

# HARPOLE PARISH COUNCIL



**Chairman** – Mr F Smethers

**Clerk** – Sally Willis

<http://www.harpole-pc.gov.uk>

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Members of the committee (Cllrs Bess, Gibbins, Haynes, Philips, Smethers, Taylor) are summoned to attend a meeting of the Planning, Highways and Infrastructure Committee to be held at the Methodist Chapel, School Lane, Harpole on **Monday 26<sup>th</sup> January** at 7.00pm for the purpose of transacting the following business.

Signed:

*S Willis*

Clerk & Proper Officer to Harpole Parish Council

Date: 20<sup>th</sup> January 2026

Members of the press and public are welcome to attend.

## AGENDA

**247/25 APOLOGIES FOR ABSENCE**

To receive apologies and approve reasons for absence.

**248/25 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.**

Councillors are invited to make any declarations in relation to items on the agenda.

**249/25 PUBLIC PARTICIPATION**

Members of the public are invited to address the Committee.

**250/25 MINUTES**

To receive and approve the minutes of Planning, Highways and Infrastructure Committee Meeting held on 24<sup>th</sup> November 2025.

**251/25 PLANNING**

To consider and approve a response to planning applications [2026/0022/LBC](#) - Replace three existing timber windows (two on the ground floor and one on the first floor) of the property - 5 Larkhall Lane

**252/25 HIGHWAYS & FOOTPATHS**

- a) To receive update on tree on flagpole Green
- b) To consider signage on Upper High Street at sharp bend
- c) To consider and approve if grit bins are required in new developments
- d) To consider recommendation to Full Council that a footpath and crossing is built between the entrance and exit of the playing fields.
- e) To receive an update on outstanding issues

**253/25 ALLOTMENTS**

- a) To consider and approve discounts for tenants that have helped the Parish council in 2025
- b) To consider and approve what parish council wish to do with the plots used by allotment association as community plots

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- c) To consider and approve how to manage rubbish on site
- d) To consider recommendations regarding resurface of road through site
- e) To receive updates for information only

**254/25 STREET FURNITURE**

- a) To receive updates on outstanding items

**255/25 CHURCH**

- a) To consider request from Church to fund groundworks to expand ash internment area
- b) Update on burial ground

**256/25 COMMUNITY**

To consider and approve if the council would support and host a defibrillator demonstration from St Johns ambulance

**257/25 ITEMS FOR NEXT AGENDA**

**DATE OF NEXT MEETING**

The next meeting is scheduled for Monday 23<sup>rd</sup> February 2026



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Minutes of the Planning, Highways and Infrastructure Committee meeting held on 24<sup>th</sup> November 2025, in the Methodist Chapel, School Lane at 7.00pm.

Present – Cllrs F Smethers (chair), N Bess, J Gibbins, I Haynes, S Phillips, G Taylor

Also present – Clerk, Clement Nnadozie,

Meeting Start: 7pm

**210/25 APOLOGIES FOR ABSENCE.**

All Present

**211/25 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.**

Cllr Gibbins advised he has an allotment plot

**212/25 PUBLIC PARTICIPATION**

There were no members of public present.

**213/25 MINUTES**

Councillors **APPROVED** the minutes of Planning, Highways & Infrastructure Committee Meeting held on 27<sup>th</sup> October 2025.

**214/25 PLANNING**

- a) There were no objections to planning application 2025/4445/FUL – Change of use and modest extension of redundant farm buildings to a dwelling house, creation of courtyard garden and ancillary domestic space – Road Hill Farm, Upper High Street
- b) There were no objections to planning application 2025/4387/LBC – Listed building consent for 4 no. windows (retrospective) – Harpole Hall, 7 Glassthorpe Lane

**215/25 HIGHWAYS AND FOOTPATHS**

- a) Clerk had obtained 3 quotes for Speed indicator devices. It was agreed that the device should be mobile, use solar and have a simplistic way of downloading data. It was proposed that it is recommended to full council that there are 2 Evolvix devices purchased using CIL. Clerk to confirm quotation with 4g downloading. Clerk also to look into getting post installed on Sandy Lane as per licence provided.
- b) Clerk is still chasing for footpaths on Larkhall Lane. It is thought that this should be completed by this time next year according to the S106. Clerk is meeting with Highways in December to see if it is possible to put a pathway between the entrance and exit of playing fields and a crossing to the school.



**216/25 ALLOTMENTS**

- a) There is a ride on mower that has been left in a shed. Clerk to contact ploholders to see if anyone knows about it.  
Invoices for next year will be going out in the next couple of weeks.

**217/25 STREET FURNITURE**

Clerk advised the village maintenance man had sprayed the benches to clean off the green growth. He has also asked to paint the lower half of bus shelters darker so footprints are not so noticeable. This will be added to next agenda.  
It was noted that there seems to be someone sleeping in a car on South View.  
Clerk to see what options are available.  
Clerk to follow up on dog bins on Western gate.

**218/25 CHURCH**

- a) Church had sent photos and quotes for repair or rebuild of a retaining wall within the churchyard asking if the parish council could fund. It was proposed that the church apply for a grant for next year on a match funding basis and supply 3 full quotes.  
b) Council are not actively looking for burial ground but are aware of someone who may have land to offer, they are just considering their options.

**219/25 ITEMS FOR THE NEXT AGENDA**

- Road sign on corner of Upper High Street as cars can be on the wrong side of the road when driving around parked cars near the bend.
- Tree on Flagpole Green needs removing. Quotes to be obtained and investigate replacing.
- Closure of footpaths on Western Gate means there is not a safe walking route to Duston School. Is there anything the Parish Council can do?

Meeting closed 8.45pm

**DATE OF NEXT MEETING.**

The next meeting is scheduled for Monday 26<sup>th</sup> January 2026 at 7pm

Signed

<b>Contractor</b>	<b>Works</b>	<b>Cost</b>
1	Remove Tree which shows signs of decay. Use of MEWP due to proximity to phone lines. All to be chipped and removed from site.	400
2	Dismantle Tree at Flagpole Green, Grind Stump & Plant Replacement	1228.48