Cllr Starmer gave his apologies for the next meeting.

Meeting closed 8.25pm

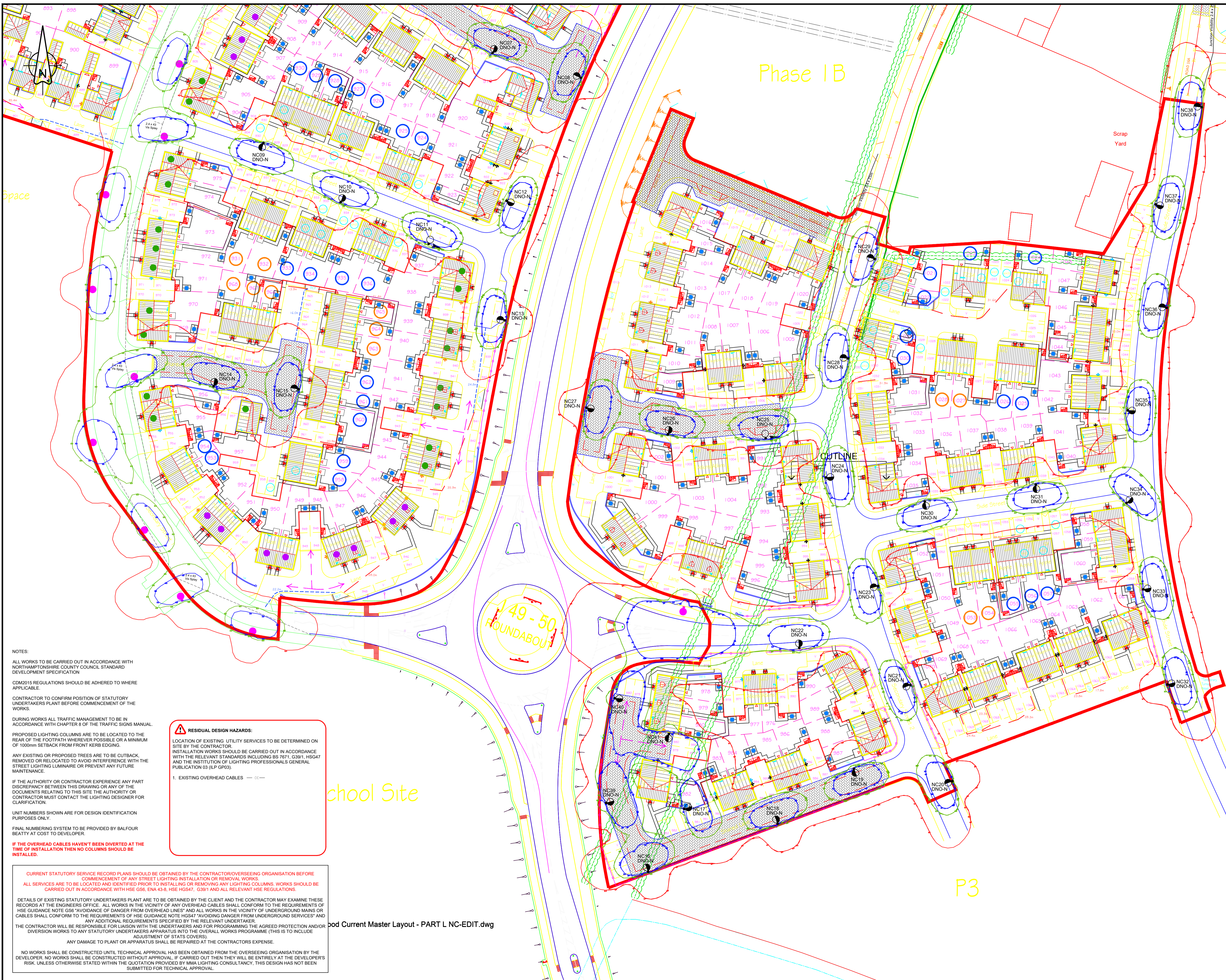
DATE OF NEXT MEETING.

The next meeting is scheduled for Monday 3rd November at 7pm

Signed

Date

DRAFT



Street Lighting Key:

Symbol **Description**

City 39

Lighting Column:
6m galvanised tubular steel column with glass flake roof protection (250mm above planting depth) as supplied by CU Phosco or similar approved to be installed in accordance with Northamptonshire County Council requirements.
Planting depth for 6m columns 1000mm and >6m columns shall be 1500mm planted depth.
Refer to Northamptonshire County Council standard detail drawing: SD 13/12

Luminaire: DW Windsor Kirium Pro Mini fitted with a rear shield

Mounting Type: Post top mounted

Manufacturer Ref: KIRIUM PRO MINI 16LED 3k A2_250mA U MSUG 42 0012 0000 100

Lumen Output: 1.74 km

Luminaire Wattage: 12 w

Charge Code: 42 0012 0000 100

Colour Temperature: 3000k Warm White

Luminaire Tilt: 0°

Luminous Intensity: G3

Control Type: Telesna Telescell GPS enabled (T2E1N-G-3) 5 pin grey dimming CMS node (plug in locking type) mounted in 7 pin NEMA socket

Dimming Profile: Dusk until 22:00: 100% lumen output
22:00 until 06:00: 60% lumen output
06:00 until Dawn: 100% lumen output

Supply: DNO electrical supply connection

Primary Isolator: DNO approved isolator

Secondary Isolator: Charles Endirect LDPIF6

Preset dimming: 70%

City 2

Lighting Column:
6m galvanised tubular steel mid-hinged column with glass flake roof protection (250mm above planting depth) as supplied by CU Phosco or similar approved to be installed in accordance with Northamptonshire County Council requirements.
Planting depth for 6m columns 1000mm and >6m columns shall be 1500mm planted depth.
Refer to Northamptonshire County Council standard detail drawing: SD 13/12

Luminaire: DW Windsor Kirium Pro Mini fitted with a rear shield

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Manufacturer Ref: KIRIUM PRO MINI 16LED 3k A2_250mA U MSUG 42 0012 0000 100

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Dimming Profile: Dusk until 22:00: 100% lumen output
22:00 until 06:00: 60% lumen output
06:00 until Dawn: 100% lumen output

Supply: DNO electrical supply connection

Primary Isolator: DNO approved isolator

Secondary Isolator: Charles Endirect LDPIF6

Preset dimming: 70%

Existing lighting column to remain (contributory lighting purposes only)
Spine Road tie-ins taken from MMA19287 Norwood Phase 2 and 1B

Denotes direction of travel for mid-hinged lighting column

UNIT NUMBERING KEY:
NC: Proposed lighting column identification number

ELECTRICAL CONNECTION TYPE:
DNO: Proposed Distribution Network Operator electrical supply connection

LIGHTING ISOLUX CONTOUR KEY:
3.0: Isolux contour line
2.0: Isolux contour line
0.4: Isolux contour line

DRAWING TO BE PRINTED IN COLOUR TO ENABLE CORRECT IDENTIFICATION OF SYMBOLS, PROPOSED LIGHTING CABLING OR LINETYPES SHOWN

LIGHTING SCHEME DESIGNED IN ACCORDANCE WITH:
BS 5489-1:2020 & BS EN 13201-2:2015

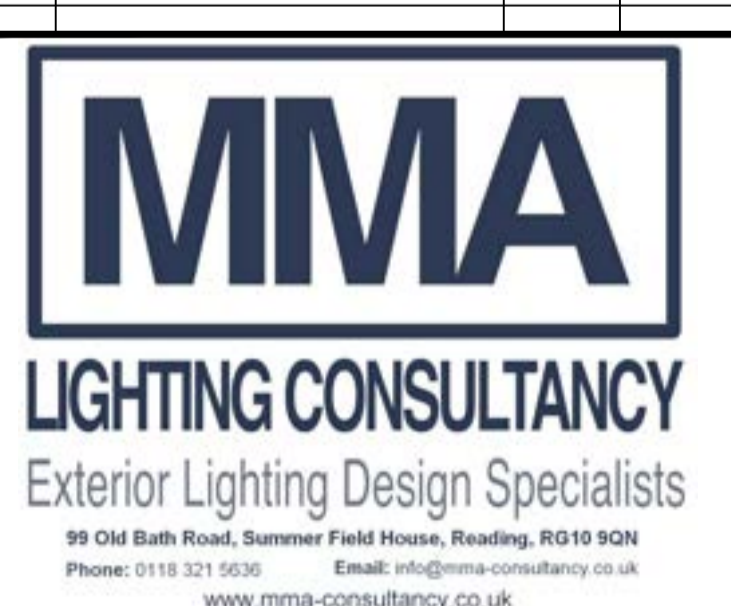
S/P RATIO: N/A
MAINTENANCE FACTOR: 0.76

LIGHTING CLASSIFICATION: P6

MIN. MAINTAINED AVERAGE ILLUMINANCE (EAV): >2.00 LUX <3.00 LUX
MIN. ILLUMINANCE (EMIN): >0.40 LUX
EMIN/EAV (UNIFORMITY): >0.20 (20%)

NO WORKS SHALL BE CONSTRUCTED UNTIL TECHNICAL APPROVAL HAS BEEN OBTAINED FROM THE LOCAL AUTHORITY BY THE DEVELOPER. SHOULD WORKS BE CONSTRUCTED WITHOUT APPROVAL THEY WILL BE ENTIRELY AT THE DEVELOPER'S RISK. UNLESS OTHERWISE STATED WITHIN THE QUOTATION PROVIDED BY MMA LIGHTING CONSULTANCY, MMA LIGHTING CONSULTANCY HAVE NOT SUBMITTED THIS DESIGN FOR TECHNICAL COMMENTS/APPROVAL.

REV	AMENDMENT	DATE	INITIAL
R0	INITIAL DESIGN - BASE DRAWING USED '1803_100PLANNING LAYOUT'	04/09/2025	BR
R1	Base change - 1803_100 PLANNING LAYOUT	18/09/2025	HC



Project title	NORWOOD FARM, PH2C		
Drawing title	S38 STREET LIGHTING DESIGN SHEET 2 OF 2		
Prepared by	BR	Checked by	HC
Scale	1:500 @ A1	Date	18/09/2025
Drawing Number	MMA19229/002	Revision Details	R1

NOTES:

ALL WORKS TO BE CARRIED OUT IN ACCORDANCE WITH NORTHAMPTONSHIRE COUNTY COUNCIL STANDARD DEVELOPMENT SPECIFICATION

CDM2015 REGULATIONS SHOULD BE ADHERED TO WHERE APPLICABLE.

CONTRACTOR TO CONFIRM POSITION OF STATUTORY UNDERTAKERS PLANT BEFORE COMMENCEMENT OF THE WORKS.

DURING WORKS ALL TRAFFIC MANAGEMENT TO BE IN ACCORDANCE WITH CHAPTER 8 OF THE TRAFFIC SIGNS MANUAL.

PROPOSED LIGHTING COLUMNS ARE TO BE LOCATED TO THE REAR OF THE FOOTPATH WHEREVER POSSIBLE OR A MINIMUM OF 1000mm SETBACK FROM FRONT KERB EDGING.

ANY EXISTING OR PROPOSED TREES ARE TO BE CUTBACK, REMOVED OR RELOCATED TO AVOID INTERFERENCE WITH THE STREET LIGHTING LUMINAIRE OR PREVENT ANY FUTURE MAINTENANCE.

IF THE AUTHORITY OR CONTRACTOR EXPERIENCE ANY PART DISCREPANCY BETWEEN THIS DRAWING OR ANY OF THE DOCUMENTS RELATING TO THIS SITE THE AUTHORITY OR CONTRACTOR MUST CONTACT THE LIGHTING DESIGNER FOR CLARIFICATION.

UNIT NUMBERS SHOWN ARE FOR DESIGN IDENTIFICATION PURPOSES ONLY.

FINAL NUMBERING SYSTEM TO BE PROVIDED BY BALFOUR BEATTY AT COST TO DEVELOPER.

IF THE OVERHEAD CABLES HAVEN'T BEEN DIVERTED AT THE TIME OF INSTALLATION THEN NO COLUMNS SHOULD BE INSTALLED.

RESIDUAL DESIGN HAZARDS:

LOCATION OF EXISTING UTILITY SERVICES TO BE DETERMINED ON SITE BY THE CONTRACTOR.

INSTALLATION WORKS SHOULD BE CARRIED OUT IN ACCORDANCE WITH THE RELEVANT STANDARDS INCLUDING BS 7671, G391, HSG47 AND THE INSTITUTION OF LIGHTING PROFESSIONALS GENERAL PUBLICATION G3 (I.L.P. G303)

1. EXISTING OVERHEAD CABLES ———

CURRENT STATUTORY SERVICE RECORD PLANS SHOULD BE OBTAINED BY THE CONTRACTOR/OVERSEEING ORGANISATION BEFORE COMMENCEMENT OF ANY STREET LIGHTING INSTALLATION OR REMOVAL WORKS.

ALL SERVICES ARE TO BE LOCATED AND IDENTIFIED PRIOR TO INSTALLING OR REMOVING ANY LIGHTING COLUMNS. WORKS SHOULD BE CARRIED OUT IN ACCORDANCE WITH HSE G56, ENA 43-8, HSE HGS47, G391 AND ALL RELEVANT HSE REGULATIONS.

DETAILS OF EXISTING STATUTORY UNDERTAKERS PLANT ARE TO BE OBTAINED BY THE CLIENT AND THE CONTRACTOR MAY EXAMINE THESE RECORDS AT THE ENGINEERS OFFICE. ALL WORKS IN THE VICINITY OF ANY OVERHEAD CABLES SHALL CONFORM TO THE REQUIREMENTS OF HSE GUIDANCE NOTE G56 'AVOIDANCE OF DANGER FROM OVERHEAD LINES' AND ALL WORKS IN THE VICINITY OF UNDERGROUND MAINS OR CABLES SHALL CONFORM TO THE REQUIREMENTS OF HSE GUIDANCE NOTE HGS47 'AVOIDING DANGER FROM UNDERGROUND SERVICES' AND ANY ADDITIONAL REQUIREMENTS SPECIFIED BY THE RELEVANT UNDERTAKER.

THE CONTRACTOR WILL BE RESPONSIBLE FOR LIAISON WITH THE UNDERTAKERS AND FOR PROGRAMMING THE AGREED PROTECTION AND/OR DIVERSION WORKS TO ANY STATUTORY UNDERTAKERS APPARATUS INTO THE OVERALL WORKS PROGRAMME. THIS IS TO INCLUDE ADJUSTMENT OF STATS COVERS.

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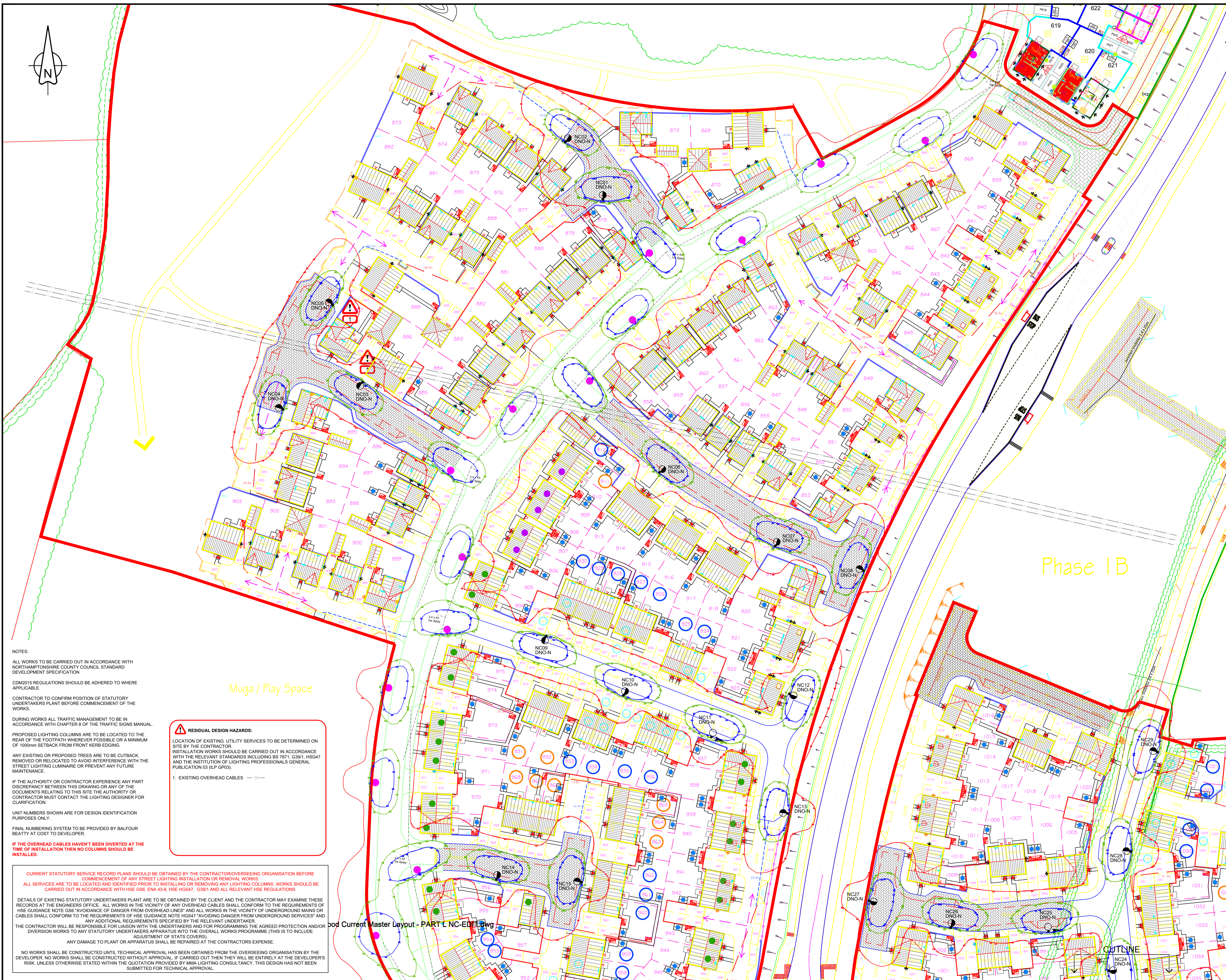
School Site

49-50 Roundabout

Phase 1B

P3

Pod Current Master Layout - PART L NC-EDIT.dwg



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City 39

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Planting depth for 6m columns 1000mm and >6m columns shall be 1500mm planted depth.
Refer to Northamptonshire County Council standard detail drawing: SD 13/1/2

Luminaire:
DW Windsor Kirium Pro Mini fitted with a rear shield

Mounting Type:
Post top mounted

Manufacturer Ref:
KIRIUM PRO MINI 16LED 3k A2_250mA U MSUG 42 0012 0000 100

Lumen Output:
1.74 km

Luminaire Wattage:
12 w

Charge Code:
42 0012 0000 100

Colour Temperature:
3000k Warm White

Luminaire Tilt:
0°

Luminous Intensity:
G3

Control Type:
Telensa Telesol GPS enabled (TZE1N-G-3) 5 pin grey dimming CMS node (plug in locking type) mounted in 7 pin NEMA socket

Dimming Profile:
Dusk until 22:00: 100% lumen output
22:00 until 06:00: 60% lumen output
06:00 until Dawn: 100% lumen output

Supply:
DNO electrical supply connection

Primary Isolator:
DNO approved isolator

Secondary Isolator:
Charles Endirect LDFF16

Preset dimming:
70%

City 2

Lighting Column:
6m galvanised tubular steel mid-hinged column with glass flake roof protection (250mm above planting depth) as supplied by CU Phosco or similar approved to be installed in accordance with Northamptonshire County Council requirements.
Planting depth for 6m columns 1000mm and >6m columns shall be 1500mm planted depth.
Refer to Northamptonshire County Council standard detail drawing: SD 13/1/2

Luminaire:
DW Windsor Kirium Pro Mini fitted with a rear shield

Mounting Type:
Post top mounted

Manufacturer Ref:
KIRIUM PRO MINI 16LED 3k A2_250mA U MSUG 42 0012 0000 100

Lumen Output:
1.74 km

Luminaire Wattage:
12 w

Charge Code:
42 0012 0000 100

Colour Temperature:
3000k Warm White

Luminaire Tilt:
0°

Luminous Intensity:
G3

Control Type:
Telensa Telesol GPS enabled (TZE1N-G-3) 5 pin grey dimming CMS node (plug in locking type) mounted in 7 pin NEMA socket

Dimming Profile:
Dusk until 22:00: 100% lumen output
22:00 until 06:00: 60% lumen output
06:00 until Dawn: 100% lumen output

Supply:
DNO electrical supply connection

Primary Isolator:
DNO approved isolator

Secondary Isolator:
Charles Endirect LDFF16

Preset dimming:
70%

Existing lighting column to remain (contributory lighting purposes only)
Spiral Road tie-ins taken from MMA19237 Norwood Phase 2 and 1B

Denotes direction of travel for mid-hinged lighting column

UNIT NUMBERING KEY:
Proposed lighting column identification number

ELECTRICAL CONNECTION TYPE:
Proposed Distribution Network Operator electrical supply connection

LIGHTING ISOLUX CONTOUR KEY:
3.0 Isolux contour line
2.0 Isolux contour line
0.4 Isolux contour line

DRAWING TO BE PRINTED IN COLOUR TO ENABLE CORRECT IDENTIFICATION OF SYMBOLS, PROPOSED LIGHTING CABLING OR LINETYPES SHOWN

LIGHTING SCHEME DESIGNED IN ACCORDANCE WITH:
BS 5489-1:2020 & BS EN 13201-2:2015

SIP RATIO: N/A

MAINTENANCE FACTOR: 0.76

LIGHTING CLASSIFICATION: P6

MIN. MAINTAINED AVERAGE ILLUMINANCE (EAV): >2.00 LUX <3.00 LUX
MIN. ILLUMINANCE (EMIN): >0.40 LUX
EMIN/EAV (UNIFORMITY): <0.20 (20%)

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REV	AMENDMENT	DATE	INITIAL
R0	INITIAL DESIGN - BASE DRAWING USED '1803_100PLANNING LAYOUT'	04/09/2025	BR
R1	Base change - 1803_100 PLANNING LAYOUT	18/09/2025	HC

MMA
LIGHTING CONSULTANCY
Exterior Lighting Design Specialists

99 Old Bath Road, Summer Field House, Reading, RG10 9GN
Phone: 0118 321 5636 Email: info@mma-consultancy.co.uk
www.mma-consultancy.co.uk

Project title	NORWOOD FARM, PH2C		
Drawing title	S38 STREET LIGHTING DESIGN SHEET 1 OF 2		
Prepared by	BR	Checked by	HC
Scale	1:500 @ A1	Date	18/09/2025
Drawing Number	MMA19229/001	Revision Details	R1

NOTES:

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1. EXISTING OVERHEAD CABLES

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DETAILS OF EXISTING STATUTORY UNDERTAKERS PLANT ARE TO BE OBTAINED BY THE CLIENT AND THE CONTRACTOR MAY EXAMINE THESE RECORDS AT THE ENGINEERS OFFICE. ALL WORKS IN THE VICINITY OF ANY OVERHEAD CABLES SHALL CONFORM TO THE REQUIREMENTS OF HSE GUIDANCE NOTE G86 'AVOIDANCE OF DANGER FROM OVERHEAD LINES' AND ALL WORKS IN THE VICINITY OF UNDERGROUND MAINS OR CABLES SHALL CONFORM TO THE REQUIREMENTS OF HSE GUIDANCE NOTE HGS47 'AVOIDING DANGERS FROM UNDERGROUND SERVICES' AND ANY ADDITIONAL REQUIREMENTS SPECIFIED BY THE RELEVANT UNDERTAKER.

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DATE: 17 September 2025
DESIGNER: MMA Lighting Consultancy Ltd
PROJECT No: MMA19229
PROJECT NAME: Norwood Farm, Ph2C



Proposed S38 Lighting Design - R1

6m Northamptonshire County Council Specification Columns with
DW Windsor Kirium Pro Mini 3000K LED Luminaires

BS5489-1:2020
Lighting Class: P6
Eav 2.00 - 3.00 Lux
Emin 0.40 Lux

Base drawing number used in this calculation '1803_100
PLANNING LAYOUT'

Outdoor Lighting Report

PREPARED BY: MMA Lighting Consultancy Ltd
99 Old Bath Road
Summer Field House
Charvil
Reading
Berkshire
RG10 9QN
Email: info@mma-consultancy.co.uk
Web: www.mma-consultancy.co.uk

Layout Report

General Data

Dimensions in Metres Angles in Degrees

Calculation Grids

ID	Grid Name	X	Y	X' Length	Y' Length	X' Spacing	Y' Spacing
1	Grid 1	470239.48	261482.19	73.65	67.34	1.50	1.50
2	Grid 2	470161.43	261435.53	73.65	67.34	1.50	1.50
3	Grid 3	470244.01	261422.95	120.00	67.34	1.50	1.50
4	Grid 4	470213.88	261354.29	123.39	67.34	1.50	1.50
5	Grid 5	470214.11	261294.53	63.08	48.00	1.50	1.50
6	Grid 6	470338.74	261289.61	103.71	79.73	1.50	1.50
7	Grid 7	470358.23	261158.68	112.48	112.37	1.50	1.50
8	Grid 8	470463.41	261184.61	112.48	112.37	1.50	1.50
9	Grid 9	470442.52	261309.84	105.00	108.00	1.50	1.50
10	Contour Grid	470162.19	261158.63	410.61	408.94	1.64	1.64

Luminaires

Luminaire B Data



Supplier	D W Windsor
Type	KIRIUM PRO MINI 16LED 3k A2 250mA UM SUG 42 0012 0000 100
Lamp(s)	16 x 3k LED
Lamp Flux (klm)	1.74
File Name	KIRIUM PRO MINI 16LED 3k A2_250mA U MSUG 42 0012 0000 100.ies
Maintenance Factor	0.76
Lum. Int. Class	G3
No. in Project	41

Luminaire D Data



Supplier	D W Windsor
Type	KIRIUM PRO MINI 16LED 3k A6 300mA UM SUG 42 0013 0000 100
Lamp(s)	16x3k
Lamp Flux (klm)	2.14
File Name	KIRIUM PRO MINI 16LED 3k A6_300mA U MSUG 42 0013 0000 100.ies
Maintenance Factor	0.76
Lum. Int. Class	G1
No. in Project	1

Luminaire E Data



Supplier	D W Windsor
Type	KIRIUM PRO MINI 16LED 3k A2 250mA UM SUG 42 0012 0000 100
Lamp(s)	16 x 3k LED
Lamp Flux (klm)	1.74
File Name	KIRIUM PRO MINI 16LED 3k A2_250mA U MSUG 42 0012 0000 100.ies
Maintenance Factor	0.76
Lum. Int. Class	G3
No. in Project	17

Luminaire F Data



Supplier	D W Windsor
Type	KIRIUM PRO MINI 16LED 3k A2 800mA UM SUG 42 0038 0000 100
Lamp(s)	16 x 3k LED
Lamp Flux (klm)	5.55
File Name	KIRIUM PRO MINI 16LED 3k A2_800mA U MSUG 42 0038 0000 100.ies
Maintenance Factor	0.76
Lum. Int. Class	G3
No. in Project	1

Layout

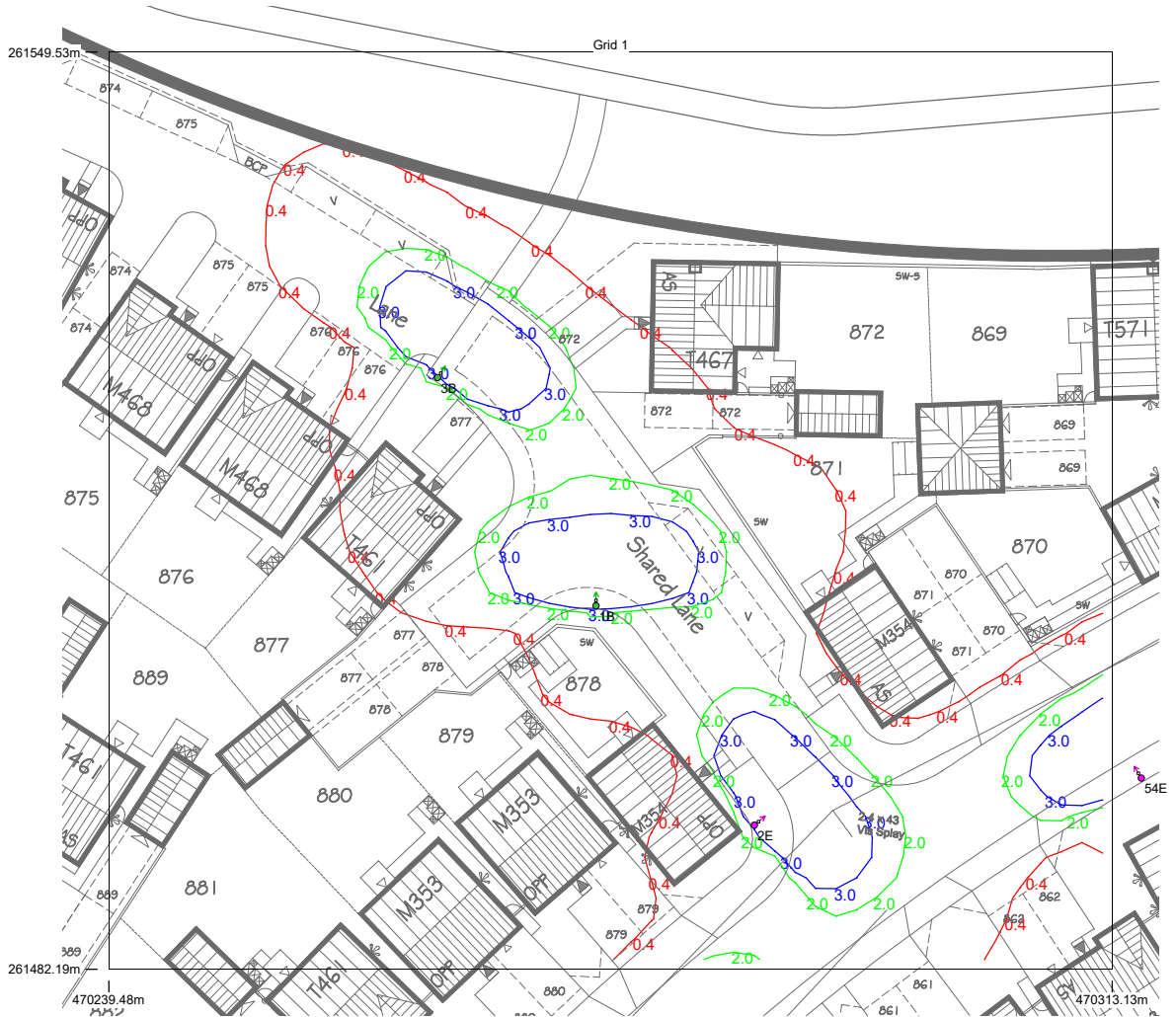
ID	Type	X	Y	Height	Angle	Tilt	Cant	Out-reach	Dimmed to	Target X	Target Y	Target Z
1	B	470275.24	261508.89	6.00	90.00	0.00	0.00	0.40	70%			
2	E	470286.85	261492.80	6.00	39.00	0.00	0.00	0.40	70%			
3	B	470263.61	261525.63	6.00	56.00	0.00	0.00	0.40	70%			
4	E	470229.90	261429.92	6.00	57.00	0.00	0.00	0.40	70%			
5	B	470205.20	261456.41	6.00	237.00	0.00	0.00	0.40	70%			
6	B	470182.28	261448.60	6.00	162.00	0.00	0.00	0.40	70%			
7	B	470196.58	261478.68	6.00	148.00	0.00	0.00	0.40	70%			
8	E	470229.62	261383.88	6.00	92.00	0.00	0.00	0.40	70%			
9	E	470271.65	261457.59	6.00	219.00	0.00	0.00	0.40	70%			
10	B	470290.74	261430.39	6.00	49.00	0.00	0.00	0.40	70%			
11	B	470324.14	261409.16	6.00	71.00	0.00	0.00	0.40	70%			
12	B	470349.59	261402.07	6.00	157.00	0.00	0.00	0.40	70%			
13	B	470258.14	261383.27	6.00	254.00	0.00	0.00	0.40	70%			
14	B	470305.73	261354.21	6.00	70.00	0.00	0.00	0.40	70%			
15	B	470280.39	261366.20	6.00	69.00	0.00	0.00	0.40	70%			
16	B	470327.69	261332.17	6.00	173.00	0.00	0.00	0.40	70%			
17	B	470328.21	261366.62	6.00	339.00	0.00	0.00	0.40	70%			
18	E	470221.44	261314.74	6.00	112.00	0.00	0.00	0.40	70%			
19	B	470243.76	261313.18	6.00	80.00	0.00	0.00	0.40	70%			
20	B	470268.30	261312.33	6.00	169.00	0.00	0.00	0.40	70%			
21	B	470374.69	261299.33	6.00	80.00	0.00	0.00	0.40	70%			
22	B	470402.85	261298.22	6.00	96.00	0.00	0.00	0.40	70%			
23	B	470434.28	261349.84	6.00	165.00	0.00	0.00	0.40	70%			
24	B	470426.56	261321.20	6.00	174.00	0.00	0.00	0.40	70%			
25	B	470420.20	261286.90	6.00	6.00	0.00	0.00	0.40	70%			
26	B	470351.20	261307.02	6.00	350.00	0.00	0.00	0.40	70%			
27	B	470435.24	261255.63	6.00	195.00	0.00	0.00	0.40	70%			
28	B	470444.57	261227.15	6.00	201.00	0.00	0.00	0.40	70%			
29	B	470456.63	261199.42	6.00	200.00	0.00	0.00	0.40	70%			
30	B	470428.27	261203.02	6.00	290.00	0.00	0.00	0.40	70%			
31	B	470406.30	261187.20	6.00	110.00	0.00	0.00	0.40	70%			
32	B	470379.39	261191.42	6.00	20.00	0.00	0.00	0.40	70%			
33	B	470368.99	261173.37	6.00	110.00	0.00	0.00	0.40	70%			
34	B	470412.53	261237.82	6.00	94.00	0.00	0.00	0.40	70%			
35	B	470448.24	261279.87	6.00	284.00	0.00	0.00	0.40	70%			
36	F	470379.28	261249.54	10.00	260.00	0.00	0.00	0.40	100%			

Layout Continued

ID	Type	X	Y	Height	Angle	Tilt	Cant	Out-reach	Dimmed to	Target X	Target Y	Target Z
37	B	470506.83	261279.54	6.00	47.00	0.00	0.00	0.40	70%			
38	B	470511.63	261254.68	6.00	11.00	0.00	0.00	0.40	70%			
39	B	470518.57	261227.26	6.00	15.00	0.00	0.00	0.40	70%			
40	B	470507.14	261306.23	6.00	358.00	0.00	0.00	0.40	70%			
41	B	470480.69	261284.84	6.00	278.00	0.00	0.00	0.40	70%			
42	B	470518.39	261335.76	6.00	172.00	0.00	0.00	0.40	70%			
43	B	470528.51	261393.57	6.00	173.00	0.00	0.00	0.40	70%			
44	B	470515.26	261365.57	6.00	348.00	0.00	0.00	0.40	70%			
45	E	470254.70	261241.36	6.00	75.00	0.00	0.00	0.40	70%			
46	E	470234.74	261251.47	6.00	111.00	0.00	0.00	0.40	70%			
47	E	470222.79	261271.02	6.00	36.00	0.00	0.00	0.40	70%			
48	D	470207.81	261296.64	6.00	16.00	0.00	0.00	0.40	100%			
49	E	470207.65	261341.17	6.00	356.00	0.00	0.00	0.40	70%			
50	E	470211.44	261368.63	6.00	348.00	0.00	0.00	0.40	70%			
51	E	470235.10	261405.56	6.00	158.00	0.00	0.00	0.40	70%			
52	E	470247.47	261449.44	6.00	324.00	0.00	0.00	0.40	70%			
53	E	470283.85	261473.36	6.00	131.00	0.00	0.00	0.40	70%			
54	E	470315.24	261496.25	6.00	121.00	0.00	0.00	0.40	70%			
55	E	470336.71	261520.39	6.00	299.00	0.00	0.00	0.40	70%			
56	E	470368.03	261524.95	6.00	122.00	0.00	0.00	0.40	70%			
57	E	470380.16	261551.58	6.00	322.00	0.00	0.00	0.40	70%			
58	B	470356.87	261193.16	6.00	23.00	0.00	0.00	0.40	100%			
59	B	470375.01	261213.06	6.00	261.00	0.00	0.00	0.40	100%			
60	B	470359.42	261223.29	6.00	345.00	0.00	0.00	0.40	100%			

Horizontal Illuminance (lux)

Grid 1



Results

Eav	2.94
Emin	0.62
E _{max}	7.31
E _{min} /E _{max}	0.09
E _{min} /E _{av}	0.21

Horizontal Illuminance (lux)

Grid 2



Results

Eav	2.26
Emin	0.45
Emax	7.56
Emin/Emax	0.06
Emin/Eav	0.20

Horizontal Illuminance (lux)

Grid 3



Results

Eav	2.34
Emin	0.46
Emax	7.68
Emin/Emax	0.06
Emin/Eav	0.20

Horizontal Illuminance (lux)

Grid 4



Results

Eav	2.52
Emin	0.50
Emax	7.64
Emin/Emax	0.07
Emin/Eav	0.20

Horizontal Illuminance (lux)

Grid 5



Results

Eav	2.73
Emin	0.54
Emax	7.79
Emin/Emax	0.07
Emin/Eav	0.20

Horizontal Illuminance (lux)

Grid 6



Results

Eav	2.55
Emin	0.50
Emax	7.79
Emin/Emax	0.06
Emin/Eav	0.20

Horizontal Illuminance (lux)

Grid 7



P3

Results

Eav	3.00
Emin	0.59
Emax	11.10
Emin/Emax	0.05
Emin/Eav	0.20

Horizontal Illuminance (lux)

Grid 8



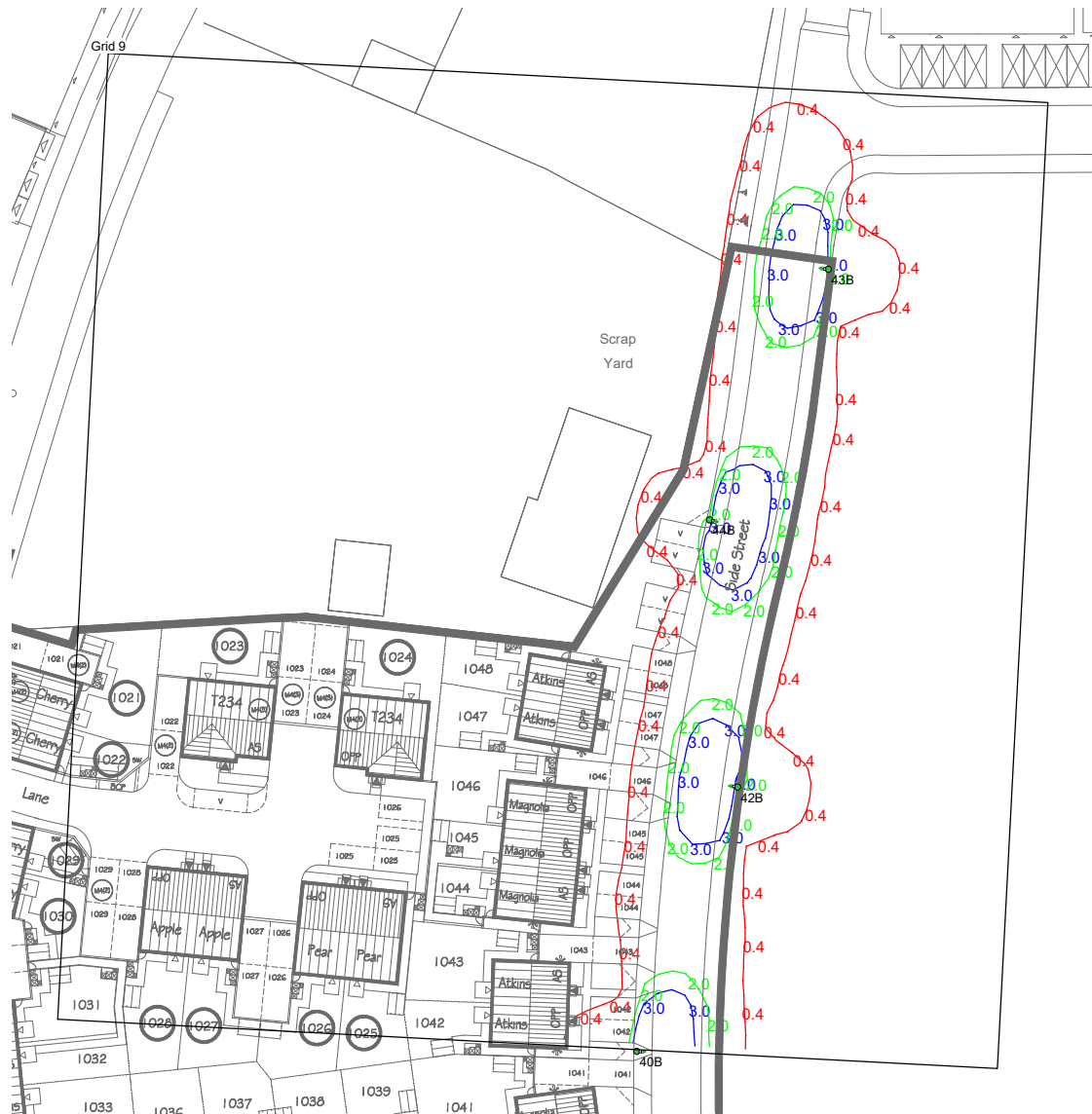
P3
Sub

Results

Eav	2.58
Emin	0.51
Emax	7.70
Emin/Emax	0.07
Emin/Eav	0.20

Horizontal Illuminance (lux)

Grid 9



Results

Eav	2.57
Emin	0.85
E _{max}	7.79
E _{min} /E _{max}	0.11
E _{min} /E _{av}	0.33



LIGHTING CONSULTANCY

Exterior Lighting Design Specialists

Norwood Farm, Ph2C S38 Lighting Design

Environmental Impact Assessment & Lighting Design Category Selection Process

MMA Project Number: 19229

Date: 18/09/2025

Produced by: Ben Richmond

Revision: R1

Issued by: -

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NORWOOD FARM, PH2C S38 LIGHTING DESIGN
EXTERNAL LIGHTING ASSESSMENT

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1.0 INTRODUCTION

This external lighting environmental impact assessment is a desk top exercise to establish the baseline conditions and the likely impact to the surrounding environment for the proposed housing development off Sandy Lane, Harpole.

2.0 LEGAL REQUIREMENTS

This section summarises government policy on the environment with respect to external lighting.

2.1 STATUTORY DOCUMENTS

The Clean Neighbourhoods and Environment Act 2005 suggests under Town and County Planning (Assessment of Environmental Effects) Regulations 1988, developers should submit an assessment of the impact proposed external lighting will have on the environment.

While not specifically requiring external lighting schemes to be submitted for approval it does suggest planning authorities have the right to request such information as part of the approval process.

The Clean Neighbourhoods and Environment Act 2005 has made light pollution a statutory nuisance under the Environmental Protection Act 1990, which came into force on 6th April 2006.

Section 79 of the Environmental Protection Act 1990 (c43) is amended as follows: "artificial light emitted from premises so as to be prejudicial to health or a nuisance."

Although this specific act refers to artificial light emitted from a premise, it is good practice to ensure any newly installed external street lighting does not emit light on property frontages, nor should any new installation produce excessive upward light (known as light pollution) or be installed so as to 'overlight' any street in relation to the external street lighting requirements detailed in the British and European lighting standards.

No prescriptive limits or rules are set for such assessments, but the following guidance documents have been referred to while compiling this assessment and in producing the external street lighting design for this specific project:

- British and European Standards for External Street lighting – BS 5489-1:2020 & BSEN 13201-2:2015
- Guidance notes for the reduction of obtrusive light – The Institution of Lighting Professionals (ILP)
- Environmental considerations for exterior lighting – Chartered Institution of Building Services Engineers (CIBSE).
- Outdoor Environment. Lighting guide 6 – CIBSE.
- CDM 2015 Regulations.

3.0 SITE LOCATION

The proposed site location for the housing development off Sandy Lane, Harpole.



4.0 BASELINE CONDITIONS

The following describes the site in relation to existing sources of lighting. A review of areas and features of the landscape are also described.

The surrounding area to the proposed development is built up and mainly consists of residential dwellings and rural areas.

All the surrounding streets are currently lit by systems of street lighting which are owned and maintained by the local council.

Sensitive receptors to light are surrounding residential properties and local wildlife.

The Institution of Lighting Professionals published a reference document GN01/21 – Guidance notes for the reduction of obtrusive light, which provides definitions of environmental zones and levels of permissible light trespass.

Using Table 2 below, it would indicate that the area would be classified as: E3 Medium District Brightness Areas.

Environmental Zones	Surrounding	Lighting Environment	Examples
E0	Protected	Dark	Astronomical Observable dark skies, UNESCO starlight reserves, International Dark Sky Association (IDA) dark sky places
E1	Natural	Dark	Relatively uninhabited rural areas, National Parks, Areas of Outstanding Natural Beauty, IDA buffer zones etc.
E2	Rural	Low District Brightness	Sparsely inhabited rural areas, village or relatively dark outer suburban locations
E3	Suburban	Medium District Brightness	Well inhabited rural and urban settlements, small town centres of suburban locations
E4	Urban	High District Brightness	Town/city centres with high levels of night-time activity

Light Technical Parameter	Application Conditions	Environmental Zone				
		E0	E1	E2	E3	E4
Illuminance in the vertical plane (Ev)	Pre-curfew	n/a	2 lux	5 lux	10 lux	25 lux
	Post-curfew	n/a	0.1 lux	1 lux	2 lux	5 lux

Light Technical Parameter	Environmental Zone				
	E0	E1	E2	E3	E4
Upward light ratio (ULR) /%	0	0	2.5	5	15

5.0 IMPACT ASSESSMENT CONCLUSION

The proposed lighting scheme will ensure that the neighbouring residences do not have light spillage onto their property as that would be deemed to be unacceptable in line with current guidelines.

It is proposed that the lighting impact can be minimised by using accepted methods of lighting control, essentially limiting illuminance and controlling light spill.

It is proposed that the street lighting shall be installed on 6m lighting columns. Generally lighting shall be selected to provide safety and security without polluting the boundary site residents.

All luminaires are to have electronic drivers. The light source specified for this lighting scheme is LED, this is a low lumen output high efficiency light source.

The electronic drivers and LED's running together produce a very efficient street lighting system which reduces overall energy usage and environmental impact on natural resources.

Desk top calculations and assessments on the proposed street lighting installation indicate (with respect to identified sensitive receptors) that overall surrounding light pollution levels will not be significantly influenced by the proposed street lighting.

These accepted methods have all been adopted within the proposed lighting design to keep the overall impact of the lighting to a minimum.

In summary it is our considered opinion that the proposed street lighting installation will not have any significant negative impact on the immediate environment with respect to lighting pollution or energy usage and that all sensible steps have been taken within the design stage of this lighting scheme to keep the impact to the environment to a minimum.

6.0 LIGHTING DESIGN SELECTION PROCESS

It has been assessed that the lighting levels shall be in accordance with the British Standard BS 5489-1:2020 and BS EN 13201-2:2015 recommendations.

S38 Road lighting classification: P6 (BS 5489-1:2020, Table A.5)

Minimum maintained average illuminance (Eav): >2.00 lux <3.00 lux
Minimum illuminance (Emin): >0.40 lux
Emin/Eav (Uniformity): >0.20 (>20%)

The street lighting proposals are to use a total of **thirty-nine** galvanised tubular steel lighting columns of 6m nominal height, each having a post-top mounted DW Windsor Kirium Pro Mini warm white 1.74klm LED luminaire fitted with a rear shield mounted at 0° tilt to the horizontal plane complete with DALI enabled driver and Telensa Telecell GPS enabled (T2E1N-G-3) 5 pin grey dimming CMS node (plug in locking type) mounted in 7 pin NEMA socket with a dimming regime of Dusk until 22:00: 100% lumen output, 22:00 until 06:00: 60% lumen output, 06:00 until Dawn: 100% lumen output with a preset dimming of 70%.

The street lighting proposals are to use a total of **two mid-hinged** galvanised tubular steel lighting columns of 6m nominal height, each having a post-top mounted DW Windsor Kirium Pro Mini warm white 1.74klm LED luminaire fitted with a rear shield mounted at 0° tilt to the horizontal plane complete with DALI enabled driver and Telensa Telecell GPS enabled (T2E1N-G-3) 5 pin grey dimming CMS node (plug in locking type) mounted in 7 pin NEMA socket with a dimming regime of Dusk until 22:00: 100% lumen output, 22:00 until 06:00: 60% lumen output, 06:00 until Dawn: 100% lumen output with a preset dimming of 70%.

Electrical supply connections to each lighting column shall be DNO.

Hand digging shall be required for the installation of the new lighting columns.

Correct/up to date stats should be obtained by the contractor / developer, and all services are to be located and identified prior to installing any lighting columns.

Works should be carried out in accordance with current BS 7671, G39/1, and HSE regulations.

No illuminated sign details have been supplied by the client for this scheme.

In order to minimise the impact of artificial light falling onto properties and the boundary rear shields have been proposed to be installed on all units as recommended in the Institution of Lighting Professionals Guidance Note 1 'The Reduction of Obtrusive Light'.

Lighting columns separated from the carriageway by parking bays are to be mid-hinged to assist with installation and future maintenance.

Please note that the design has been completed in accordance with the Northamptonshire County Council specification, including the use of the P6 lighting class throughout and the DW Windsor Kirium Pro Mini lanterns which also matches previous phases of the scheme.

IF THE OVERHEAD CABLES HAVEN'T BEEN DIVERTED AT THE TIME OF INSTALLATION THEN NO COLUMNS SHOULD BE INSTALLED.

No existing underground & proposed utility information for Electricity, Gas and Water have been provided. As such the street lighting design should not be built until these have been provided and the proposed column positions checked against the stats details to ensure no conflict or danger to lives.

7.0 SITE SAFETY, CDM AND RISK ASSESSMENTS

All street lighting installation works should be carried out whilst taking into account the current Health and Safety regulations and also where applicable the current CDM2015 regulations. Projects after the 6th April 2015 shall comply with CDM2015 or be in the transitional process.

As the 'Designer' under the CDM2015 Regulations, MMA Lighting Consultancy expects the 'Client' to fully understand their duties and responsibilities under the current CDM2015 Regulations; this statement is set out to make the client aware of "client duties" required under CDM2015. As a designer it is our responsibility to reduce and eliminate foreseeable health and safety risks to anyone affected by the project, take steps to reduce or control risks that cannot be eliminated and take account of any pre-construction information provided to us by the client or principal designer. On submission of this design to the client, the client must pass the full MMA Lighting Consultancy design pack onto the Principal Designer (if involved) for inclusion in the pre-construction information and health and safety file.

Under CDM2015 a project is notifiable if construction work lasts longer than 30 working days AND has more than 20 workers working simultaneously at any point, or exceeds 500 person days. An F10 form must be submitted if the above applies and the form can be found online at www.hse.gov.uk.

This form must be submitted by the Client to the Health and Safety Executive. The only exception to this is where the project is for a domestic scheme, in this instance the responsibility automatically passes to the Contractor (or Principal Contractor). The Principal Designer can assume the responsibility for notification of a domestic project, but only where there is a written agreement between the domestic client and the Principal Designer that that they will carry out the client duties. Works that do not exceed the 30 day, 20 workers or 500 person days rule may still need to have the CDM2015 regulations applied but may not be notifiable. It is advised that the company's CDM2015 regulations trained personnel assess the project and make the necessary arrangements to meet the CDM2015 regulation requirements.

If in doubt it is recommended that the company seeks professional advice.

As designers under the CDM2015 regulations it is our duty to recommend that an 'HEA' approved contractor be used for the electrical installation works. All lighting installation works should comply with the IET 18th Edition Wiring Regulations (BS 7671 The IET Wiring Regulations). This is the national standard to which all domestic and industrial wiring installations must conform to.


A Generic Risk assessment should be carried out by the approved contractor prior to the commencement of any site work. Specific Risk Assessments should then be carried out for all electrical street lighting works.

It is recommended that the approved contractor undertakes site supervision of the new installation at all times. Once the contractor has completed the installation works the contractor is to confirm the installation complies with the IET 18th Edition Wiring Regulations by producing electrical test certificates. All electrical test certificates shall be submitted to overseeing organisation.

Prepared By: -


..... (Signed) Ben Richmond (Print Name) 18th September 2025 (Date)

Reviewed By: -


..... (Signed) Mark Chandler (Print Name) 18th September 2025 (Date)

Proposed Budget and Precept for 2026/27

Attached is a detailed proposal for the budget. This is based on what we know we will spend (contracted amounts) or what we have spent in the last year with a small increase for inflation.

This year we precepted £185,200 but we expect to use £115,000 of this. The majority of the underspend is the amount we put forward for an extra member of staff that has not been needed as soon as we thought. However, we will have to explain this to the auditor.

My proposal is that for 2026/27 you Budget for £172,000 as per the attached document but will only need to precept for £130,000. This is the amount you have in the budget minus the majority of expected income (most of which is income from CIL sitting in the bank).

Tax base numbers have been approved for next year. This means that a band D will be paying approximately £104.36, down from £161.30 this year. This is a 35% decrease. This is due to a combination of reducing the amount requested and the new housing making the number stretch further.

When we have a potential general reserve of approximately £250,000 it would be unacceptable to ask for more than you think you need.

Risk Management Form

Street Lighting Department


Project Title: Norwood Farm, Ph2C - S38 Proposed Lighting - Risk Assessment - R1

Project Number: MMA19229

Client: Vistry South Central Midlands

Date of Risk Assessment Review: 18/09/2025

Works Stage: SITE SURVEY	Description of Risk: Injury from live parts in lighting column, Risk associated with live traffic, Lone working in potentially dangerous conditions
Risk Level: Med/High	
Consequences and hazards of risk	Description: Risk of injury to yourself and the general public
Potential Impacts on other risks occurring	Description: Risk of injury to the general public, delay to the design process and installation
Actions/incidents which may trigger a risk	Description: Unsafe working, Inappropriate/Damaged Equipment, Not using PPE, Operative not suitably trained
Actions taken to avoid risks and or incidents	Description: See actions below
Risk Assessment Officer: Ben Richmond	Date: 18/09/2025

Risk Description: Risk of Electric Shock	Risk Description: Live Traffic	Risk Description: Lone Working	Risk Description:
Risk Level: Med/High	Risk Level: High	Risk Level: High	Risk Level:
Actions arising:- Wear correct PPE and ensure all equipment is checked and not damaged in anyway. Any damaged PPE or test equipment or hand tools shall be replaced immediately and the damaged PPE disposed of using the correct procedures. Ensure staff are appropriately trained. Always ensure operatives are working in the safe zone.	Actions arising:- Wear correct personal protective equipment. (Class III as a minimum requirement). Ensure where possible operatives walk towards on coming traffic on verge (if possible).	Actions arising:- Complete lone working forms, Follow procedures for notification of staff and management when visiting site alone.	Actions arising:-
Date: 18/09/2025	Date: 18/09/2025	Date: 18/09/2025	Date:
Assessment Review (Signature) 	Name: Ben Richmond	Date: 18/09/2025	Date: 18/09/2025

Risk Management Form

Street Lighting Department

Project Title: Norwood Farm, Ph2C - S38 Proposed Lighting - Risk Assessment - R1

Project Number: MMA19229


Client: Vistry South Central Midlands

Date of Risk Assessment Review: 18/09/2025

Works Stage: DESIGN	Description of Risk: Lighting design does not comply with current BS5489-1:2020, Risk of injury if design does not comply, Maintenance issues with design eliminated
Risk Level: Medium	
Consequences and hazards of risk	Description: Risk of injury to contractor, street lighting engineers and the general public
Potential Impacts on other risks occurring	Description: Lighting design is incorrect or does not comply, Risk of delaying scheme if design is un-buildable or not maintainable by contractor
Actions/incidents which may trigger a risk	Description: Lighting designer does not design out risk elements such as lighting columns near overhead power cables or in close proximity to refuge islands or other traffic calming measures
Actions taken to avoid risks and or incidents	Description: See actions below
Risk Assessment Officer: Ben Richmond	Date: 18/09/2025

Risk Description: Design does not conform to BS5489-1:2020	Risk Description: Injury risk if not compliant	Risk Description: Maintenance issues considered	Risk Description: Existing overhead services
Risk Level: Medium	Risk Level: Med/High	Risk Level: Medium	Risk Level: High
Actions arising:- Always use appropriately trained design staff. Always use CDM Trained staff. Ensure staff are competent.	Actions arising:- Follow British and European Design Standards. Always use appropriately trained staff. Follow design brief issued by client. Always use the appropriate lighting design packages. Ensure wiring is designed to current BS7671 regulations	Actions arising:- Pay attention on site for potential risks and design them out. Ensure designs are checked by an appropriately qualified person. Check site against design plan prior to commencement of installation.	Actions arising:- During the lighting design, all proposed column positions have been located with consideration of existing overhead services. IF THE OVERHEAD CABLES HAVEN'T BEEN DIVERTED AT THE TIME OF INSTALLATION THEN NO COLUMNS SHOULD BE INSTALLED.
Date: 18/09/2025	Date: 18/09/2025	Date: 18/09/2025	Date: 18/09/2025

Risk Description: Existing underground services	Risk Description: Proposed services	Risk Description: Backward light shields	Risk Description: Remote lighting columns
Risk Level: High	Risk Level: High	Risk Level: Med/High	Risk Level: Med/High
Actions arising:- No existing underground utility information for Electricity, Gas and Water have been provided. As such the street lighting design should not be built until these have been provided and the proposed column positions checked against the stats details to ensure no conflict or danger to lives.	Actions arising:- No proposed utility information for Electricity, Gas and Water have been provided. As such the street lighting design should not be built until these have been provided and the proposed column positions checked against the stats details to ensure no conflict or danger to lives.	Actions arising:- Backward light shields are proposed to all lighting columns to reduce light spill behind.	Actions arising:- Lighting columns separated from the carriageway by parking bays are to be mid-hinged to assist with installation and future maintenance.
Date: 18/09/2025	Date: 18/09/2025	Date: 18/09/2025	Date: 18/09/2025

Assessment Review (Signature)		Name: Ben Richmond	Date: 18/09/2025
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Risk Management Form

Street Lighting Department

Project Title: Norwood Farm, Ph2C - S38 Proposed Lighting - Risk Assessment - R1

Project Number: MMA19229

Client: Vistry South Central Midlands

Date of Risk Assessment Review: 18/09/2025

Works Stage: SITE INSTALLATION	Description of Risk: Risk of shock to contractor, Risk of injury from live traffic in carriageway, Delay in project, Cost implication if project is delayed on site installation
Risk Level: High	
Consequences and hazards of risk	Description: Risk of injury to contractor and the general public, Incorrect procedures on site could potentially delay the project completion resulting in default charges/payments
Potential Impacts on other risks occurring	Description: Delay of the installation, Cost implications associated with project delay, Potential bad publicity if project is not successful
Actions/incidents which may trigger a risk	Description: Unsafe working, Inappropriate/Damaged Equipment, Not using PPE, Operative not suitably trained
Actions taken to avoid risks and or incidents	Description: See actions below
Risk Assessment Officer: Ben Richmond	Date: 18/09/2025

Risk Description: Risk of Electric Shock	Risk Description: Risk of Injury	Risk Description: Delay to Project	Risk Description: Client Duties
Risk Level: Medium	Risk Level: Med/High	Risk Level: Medium	Risk Level: High
Actions arising:- Wear correct PPE and ensure all equipment is checked and not damaged in anyway. Any damaged PPE or test equipment or hand tools shall be replaced immediately and the damaged PPE disposed of using the correct procedures. Ensure staff are appropriately trained, Always ensure operatives are working in the safe zone	Actions arising:- Wear correct PPE and ensure all equipment is checked and not damaged in anyway. Any damaged PPE or test equipment or hand tools shall be replaced immediately and the damaged PPE disposed of using the correct procedures. Ensure staff are appropriately trained, Always ensure operatives are working in the safe zone	Actions arising:- Ensure the project is correctly managed on the ground and from the office with an agreed realistic programme	Actions arising:- The 'Client' under CDM 2015 has a duty to ensure that they have commissioned a competent 'Contractor' and as such should carry out all necessary checks PRIOR to work commencing to ensure items such as Risk Assessments and Method Statements are in place.
Date: 18/09/2025	Date: 18/09/2025	Date: 18/09/2025	Date: 18/09/2025

Risk Description: Existing Services	Risk Description: Existing overhead services	Risk Description: Existing underground services	Risk Description: Proposed services
Risk Level: High	Risk Level: High	Risk Level: High	Risk Level: High
Actions arising:- Care should be taken on site to hand dig all installation trenches/column holes. Site should be surveyed with CAT/GENNY prior to excavation. In general, installation works shall be carried out in accordance with the relevant standards including BS7671, GS6, HSG47 and G39/1	Actions arising:- During the lighting design, all proposed column positions have been located with consideration of existing overhead services. IF THE OVERHEAD CABLES HAVEN'T BEEN DIVERTED AT THE TIME OF INSTALLATION THEN NO COLUMNS SHOULD BE INSTALLED.	Actions arising:- No existing underground utility information for Electricity, Gas and Water have been provided. As such the street lighting design should not be built until these have been provided and the proposed column positions checked against the stats details to ensure no conflict or danger to lives.	Actions arising:- No proposed utility information for Electricity, Gas and Water have been provided. As such the street lighting design should not be built until these have been provided and the proposed column positions checked against the stats details to ensure no conflict or danger to lives.
Date: 18/09/2025	Date: 18/09/2025	Date: 18/09/2025	Date: 18/09/2025

Assessment Review (Signature)		Name: Ben Richmond	Date: 18/09/2025
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Northamptonshire County Council

Proposed Connection Schedule

18 September 2025

Norwood Farm, Ph2C - S38 Proposed Lighting - Equipment Schedule - R1

Proposed Unit No.	Easting Coordinates	Northing Coordinates	Service Connection Type	Location	Unit Description	Isolator Type	Termination Type
NC01	470274.45	261509.02	Proposed Double Pole DNO Supply Connection	MMA19229/001	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC02	470263.61	261525.63	Proposed Double Pole DNO Supply Connection	MMA19229/001	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC03	470205.20	261456.41	Proposed Double Pole DNO Supply Connection	MMA19229/001	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC04	470182.28	261448.60	Proposed Double Pole DNO Supply Connection	MMA19229/001	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC05	470196.58	261478.68	Proposed Double Pole DNO Supply Connection	MMA19229/001	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC06	470290.74	261430.39	Proposed Double Pole DNO Supply Connection	MMA19229/001	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC07	470324.14	261409.16	Proposed Double Pole DNO Supply Connection	MMA19229/001	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC08	470349.59	261402.07	Proposed Double Pole DNO Supply Connection	MMA19229/001	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC09	470258.14	261383.27	Proposed Double Pole DNO Supply Connection	MMA19229/001	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC10	470280.39	261366.20	Proposed Double Pole DNO Supply Connection	MMA19229/001	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC11	470305.73	261354.21	Proposed Double Pole DNO Supply Connection	MMA19229/001	Proposed 6m Northamptonshire County Council specification lighting mid-hinged column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC12	470328.21	261366.62	Proposed Double Pole DNO Supply Connection	MMA19229/001	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC13	470327.69	261332.17	Proposed Double Pole DNO Supply Connection	MMA19229/001	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC14	470243.76	261313.18	Proposed Double Pole DNO Supply Connection	MMA19229/001	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC15	470268.30	261312.33	Proposed Double Pole DNO Supply Connection	MMA19229/001	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC16	470368.99	261173.37	Proposed Double Pole DNO Supply Connection	MMA19229/002	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC17	470379.39	261191.42	Proposed Double Pole DNO Supply Connection	MMA19229/002	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC18	470406.30	261187.20	Proposed Double Pole DNO Supply Connection	MMA19229/002	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC19	470428.27	261203.02	Proposed Double Pole DNO Supply Connection	MMA19229/002	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC20	470456.63	261199.42	Proposed Double Pole DNO Supply Connection	MMA19229/002	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC21	470444.57	261227.15	Proposed Double Pole DNO Supply Connection	MMA19229/002	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC22	470412.53	261237.82	Proposed Double Pole DNO Supply Connection	MMA19229/002	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply

NOTE: NUMBERS SHOWN ON THE SCHEDULE AND DESIGN DRAWING ARE FOR IDENTIFICATION PURPOSES ONLY - ACTUAL COLUMN NUMBERS TO BE SPECIFIED BY LOCAL AUTHORITY LIGHTING DEPARTMENT OR OVERSEEING ORGANISATION.

Northamptonshire County Council

Proposed Connection Schedule

18 September 2025

Norwood Farm, Ph2C - S38 Proposed Lighting - Equipment Schedule - R1

Proposed Unit No.	Easting Coordinates	Northing Coordinates	Service Connection Type	Location	Unit Description	Isolator Type	Termination Type
NC23	470435.24	261255.63	Proposed Double Pole DNO Supply Connection	MMA19229/002	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC24	470420.20	261286.90	Proposed Double Pole DNO Supply Connection	MMA19229/001	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC25	470402.85	261298.22	Proposed Double Pole DNO Supply Connection	MMA19229/001	Proposed 6m Northamptonshire County Council specification lighting mid-hinged column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC26	470374.69	261299.33	Proposed Double Pole DNO Supply Connection	MMA19229/001	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC27	470351.20	261307.02	Proposed Double Pole DNO Supply Connection	MMA19229/001	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC28	470426.56	261321.20	Proposed Double Pole DNO Supply Connection	MMA19229/001	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC29	470434.28	261349.84	Proposed Double Pole DNO Supply Connection	MMA19229/001	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC30	470448.70	261279.97	Proposed Double Pole DNO Supply Connection	MMA19229/001	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC31	470480.69	261284.84	Proposed Double Pole DNO Supply Connection	MMA19229/002	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC32	470518.57	261227.26	Proposed Double Pole DNO Supply Connection	MMA19229/002	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC33	470511.63	261254.68	Proposed Double Pole DNO Supply Connection	MMA19229/002	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC34	470506.83	261279.54	Proposed Double Pole DNO Supply Connection	MMA19229/002	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC35	470507.14	261306.23	Proposed Double Pole DNO Supply Connection	MMA19229/002	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC36	470518.39	261335.76	Proposed Double Pole DNO Supply Connection	MMA19229/002	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC37	470515.26	261365.57	Proposed Double Pole DNO Supply Connection	MMA19229/002	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC38	470528.51	261393.57	Proposed Double Pole DNO Supply Connection	MMA19229/002	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC39	470356.87	261193.16	Proposed Double Pole DNO Supply Connection	MMA19229/002	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC40	470359.42	261223.29	Proposed Double Pole DNO Supply Connection	MMA19229/002	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply
NC41	470375.01	261213.06	Proposed Double Pole DNO Supply Connection	MMA19229/002	Proposed 6m Northamptonshire County Council specification lighting column with post top mounted DW Windsor KIRIUM PRO MINI 16LED 3k A2_250mA UMSUG 42 0012 0000 100 1.74klm warm white (3000k) with a preset dimming of 70%	DNO Double Pole DNO Isolator	Proposed Double Pole DNO Supply

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Response to Active Travel Strategy, Mobility Hub and Rail Action Plans

1. Lack of explicit reference to rural village connectivity

- The draft overview doesn't specify rural connectivity gaps. How would rural villages such as Harpole link to nearby towns, services, schools or transport hubs.

2. Integration with other transport plans

- Connectivity often depends on bus route coverage and integration with rail/mobility hubs — not just walking/cycling infrastructure. The strategy overview references mobility hubs and rail plans but does not spell out rural service integration.
Rural bus services have been reduced. What services will be available for villages on the outskirts of towns?

3. Prioritisation and funding clarity

- Delivery timescales and funding sources for active travel improvements in rural contexts aren't detailed. How would prioritisation be decided and will there be *baseline* connectivity standards for villages like Harpole?

4. Risk of being connected in theory but isolated in practice

- The strategy prioritises urban corridors, so whilst there is acknowledgement that there needs to be improvement, rural areas, due to the lower populations using the routes, will be thought of as lower priority.

Response of Harpole Parish Council to the consultation on supplementary planning document on developer contributions.

9.4.1 - Open spaces – Makes reference to "the council will usually expect these to be passed to a Parish Council or Management company".

We believe this should be written to give Parish councils first refusal on open spaces. Not all parishes will want, or be able to, take on the open space, but it should be standard policy that parishes are given the opportunity to take responsibility for this before being offered to a management company. We believe this should not be the preference of the developer, but the preference of the parish.

10 - Sports Pitches. There is reference to sports pitches being provided based on a formula, either new or enhancements to existing provisions. There is no mention of who would manage new facilities that are being provided. This needs to be specified, especially for any new facilities. As for open space, it should be policy that Parish Councils are given the opportunity to take this on to run and maintain if they so wish.

21 - Community facilities. 21.1.4 suggests early engagement is necessary to establish needs. Harpole Parish Council agree with this. Those who will be running the facility should have an input to ensure that the facility will be fit for purpose.

Like for sports pitches, there is no mention of who would take on and manage these facilities once built, and this should be specified. Like for sports pitches, this should be policy that Parish Councils are given the opportunity to take these on if they so wish.

To avoid ambiguity and situations where management companies are unnecessarily appointed, it should be a clear requirement that any offer and acceptance by a Parish Council to take on green spaces, sports pitches, or other community assets is confirmed prior to the commencement of construction. This ensures that legal documents, deeds, and associated agreements accurately reflect the agreed management arrangements from the outset, preventing conflicts or confusion at completion or beyond.

17 - Transport. This mentions linking into the Local Transport plan for public transport and road network. It is important that any contributions to highway infrastructure is local to the area where the development is taking place. This should also be in place

before or very early in the timeline of the development and not after many of houses have been occupied.

Increase of hours for Paul Thomas – village maintenance for 2026/27

Paul's contact with the council is for 20 hours per month on a flexible basis. Paul invoices for the same time each month. This means in the summer months he may work more hours, and in the winter months less, but he is still receiving the same amount each month.

Due to extra activities undertaken in 2025 the Parish Council currently owe 20 hours to Paul – this is 1 months salary.

I believe we should increase his monthly hours to bring his hours worked more in line with what he is being paid.

Harpole PC are also hoping to take on the Playing fields in 2026, which includes the play equipment. It is good practice for play equipment to have a weekly check to make sure that all moving parts work well, there are no sharp parts or trip hazards (this is usually a request from the insurer). Paul is able to add this to his list of tasks, but as we are increasing the workload we should increase hours for this too.

I propose that we increase the contract to 22 hours per month from April 2026 to cover the extra work that has been completed and will be completed in the coming financial year.

Harpole Parish Council

16 December 2025 (2025-2026)

Detailed Budget Summary

All Cost Centres and Codes (Between 01/12/2025 and 31/03/2026)

		Last Year 2024- 2025				Current Year 2025-2026				Next Year 2026-2027					
Allotments		Receipts		Payments		Receipts		Payments		Receipts	Payments				
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
6	Allotment Rents	3,000.00	3,142.20	174.00		3,000.00	415.60		415.60		187.00		187.00	3,500.00	200.00
8	Water Contributions	1,000.00	582.54			1,000.00									
42	Maintenance allotmen			1,000.00	986.21					1,000.00	882.65	333.32	1,215.97		1,500.00
53	Water Charges			1,000.00	1,204.88					1,000.00	2,349.50	250.00	2,599.50		2,000.00
54	Grass Cutting allotmer			800.00	375.00					800.00	2,576.00	100.00	2,676.00		3,000.00
SUB TOTAL		4,000.00	3,724.74	2,800.00	2,740.09	4,000.00	415.60		415.60	2,800.00	5,995.15	683.32	6,678.47	3,500.00	6,700.00

		Last Year 2024- 2025				Current Year 2025-2026				Next Year 2026-2027					
Churchyard		Receipts		Payments		Receipts		Payments		Receipts	Payments				
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
9	Burial Fees														
10	All Saints Maintenance														
43	Maintenance churchya			2,000.00	280.00					2,000.00	3,909.00	666.68	4,575.68		5,000.00
45	Parish Clock										2,470.80		2,470.80		
SUB TOTAL				2,000.00	280.00					2,000.00	6,379.80	666.68	7,046.48		5,000.00

		Last Year 2024- 2025				Current Year 2025-2026				Next Year 2026-2027					
CIL Income		Receipts		Payments		Receipts		Payments		Receipts	Payments				
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
3	CIL Income		422,238.92				122,026.09		122,026.09						
SUB TOTAL			422,238.92				122,026.09		122,026.09						

Harpole Parish Council

16 December 2025 (2025-2026)

Detailed Budget Summary

All Cost Centres and Codes (Between 01/12/2025 and 31/03/2026)

		Last Year 2024- 2025				Current Year 2025-2026				Next Year 2026-2027					
		Receipts		Payments		Receipts		Payments		Receipts	Payments				
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
59	CIL Spend				146,350.23										
60	CIL Spend										3,130.55		3,130.55		
SUB TOTAL					146,350.23						3,130.55		3,130.55		

		Last Year 2024- 2025				Current Year 2025-2026				Next Year 2026-2027					
		Receipts		Payments		Receipts		Payments		Receipts	Payments				
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
2	Precept	185,200.00	153,978.36			185,200.00	185,200.00		185,200.00						
4	Interest Received		40,283.06				26,797.81		26,797.81					40,000.00	
5	Grant and Donations F						271.00		271.00						
7	Bowls Club Rent	800.00	800.00			800.00		800.00	800.00					800.00	
11	Grass Cutting Contribu	950.00	951.71			950.00	951.71		951.71					950.00	
12	Other Income		27,804.35				83.98		83.98						
SUB TOTAL		186,950.00	223,817.48			186,950.00	213,304.50	800.00	214,104.50					41,750.00	

		Last Year 2024- 2025				Current Year 2025-2026				Next Year 2026-2027					
		Receipts		Payments		Receipts		Payments		Receipts	Payments				
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
41	Maintenance			7,000.00	11,332.49					7,000.00	4,528.86	2,333.32	6,862.18		7,000.00
47	Benches														
48	Sand Bins														
49	Dog bins			1,000.00	1,156.16					1,000.00	857.98	520.00	1,377.98		2,000.00
50	Noticeboards										750.00		750.00		

Harpole Parish Council

16 December 2025 (2025-2026)

Detailed Budget Summary

All Cost Centres and Codes (Between 01/12/2025 and 31/03/2026)

51	Flagpole	800.00	600.00	800.00	1,819.90	266.68	2,086.58	800.00
52	Highways		74.59					
55	Grass Cutting	4,000.00	3,859.17	4,000.00	4,644.00	500.00	5,144.00	5,000.00
56	Trees	1,000.00	465.00	1,000.00				
58	Playing Fields	10,000.00		10,000.00	2,250.00		2,250.00	5,000.00
SUB TOTAL		23,800.00	17,487.41	23,800.00	14,850.74	3,620.00	18,470.74	19,800.00

Parish Council Admin Costs

Code	Title	Last Year 2024- 2025				Current Year 2025-2026				Next Year 2026-2027					
		Receipts		Payments		Receipts		Payments		Receipts	Payments				
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
17	Payroll Services			500.00	223.20					500.00	130.20	166.68	296.88		500.00
18	Staff Mileage and Ben			300.00	18.00					300.00					300.00
19	Staff Other expenses														
20	Training			1,200.00	1,111.37		75.60		75.60	1,200.00	1,508.00	400.00	1,908.00		5,000.00
21	Bank Charges			150.00	217.11					150.00	75.35		75.35		150.00
22	Audit Fees			1,800.00	1,695.00					1,800.00	1,806.00		1,806.00		2,000.00
23	Professional Fees			5,000.00	3,126.40					5,000.00	1,554.58		1,554.58		10,000.00
24	Subscription and Mem			1,200.00	2,458.11					1,200.00	2,096.23		2,096.23		2,500.00
25	Insurance			1,000.00	946.64					1,000.00	963.13		963.13		1,500.00
26	Stationery			200.00	110.43					200.00	83.46		83.46		200.00
27	Postage			50.00						50.00					
29	Website			400.00	385.00					400.00	430.00	133.32	563.32		450.00
30	IT			3,000.00						3,000.00	1,798.87	1,000.00	2,798.87		3,000.00
31	Buildings										25.00		25.00		
34	Newsletter			1,200.00	754.30					1,200.00	583.11	400.00	983.11		2,000.00
35	Meetings / Room Hire			1,200.00	1,105.00					1,200.00	564.98		564.98		1,000.00
36	grants paid			5,000.00	5,613.20					5,000.00	4,000.00		4,000.00		5,000.00
37	section 137 Expenditu				2,624.49						129.99		129.99		
38	Election Costs			400.00						400.00	101.00		101.00		

Harpole Parish Council

Detailed Budget Summary

All Cost Centres and Codes (Between 01/12/2025 and 31/03/2026)

39	Rates		100.00											
40	Loan Repayment	7,020.00	9,156.74			7,020.00	3,505.20	3,510.00	7,015.20				7,020.00	
57	Sundries						258.00		258.00					
SUB TOTAL		29,620.00	29,644.99	75.60	75.60	29,620.00	19,613.10	5,610.00	25,223.10	40,620.00				

Parish Office Running Costs

		Last Year 2024- 2025				Current Year 2025-2026				Next Year 2026-2027	
		Receipts		Payments		Receipts		Payments		Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Budget
28	Telephone and Broadt			500.00	420.00	500.00	280.00	166.68	446.68		450.00
32	Office Electric			1,000.00	758.19	1,000.00	402.19	333.32	735.51		1,000.00
SUB TOTAL				1,500.00	1,178.19	1,500.00	682.19	500.00	1,182.19		1,450.00

Staff Costs

		Last Year 2024- 2025				Current Year 2025-2026				Next Year 2026-2027	
		Receipts		Payments		Receipts		Payments		Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Budget
14	Staff Salary			85,000.00	31,505.03	85,000.00	21,882.95	10,945.32	32,828.27		70,000.00
15	NI and Tax E'rs and EI			30,000.00	15,365.27	30,000.00	9,372.93	4,689.12	14,062.05		20,000.00
16	Pension E'rs and EE's			7,500.00	2,842.31	7,500.00	1,989.56	995.20	2,984.76		4,000.00
SUB TOTAL				122,500.00	49,712.61	122,500.00	33,245.44	16,629.64	49,875.08		94,000.00

Street Lighting Costs

		Last Year 2024- 2025				Current Year 2025-2026				Next Year 2026-2027	
		Receipts		Payments		Receipts		Payments		Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Budget
33	Street Light Electric			3,000.00	3,396.11	3,000.00	2,039.29	1,000.00	3,039.29		3,500.00
46	New Lights				2,988.75						

Harpole Parish Council

16 December 2025 (2025-2026)

Detailed Budget Summary

All Cost Centres and Codes (Between 01/12/2025 and 31/03/2026)

61	Street Light Maintenar														1,000.00
SUB TOTAL				3,000.00	6,384.86				3,000.00	2,039.29	1,000.00	3,039.29			4,500.00

		Last Year 2024- 2025				Current Year 2025-2026				Next Year 2026-2027					
		Receipts		Payments		Receipts		Payments		Receipts	Payments				
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
1	VAT on Receipts														
13	VAT on payments		5,603.34												
SUB TOTAL			5,603.34												

Summary

TOTAL	190,950.00	655,384.48	185,220.00	253,778.38	190,950.00	335,821.79	800.00	336,621.79	185,220.00	85,936.26	28,709.64	114,645.90	45,250.00	172,070.00
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Harpole Parish Council

22 December 2025 (2025-2026)

PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
166	Staff Salary	19/11/2025		Unity Trust		staff costs	Sally Willis	X	2,736.33		2,736.33
165	NI and Tax E'rs and EE's	19/11/2025		Unity Trust		PAYE	HMRC	X	1,172.28		1,172.28
164	Pension E'rs and EE's	19/11/2025		Unity Trust		Pension	Nest	X	248.80		248.80
169	Training	19/11/2025		Unity Trust		Training	Cloudy IT	S	40.00	8.00	48.00
170	Training	19/11/2025		Unity Trust		Training	Northants CALC	S	46.00	9.20	55.20
172	Training	19/11/2025		Unity Trust		Training	SLCC	X	99.00		99.00
172	Training	19/11/2025		Unity Trust		Training	SLCC	S	51.00	10.20	61.20
168	Meetings / Room Hire	19/11/2025		Unity Trust		Room Hire	Harpole Methodist Chapel	X	150.00		150.00
171	Election Costs	19/11/2025		Unity Trust		Election Costs	West Northants Council	X	101.00		101.00
167	Telephone and Broadband	19/11/2025		Unity Trust		Mobile Phone	ID Mobile	S	5.00	1.00	6.00
173	Stationery	20/11/2025		Unity Trust		Stationary	Viking	S	38.88	7.78	46.66
173	Meetings / Room Hire	20/11/2025		Unity Trust		Stationary	Viking	X	17.48		17.48
175	Maintenance	26/11/2025		Unity Trust		Village Handyman	Paul Thomas	X	358.57		358.57
176	Maintenance	26/11/2025		Unity Trust		Village Handyman	Paul Thomas	X	464.96		464.96
174	Water Charges	26/11/2025		Unity Trust		water rates	Anglian Water (Wave)	X	222.23		222.23
177	Bank Charges	30/11/2025		Unity Trust		Bank Fees	Unity Trust Bank	X	8.55		8.55
184	Bank Charges	01/12/2025		Unity Trust		Bank Fees	Unity Trust Bank	X	8.25		8.25
189	Training	05/12/2025		Unity Trust		Training	Northants CALC	S	92.00	18.40	110.40
190	Professional Fees	05/12/2025		Unity Trust		Legal Fees	Borneo Martell Turner Coul	S	525.00	105.00	630.00
187	IT	05/12/2025		Unity Trust		IT Software	Scribe	S	99.00	19.80	118.80
185	Telephone and Broadband	05/12/2025		Unity Trust		Broadband	Gigaclear	S	30.00	6.00	36.00
186	Maintenance churchyard	05/12/2025		Unity Trust		Grounds Maintenance	R&G Groundworks	S	213.00	42.60	255.60
188	Dog bins	05/12/2025		Unity Trust		Bin Emptying	Shield Maintenance Ltd	S	143.00	28.60	171.60
191	Telephone and Broadband	08/12/2025		Unity Trust		Mobile Phone	ID Mobile	S	5.00	1.00	6.00
192	Payroll Services	09/12/2025		Unity Trust		Payroll Services	Autella Payroll Services	S	107.30	21.46	128.76
193	Meetings / Room Hire	09/12/2025		Unity Trust		Room Hire	Harpole Bowls Club	X	50.00		50.00
194	Staff Salary	19/12/2025		Unity Trust		staff costs	Sally Willis	X	2,736.33		2,736.33
195	NI and Tax E'rs and EE's	19/12/2025		Unity Trust		PAYE	HMRC	X	1,172.28		1,172.28
196	Pension E'rs and EE's	19/12/2025		Unity Trust		Pension	Nest	X	248.80		248.80
198	Training	19/12/2025		Unity Trust		Training	Northants CALC	S	35.00	7.00	42.00
200	Training	19/12/2025		Unity Trust		Training	NALC	S	35.00	7.00	42.00
201	section 137 Expenditure	19/12/2025		Unity Trust		Poppy Wreath	Sarah Eason	X	29.50		29.50
199	Office Electric	19/12/2025		Unity Trust		Office Electric	British Gas	L	37.30	1.87	39.17
197	Street Light Electric	19/12/2025		Unity Trust		Street Light Electric	Valda Energy	S	358.44	71.69	430.13

PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
								Total	11,685.28	366.60	12,051.88