

HARPOLE PARISH COUNCIL



Chairman – Mr F Smethers

Clerk – S Willis

<http://www.harpole-pc.gov.uk>

E-mail: clerk@harpole-pc.gov.uk

Members of the committee (Cllrs Smethers, Roberts, Gardner, Hancy, Madle, Starmer, Wallace) are summoned to attend a Meeting of the Strategy, Finance and Policy Committee to be held at the Methodist Chapel, School Lane Harpole on **Monday 3rd November 2025 at 7.00 pm** for the purpose of transacting the following business.

Signed: *S Willis*

Clerk & Proper Officer to Harpole Parish Council

Date: 28th October 2025

Members of the press and public are welcome to attend.

AGENDA

187/25 APOLOGIES FOR ABSENCE

To receive apologies and approve reasons for absence.

188/25 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

To receive Declarations of Interest from Councillors

189/25 PUBLIC PARTICIPATION

Members of the public are invited to address the Committee.

190/25 MINUTES

To receive and approve the minutes of the Strategy, Finance and Policy Committee 1st September 2025

191/25 NORTHAMPTON WEST SUSTAINABLE EXTENSION

- a) To receive updates on Davidsons application and approve and actions required
- b) To consider street names for development North of Road Hill
- c) To receive updates for information only

192/25 NORWOOD FARM SUSTAINABLE EXTENSION

- a) To consider and approve request from Vistry regarding fencing
- b) To receive updates for information only

193/25 SPORTS PROVISION

- a) To receive proposed plans for new Pavilion and approve any feedback
- b) To receive updates for information only

194/25 CIL

- a) To receive update from working party and to approve any recommendations

195/25 FINANCE

- a) To consider and approve payments for November (see appendix)
- b) To receive budget to end of October
- c) To consider and approve grant from Village Show
- d) To consider first draft of Budget and precept request for 2026-27

196/25 CONTRACTS

To consider street lighting maintenance contractor for any future repairs

197/25 ITEMS FOR NEXT AGENDA

To consider items to be added to the next agenda

DATE OF NEXT MEETING. - The next meeting is scheduled for Monday 5th January 2026.



Chairman – Mr F Smethers

Clerk – Mrs S Willis

www.harpole-pc.gov.uk

E-mail: clerk@harpole-pc.gov.uk

Minutes of the Strategy, Finance and Policy Committee meeting held on 1st September 2025, in the Methodist Chapel, School Lane at 7.00pm.

Present – Cllrs S Roberts (Chair), K Gardner, B Hancy, G Madle, F Smethers, D Starmer, C Wallace

Also present – S Willis (Clerk), Cllr I Haynes, Cllr G Taylor, Paul Thomas (Clerk to Harlestone PC and Harlestone Manor PC), Stewart Clark (chairman at Harlestone Manor PC), 3 members of public and 2 representatives of Rosconn Group

Meeting Start: 7pm

110/25 APOLOGIES FOR ABSENCE.

Apologies received for Clement Nnadozie.

111/25 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

Cllrs Smethers and Starmer declared an interest as trustees of the playing field.

112/25 PUBLIC PARTICIPATION

Member of the public asked a couple of questions about updates following the flooding earlier this year. Clerk advised that there will be a report out soon, but can follow up on the specific queries raised.

Cllr K Gardner joined the meeting.

113/25 MINUTES

Councillors **APPROVED** the minutes of the Strategy, Finance and Policy Committee of 2nd June 2025.

114/25 PRESENTATION FROM ROSCONN GROUP

The group is working on behalf of the landowners and are in early stages of developing a concept plan. Site is 14.15ha on south side of Nobottle Road. Part of this is within confines of N4 SUE site and the rest is adjoining. They believe that with the emerging local plan that needs to allocate more housing this would be accepted. Approximately 7.7ha will be developed and the rest for green infrastructure.

Rosconn are currently awaiting a pre-application meeting with WNC, and are looking to potentially hold a public consultation in October. With a planning application being submitted by the end of the year.

Our concerns over footpaths along Road Hill and increased traffic into the village was given and it was asked if it could be made a less appealing route that using other local major routes. There was also a discussion about the S106.

Rosconn Representatives and 3 members of public leave.

115/25 NORTHAMPTON WEST SUSTAINABLE URBAN EXTENSION

- a) Bloor are looking to start the process of handing over Green Space and have passed on plans. The S106 states they maintain for a year but they have proposed that this is shortened and have offered extra commutable sums to do this. WNC have suggested that whilst it is possible it is not advisable. Our contractor has noticed several issues that would need resolving first, and believes the offer is low and would not cover a years maintenance. There was a discussion about the pros and cons of taking it early. It was proposed that the current offer is rejected, but that we may take earlier than the 12 months if the contractual obligations are met.

It was queried if we should have a policy on how we work with developers in the future for transfer of land. To be added to next agenda.

- b) Council considered planning application 2025/2863/FPATH for the diversion of Bridleway KP01 – Land North of Harpole off Roman Road. It was noted that the British Horse Society had no objections. It was proposed that the council had no comments but supported the BHS response.
- c) Davidsons had advised of updates to 2024/0672/MOA regarding their application for housing off Nobottle Road. There was concern that the changes to the SUDS proposed meant that there was a smaller provision.

It was also noted that the council should send representatives to the planning committee when it is considered. Cllrs Gardner and Smethers offered to go and read a statement.

- d) No further updates

116/25 NORWOOD FARM SUSTAINABLE EXTENSION

- a) Lighting scheme for phases 1 and 2b had been approved but council had asked for overnight dimming to match what is in the rest of the village. This matches so the council are happy to take on as is.
- b) Street Names for phases 2 and 1b had been proposed by Vistry. Council did not like the proposed names and suggest that wildflower names are used instead. Clerk to advise. It was suggested that the children at the school suggest names for future phases. Clerk to contact the school once re-opened.
- c) SLRR is now open but it seems that it is not being fully used. It is thought that not all SatNavs have been updated to include it yet.

117/25 SPORTS PROVISION

We are still awaiting plans from Vistry for the new pavilion. They are working on surveys and getting quotes for works.

Work has been done on transfer of playing fields. An update will be given at the next full council meeting.

118/25 CIL

Some amendments were proposed. It was proposed that there is a major projects working group set up to consider feasibility of some of the larger proposed projects. Clerk to add to next Full council agenda.

119/25 FINANCE

- a) Scarecrow Festival committee had applied for a grant for £1000 to help towards insurance costs for the weekend. It was proposed to grant the application. Cllr

Smethers wanted it recorded he voted against as this is the first time that the committee has asked for funding as it was supposed to be self-funding.

- b) Nothampton Town Football Club had contacted the council asking for a donation towards schemes they run. It was proposed that they should work with Harpole Football Club to see if any of these projects are needed.
- c) Harpole Football Club were requesting help towards upgrades to the pavilion changing rooms. There was a discussion about the process and whether the playing fields trustees were aware and had given permission. It was proposed that a full application is needed with sight of accounts.

120/25 POLICIES

The following policies had been tabled for review and were approved:

- a) Publication Scheme
- b) Complaints Procedure
- c) Disciplinary Procedure
- d) Grievance Procedure

The following Policy is a new policy required for new audit regulations and was approved:

- e) IT policy

121/25 BOWLS CLUB LEASE

Bowls Club Solicitors have responded with a list of questions. It was proposed that response to this is delegated to the Clerk and Cllrs Smethers and Wallace.

122/25 ITEMS FOR THE NEXT AGENDA

Budget needs to be discussed at the next meeting.

Meeting closed 9.20pm

DATE OF NEXT MEETING.

The next meeting is scheduled for Monday 3rd November at 7pm

Signed

Date



**West
Northamptonshire
Council**

**Development Management
West Northamptonshire Council**

The Forum Moat Lane Towcester NN12 6AD

Email: streetnamingandnumbering@westnorthants.gov.uk

Web: www.westnorthants.gov.uk

Harlestone Parish Council
Harpole Parish Council

Our Ref: SN/2025/0169
Please ask for: Street Naming and Numbering
Telephone: 01604 526045
Email: streetnamingandnumbering@westnorthants.gov.uk
Date: 20 October 2025

Dear Parish Clerks,

**Street Naming Consultation
Land Northwest of Upper High Street Harpole**

We have received a request to name nine new streets within your parish. Please find enclosed a plan outlining the proposed roads.

We would be grateful to receive your Council's suggestions for suitable street names at your earliest convenience, and no later than 30 days from the date of this letter.

As part of the street naming process, your ward councillors will need to be consulted on the names proposed by your Council. To help avoid any delays, we kindly ask that you liaise with your ward councillors beforehand to ensure their views are considered prior to submitting your suggestions.

Additionally, it would be helpful if you could include a brief explanation of the origin or significance of each name proposed.

Thank you for your time and consideration.

Yours faithfully

A handwritten signature in black ink that reads "Gibrat".

Stephanie Gibrat
Assistant Director of Planning

DEVELOPMENT DETAILS

Development: Hybrid planning application comprising: Full planning application for the demolition of existing buildings, erection of 100 dwellings including vehicular and pedestrian connection points, appearance, landscaping, layout and scale, drainage, diversion of bridleway KP1 and other associated infrastructure. Outline planning application (all matters reserved except for internal access) for the erection of 350 dwellings, public open space, pedestrian and cycle links, play area, drainage, landscaping and all other associated works.

Location: Land North West Of, Upper High Street, Harpole

Planning Reference: 2024/0672/MAO

LOCATION PLAN

Scale: 1:6,000 @ A3



Harpole Parish Council
Reserves Balance
2025-2026

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
CIL Reserves	872,071.31		3,130.55	122,026.09	990,966.85
Maintenance Reserves	10,000.00				10,000.00
Total Earmarked	882,071.31		3,130.55	122,026.09	1,000,966.85
TOTAL RESERVE	882,071.31		3,130.55	122,026.09	1,000,966.85
GENERAL FUND					281,162.42
TOTAL FUNDS					1,282,129.27

Fencing responses from Vistry

What type of fence is this? Black metal estate railings

What is its height? 1.2m high

How big are the gaps? The gaps are as wide as an access gate so 0.9m wide

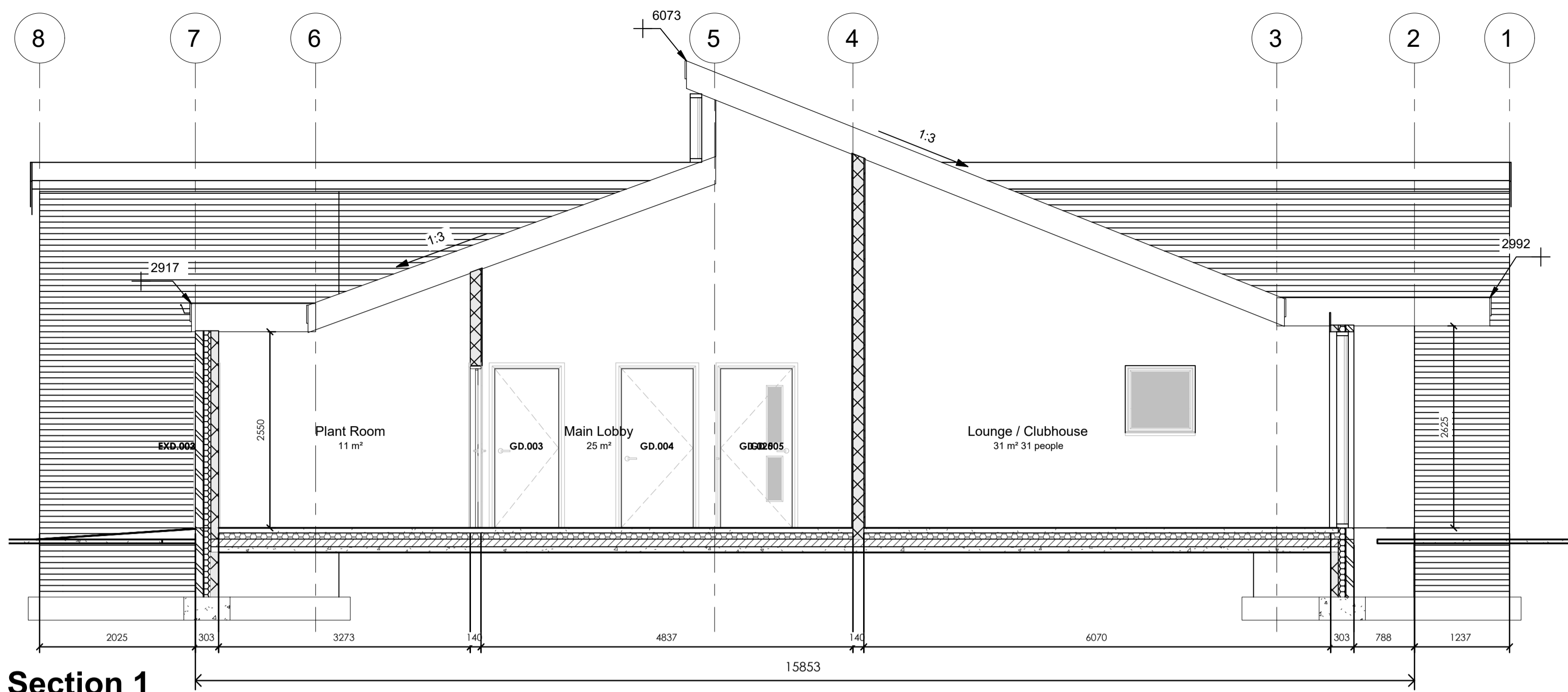
What are their purpose? Initially these gaps had access gates, but due to access being blocked in the case of a fire, we removed the gates completely to stop this being a potential issue. NHBC had addressed this as a concern which is why this was changed.

How many gaps are there? 2

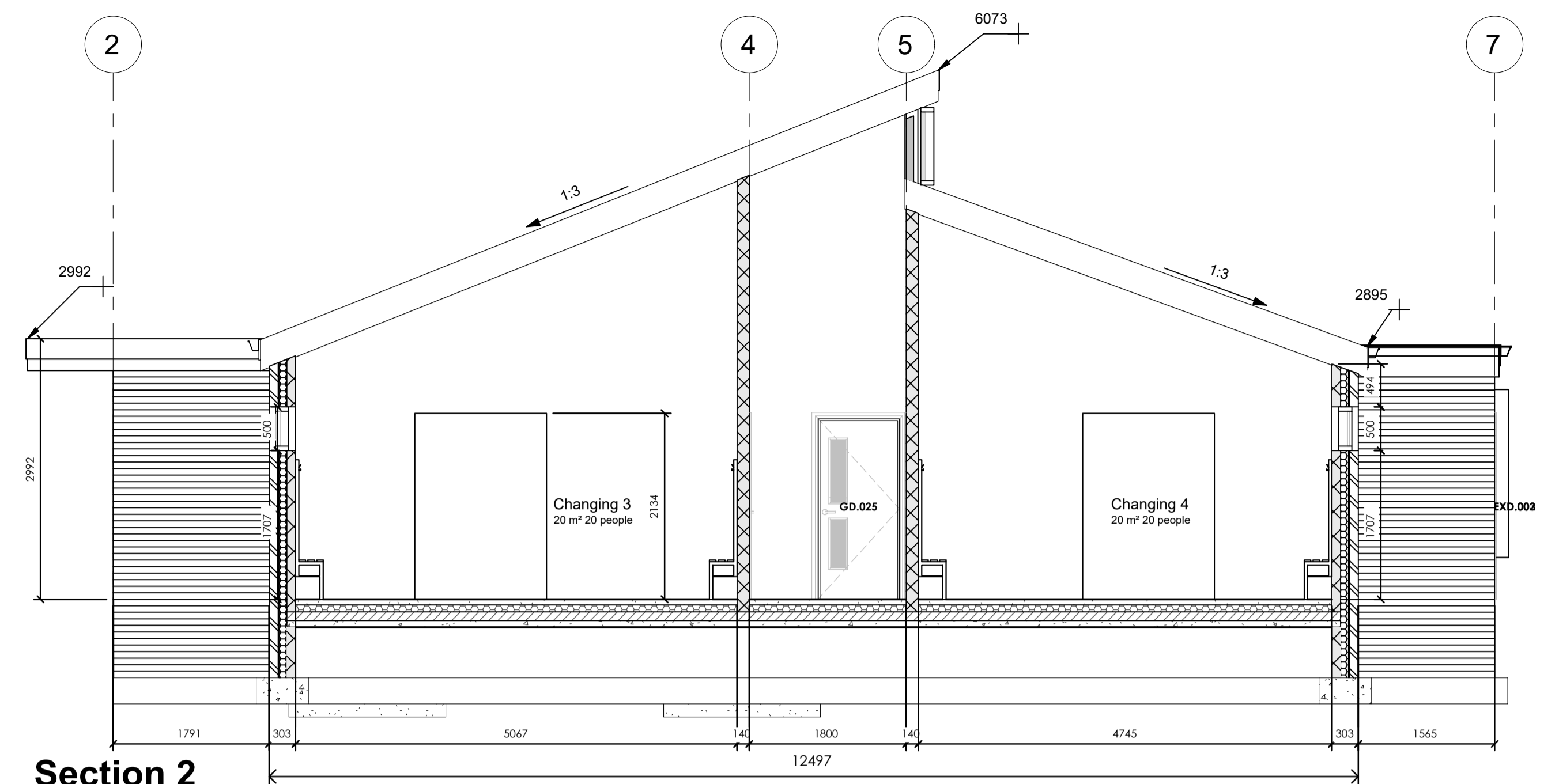
Can you please explain why you need this assurance? We just need assurance from the adopting authority (Parish Council) that the gaps in the railings will not be blocked off so that the fire emergency services can access the adjacent plots in the case of an emergency. Due to the fencing being one long stretch if this was deeded to the individual plots, there is risk of them removing them, not being maintained to one standard and gaps being blocked.

We need a better understanding of the purpose of the fence and the gaps so if someone else breeches this we have a good understanding to allow us to make enforcements. If there is a breech and someone blocks the access, the Parish can take legal action against this as we have added an easement over the land in question. See attached updated conveyance plan attached.

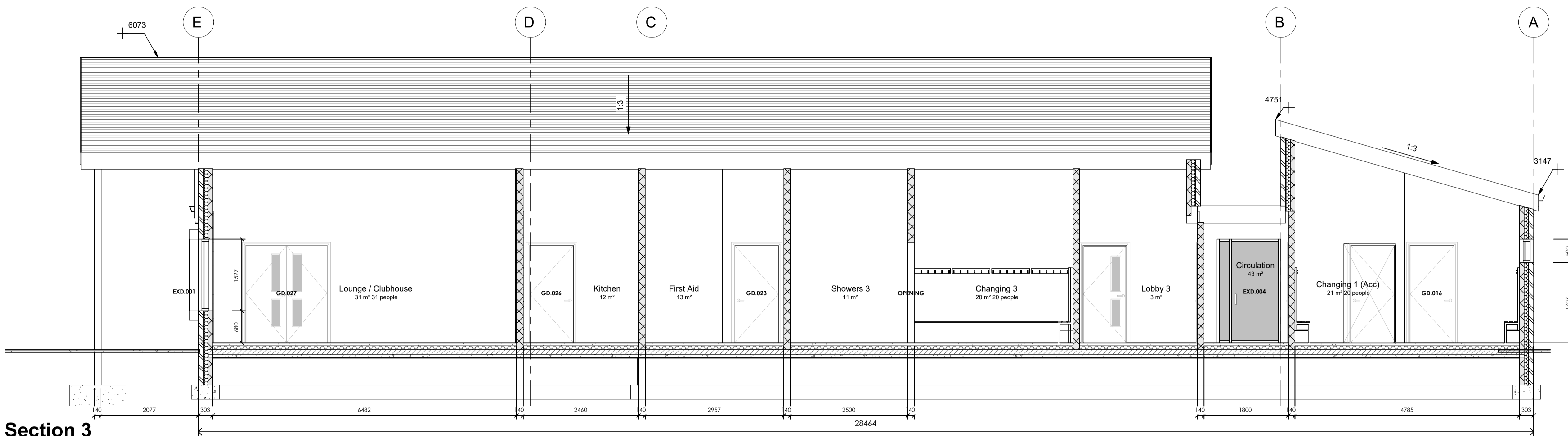
It was also queried whether this would be something the PC take on or if due to the proximity of the road whether this would be considered highways and therefore would be their responsibility not ours. The railings sit between the manco land and the development therefore will not be the responsibility of the highway authority.



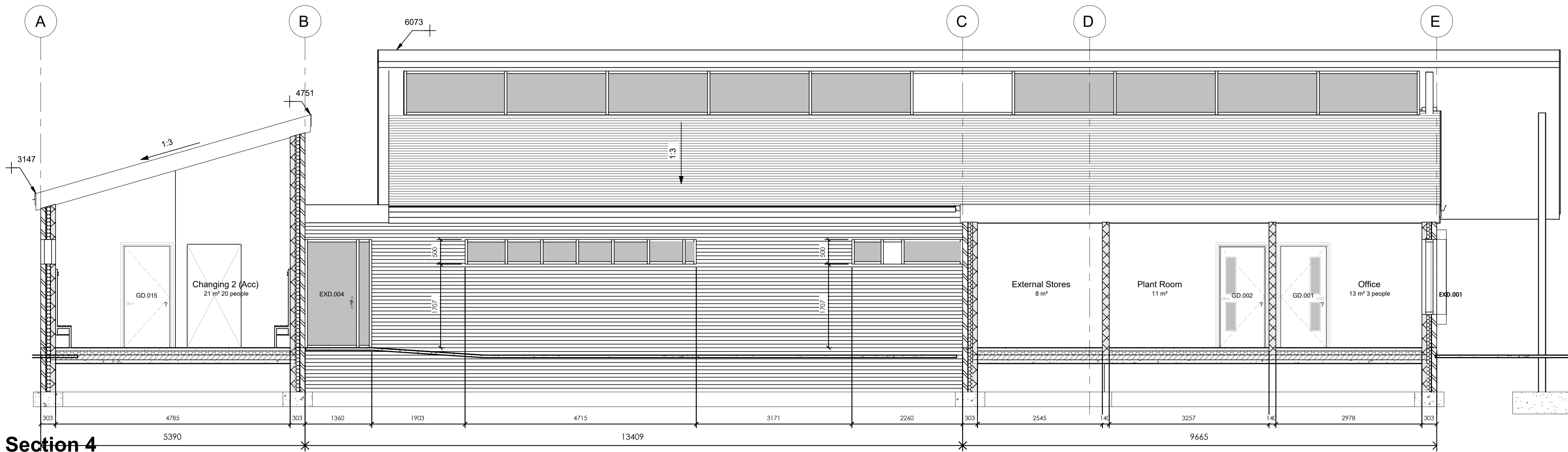
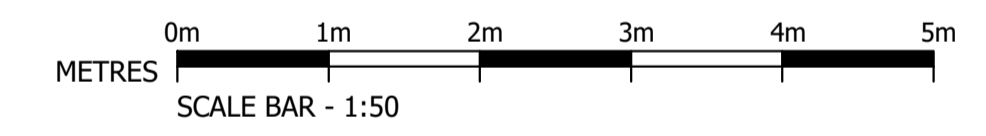
Section 1



Section 2



Section 3



Section 4

B	Grid Lines Indicated	16.10.25	LMB	KRT
A	Dimensions Added	24.07.25	LMB	KRT
Rev	Amendment	Date	Drn	Chk

Revisions:

Client:
VISTRY SOUTH MIDLANDS

Site:
NORWOOD PAVILION

Title:
SECTIONS

Scale:
1:50 @A1

Date:
JULY 2025

Rev:
1748-03

Rev:
B

DWG File Ref: K:\Vistry South Mid\1748\Planning\Current\1748-03.dwg

DRAWN: LMB

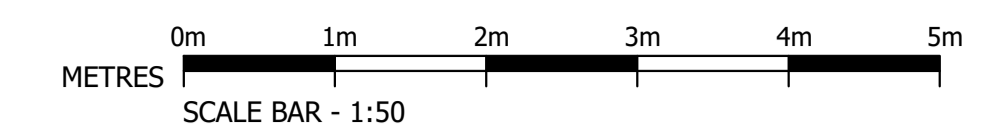
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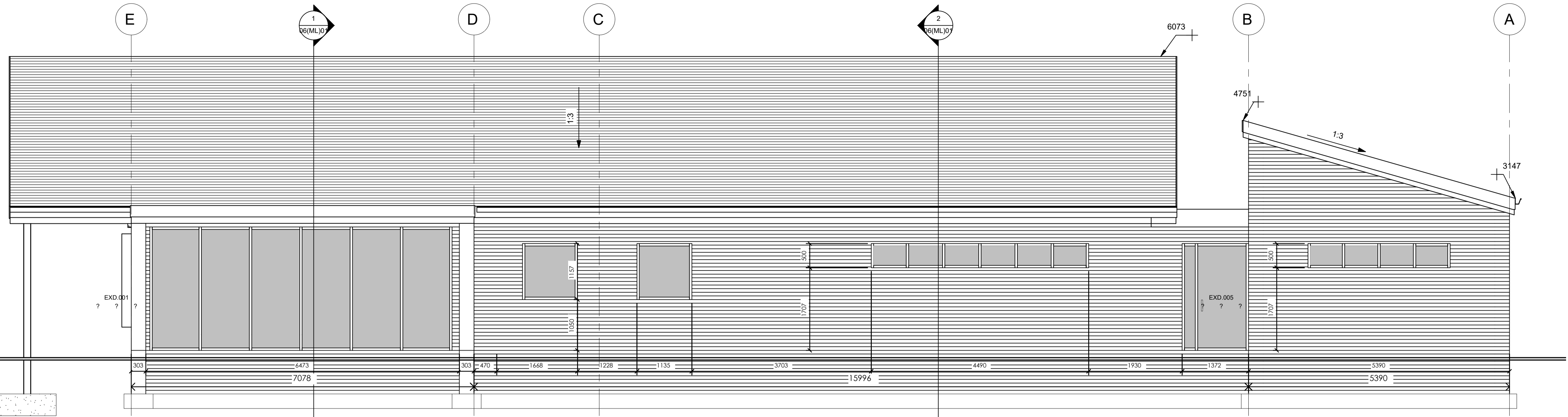
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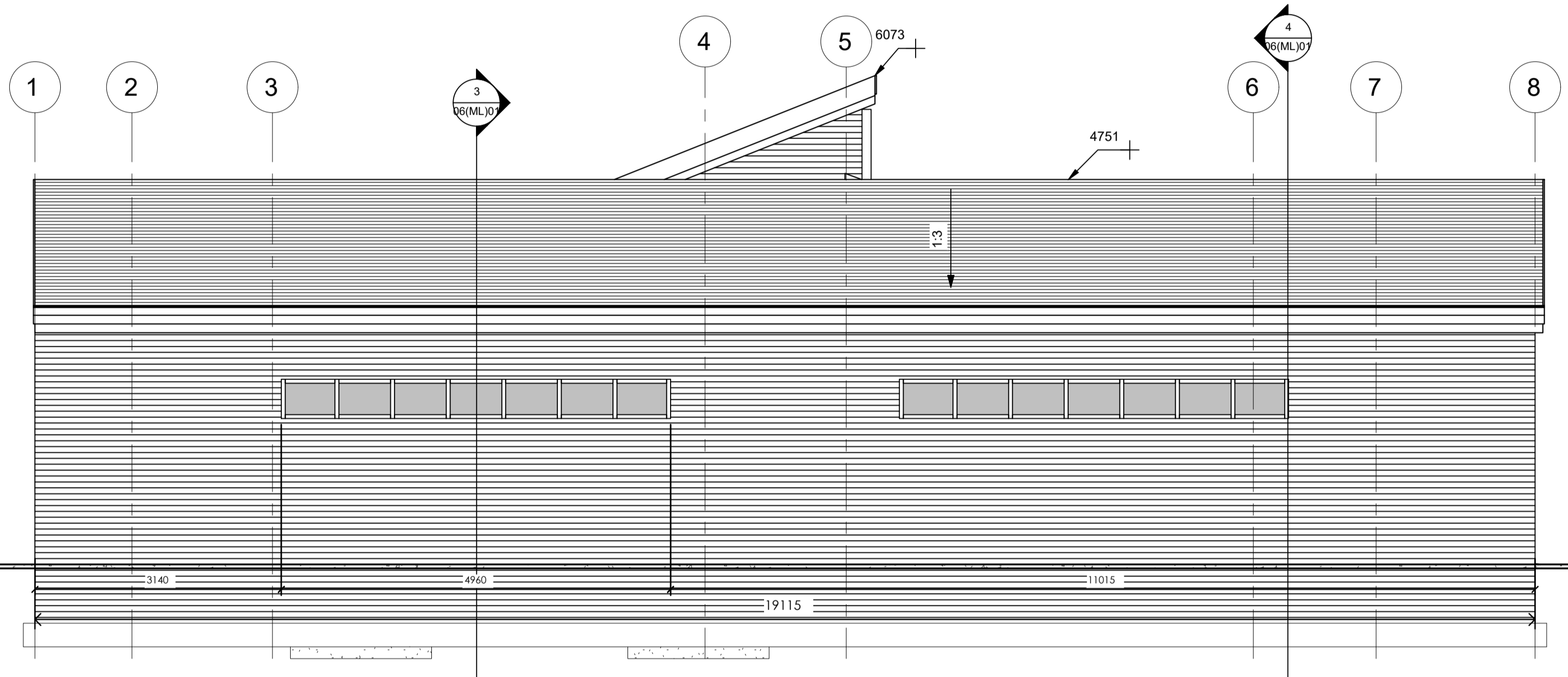


Rev	Amendment	Date	Drn	Chk
B	Grid Lines Indicated	16.10.25	LMB	JRT
A	Dimensions Added	24.07.25	LMB	JRT

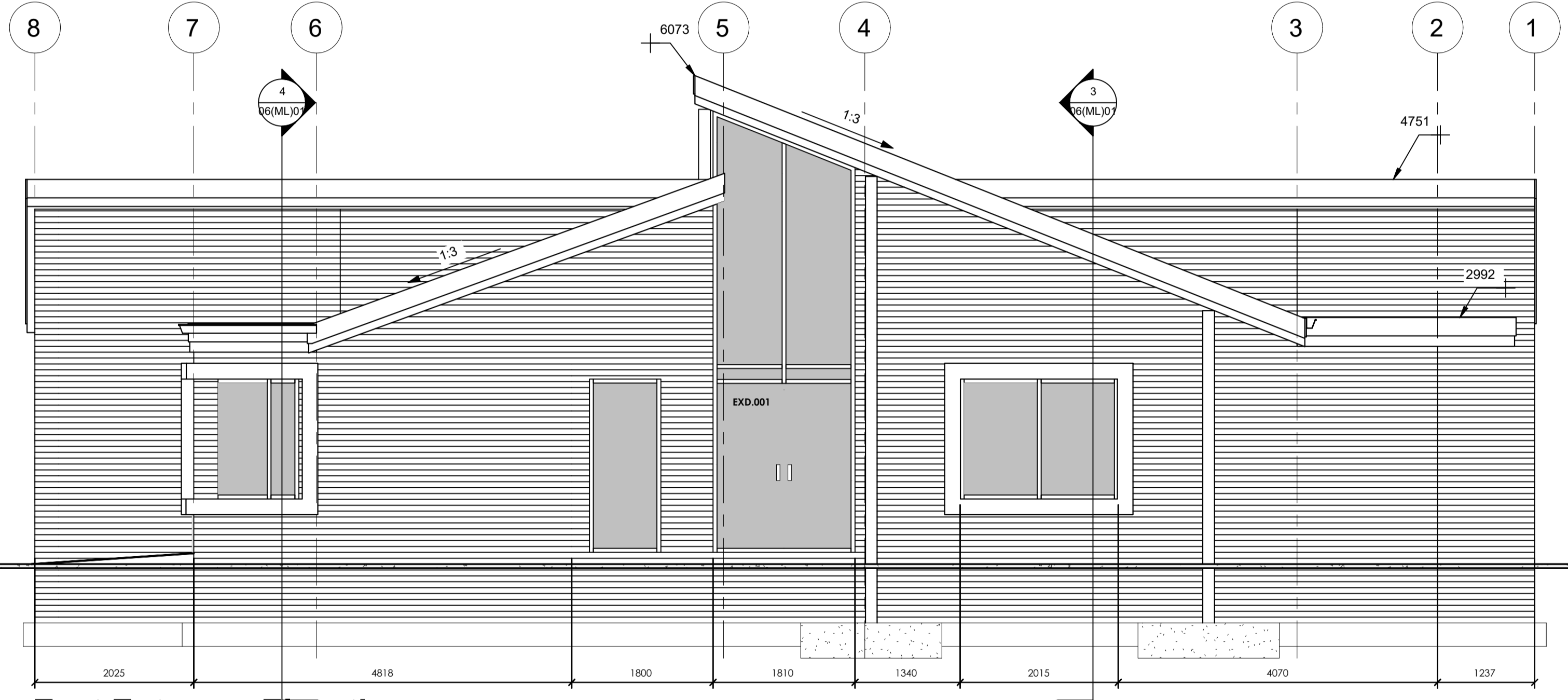
Revisions:



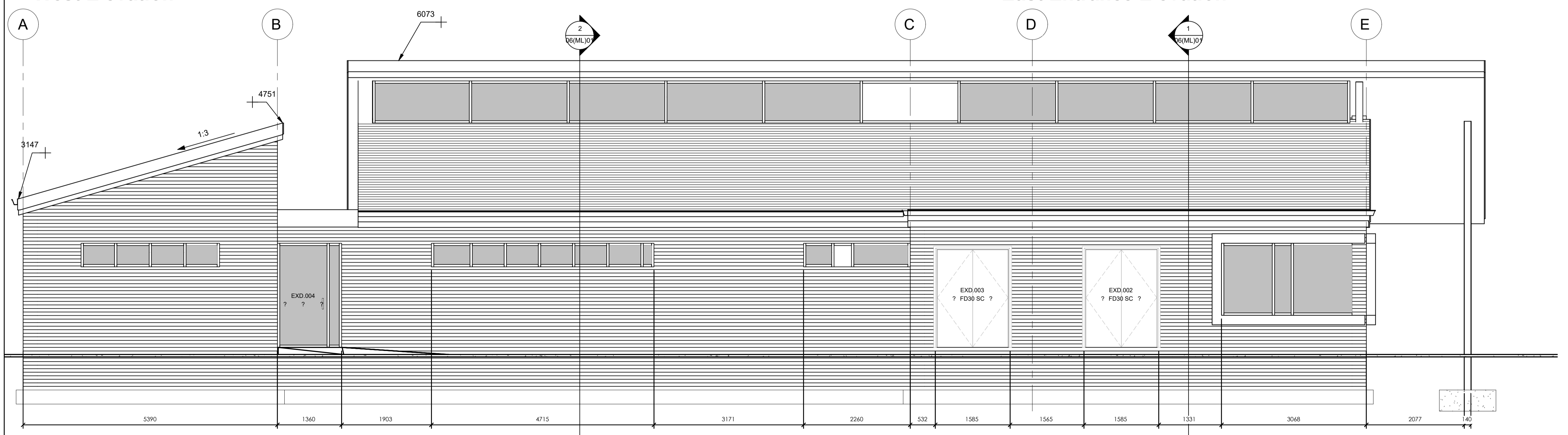
North (pitch Facing) Elevation



West Elevation



East Entrance Elevation



South (Car Park Facing) Elevation

Client:
VISTRY SOUTH MIDLANDS

Site:
NORWOOD PAVILION

Title:
ELEVATIONS

Scale:
1:50 @A1

Date:
JULY 2025

Draw No.:

1748-02

Rev:
B

DWG File Ref: K:\Vistry South Mid\1748\Planning\Current\1748-02.dwg

DRAWN: LMB

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Harpole Parish Council

PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
158	Website	17/10/2025		Unity Trust		Mapping software	Parish Online	S	100.00	20.00	120.00
153	Street Light Electric	17/10/2025		Unity Trust		Street Light Electric	Tomato Energy	L	241.91	12.10	254.01
155	Telephone and Broadband	17/10/2025		Unity Trust		Broadband	Gigaclear	S	30.00	6.00	36.00
154	Maintenance	17/10/2025		Unity Trust		War Memorial Clean	Greener Grave Care	X	550.00		550.00
156	Maintenance churchyard	17/10/2025		Unity Trust		grass cutting	R&G Groundworks	S	352.00	70.40	422.40
156	Grass Cutting	17/10/2025		Unity Trust		grass cutting	R&G Groundworks	S	528.00	105.60	633.60
156	Grass Cutting allotment	17/10/2025		Unity Trust		grass cutting	R&G Groundworks	S	322.00	64.40	386.40
157	Noticeboards	17/10/2025		Unity Trust		Village Signs	Hand Drawn Maps	X	750.00		750.00
159	Staff Salary	28/10/2025		Unity Trust		staff costs	Sally Willis	X	2,736.33		2,736.33
160	NI and Tax E'rs and EE's	28/10/2025		Unity Trust		PAYE	HMRC	X	1,172.28		1,172.28
161	Pension E'rs and EE's	28/10/2025		Unity Trust		Pension	Nest	X	248.80		248.80
162	Playing Fields	28/10/2025		Unity Trust		Valuation Report	Berrys	S	2,250.00	450.00	2,700.00
Total									9,281.32	728.50	10,009.82

Prepared by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role

Harpole Parish Council

28 October 2025 (2025-2026)

Detailed Budget Summary

All Cost Centres and Codes (Between 01/10/2025 and 31/03/2026)

		Last Year 2024- 2025				Current Year 2025-2026				Next Year 2026-2027					
Allotments		Receipts		Payments		Receipts		Payments		Receipts	Payments				
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
6	Allotment Rents	3,000.00	3,142.20	174.00		3,000.00	391.60		391.60		187.00		187.00	3,500.00	200.00
8	Water Contributions	1,000.00	582.54			1,000.00									
42	Maintenance allotmen			1,000.00	986.21					1,000.00	882.65	499.98	1,382.63		1,500.00
53	Water Charges			1,000.00	1,204.88					1,000.00	2,127.27	500.00	2,627.27		2,000.00
54	Grass Cutting allotmer			800.00	375.00					800.00	1,932.00	200.00	2,132.00		2,200.00
SUB TOTAL		4,000.00	3,724.74	2,800.00	2,740.09	4,000.00	391.60		391.60	2,800.00	5,128.92	1,199.98	6,328.90	3,500.00	5,900.00

		Last Year 2024- 2025				Current Year 2025-2026				Next Year 2026-2027					
Churchyard		Receipts		Payments		Receipts		Payments		Receipts	Payments				
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
9	Burial Fees														
10	All Saints Maintenance														
43	Maintenance churchya			2,000.00	280.00					2,000.00	3,205.00	1,000.02	4,205.02		5,000.00
45	Parish Clock										2,470.80		2,470.80		
SUB TOTAL				2,000.00	280.00					2,000.00	5,675.80	1,000.02	6,675.82		5,000.00

		Last Year 2024- 2025				Current Year 2025-2026				Next Year 2026-2027					
CIL Income		Receipts		Payments		Receipts		Payments		Receipts	Payments				
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
3	CIL Income		422,238.92				122,026.09		122,026.09						
SUB TOTAL			422,238.92				122,026.09		122,026.09						

Harpole Parish Council

Detailed Budget Summary

All Cost Centres and Codes (Between 01/10/2025 and 31/03/2026)

		Last Year 2024- 2025				Current Year 2025-2026				Next Year 2026-2027					
		Receipts		Payments		Receipts		Payments		Receipts	Payments				
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
59	CIL Spend				146,350.23										
60	CIL Spend										3,130.55		3,130.55		
SUB TOTAL					146,350.23						3,130.55		3,130.55		

		Last Year 2024- 2025				Current Year 2025-2026				Next Year 2026-2027					
		Receipts		Payments		Receipts		Payments		Receipts	Payments				
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
2	Precept	185,200.00	153,978.36			185,200.00	185,200.00		185,200.00						
4	Interest Received		40,283.06				20,074.69		20,074.69					40,000.00	
5	Grant and Donations F						271.00		271.00						
7	Bowls Club Rent	800.00	800.00			800.00								800.00	
11	Grass Cutting Contribu	950.00	951.71			950.00	951.71		951.71					950.00	
12	Other Income		27,804.35				83.98		83.98						
SUB TOTAL		186,950.00	223,817.48			186,950.00	206,581.38		206,581.38					41,750.00	

		Last Year 2024- 2025				Current Year 2025-2026				Next Year 2026-2027					
		Receipts		Payments		Receipts		Payments		Receipts	Payments				
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
41	Maintenance			7,000.00	11,332.49					7,000.00	2,778.78	3,499.98	6,278.76		7,000.00
47	Benches														
48	Sand Bins														
49	Dog bins			1,000.00	1,156.16					1,000.00	714.98	780.00	1,494.98		2,000.00
50	Noticeboards														

Harpole Parish Council

28 October 2025 (2025-2026)

Detailed Budget Summary

All Cost Centres and Codes (Between 01/10/2025 and 31/03/2026)

51	Flagpole	800.00	600.00	800.00	1,719.90	400.02	2,119.92	800.00
52	Highways		74.59					
55	Grass Cutting	4,000.00	3,859.17	4,000.00	3,588.00	1,000.00	4,588.00	5,000.00
56	Trees	1,000.00	465.00	1,000.00				
58	Playing Fields	10,000.00		10,000.00				5,000.00
SUB TOTAL		23,800.00	17,487.41	23,800.00	8,801.66	5,680.00	14,481.66	19,800.00

Parish Council Admin Costs

Code	Title	Last Year 2024- 2025				Current Year 2025-2026				Next Year 2026-2027					
		Receipts		Payments		Receipts		Payments		Receipts	Payments				
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Budget				
17	Payroll Services			500.00	223.20					500.00	130.20	250.02	380.22		500.00
18	Staff Mileage and Ben			300.00	18.00					300.00					300.00
19	Staff Other expenses														
20	Training			1,200.00	1,111.37					1,200.00	1,179.00	600.00	1,779.00		4,500.00
21	Bank Charges			150.00	217.11					150.00	58.25		58.25		150.00
22	Audit Fees			1,800.00	1,695.00					1,800.00	1,806.00		1,806.00		2,000.00
23	Professional Fees			5,000.00	3,126.40					5,000.00	1,554.58		1,554.58		10,000.00
24	Subscription and Mem			1,200.00	2,458.11					1,200.00	2,096.23		2,096.23		2,500.00
25	Insurance			1,000.00	946.64					1,000.00	963.13		963.13		1,500.00
26	Stationery			200.00	110.43					200.00	44.58		44.58		200.00
27	Postage			50.00						50.00					
29	Website			400.00	385.00					400.00	330.00	199.98	529.98		450.00
30	IT			3,000.00						3,000.00	1,600.87	1,500.00	3,100.87		3,000.00
31	Buildings										25.00		25.00		
34	Newsletter			1,200.00	754.30					1,200.00	583.11	600.00	1,183.11		2,000.00
35	Meetings / Room Hire			1,200.00	1,105.00					1,200.00	397.50		397.50		1,000.00
36	grants paid			5,000.00	5,613.20					5,000.00	4,000.00		4,000.00		5,000.00
37	section 137 Expenditu				2,624.49						129.99		129.99		
38	Election Costs			400.00						400.00					

Harpole Parish Council

Detailed Budget Summary

All Cost Centres and Codes (Between 01/10/2025 and 31/03/2026)

39	Rates		100.00											
40	Loan Repayment	7,020.00	9,156.74			7,020.00	3,505.20	3,510.00	7,015.20				7,020.00	
57	Sundries						258.00		258.00					
SUB TOTAL		29,620.00	29,644.99			29,620.00	18,661.64	6,660.00	25,321.64				40,120.00	

Parish Office Running Costs

		Last Year 2024- 2025				Current Year 2025-2026				Next Year 2026-2027	
		Receipts		Payments		Receipts		Payments		Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Budget
28	Telephone and Broadt			500.00	420.00	500.00	210.00	250.02	460.02		450.00
32	Office Electric			1,000.00	758.19	1,000.00	402.19	499.98	902.17		1,000.00
SUB TOTAL				1,500.00	1,178.19	1,500.00	612.19	750.00	1,362.19		1,450.00

Staff Costs

		Last Year 2024- 2025				Current Year 2025-2026				Next Year 2026-2027	
		Receipts		Payments		Receipts		Payments		Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Budget
14	Staff Salary			85,000.00	31,505.03	85,000.00	16,410.29	16,417.98	32,828.27		70,000.00
15	NI and Tax E'rs and EI			30,000.00	15,365.27	30,000.00	7,028.37	7,033.68	14,062.05		20,000.00
16	Pension E'rs and EE's			7,500.00	2,842.31	7,500.00	1,491.96	1,492.80	2,984.76		4,000.00
SUB TOTAL				122,500.00	49,712.61	122,500.00	24,930.62	24,944.46	49,875.08		94,000.00

Street Lighting Costs

		Last Year 2024- 2025				Current Year 2025-2026				Next Year 2026-2027	
		Receipts		Payments		Receipts		Payments		Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Budget
33	Street Light Electric			3,000.00	3,396.11	3,000.00	1,797.38	1,500.00	3,297.38		3,500.00
46	New Lights				2,988.75						

Detailed Budget Summary

All Cost Centres and Codes (Between 01/10/2025 and 31/03/2026)

SUB TOTAL		3,000.00	6,384.86		3,000.00	1,797.38	1,500.00	3,297.38		3,500.00
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Last Year 2024- 2025

Current Year 2025-2026

Next Year 2026-2027

VAT Data

Code	Title	Receipts		Payments		Receipts				Payments				Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
1	VAT on Receipts														
13	VAT on payments		5,603.34												
SUB TOTAL			5,603.34												

Summary

TOTAL	190,950.00	655,384.48	185,220.00	253,778.38	190,950.00	328,999.07		328,999.07	185,220.00	68,738.76	41,734.46	110,473.22	45,250.00	169,770.00
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Harpole Parish Council Grants Policy

1. Definitions

A grant is awarded for a particular defined purpose.

2. Power

The Council receives requests for grants from a variety of organisations and the aim of the Policy is to encourage and support activities and projects which will benefit the Parish of Harpole.

Section 137 of the Local Government Act 1972 places restrictions on Parish Councils when it comes to making grants to other organisations or bodies. One of those restrictions (paragraph 1 of Section 137) requires that such expenditure **".....is in the interests of, and will bring direct benefit to, their area or any part of it or all or some of its inhabitants"**

The normal use to which this power is applied by local Councils is to provide funding to local organisations, e.g. Pre-School Groups, Scout Groups, Senior Citizens Groups etc. but clearly, one of the most important restrictions (as underlined above) is that a grant cannot be made to an individual for their own use, no matter what use and how good a cause that use may be (e.g. sponsorship for studying exchanges).

However, there may indeed be occasions where the grant can be paid to an individual where that individual is carrying out a service which benefits the local population. E.g. A Community First Responder (a NHS trained volunteer) whose role is to be the first on the scene as the result of an emergency call within a designated

area (the Parish) to provide immediate life-saving support and who is required to raise funding to contribute towards the cost of the necessary equipment. It is clear that any grant made by the local Council will directly benefit recipients of the service and it is, therefore, our opinion that the grant can legally be given and the cheque made payable to the individual.

Section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for Parish Councils in England for 2023/24 is £9.93 per elector (£12,104.67 max)

Background

- a) Any grants made available for such purposes are funded directly from the Parish Precept
- b) The Parish Council receives no other significant monies at present from any source, (with the exception
- c) of grant monies received for particular projects and ring fenced for that purpose).
- d) The Custom and Practice of this Council has been to only consider requests for funding at its annual precept meeting. This policy formalises this process.



Harpole Parish Council Grants Policy

3. Policy

- a) Any grant made by the Parish Council must directly benefit the Parish of Harpole and its Parishioners.

The Parish Council cannot make donations to individuals unless the Community directly benefit. (Thus

the Parish Council cannot, for example, make a grant to a disaster appeal unless the disaster in some way affected the Parish or a substantial number of Parishioners.)

- b) Grants cannot be made to fund political activities.
- c) All proposed expenditure must be detailed in the Parish Council's annual budget meeting, to enable calculation of the Council's precept.
- d) The organisation making a grant request should be a non-profit making voluntary organisation where membership is open (i.e. no discrimination of membership on grounds of sex, race, religion etc.)
- e) The Parish Council will not fund events or activities which can be funded by the relevant participants or which can or will be self-supporting by means of donations, or grants from other organisations etc.
- f) The Parish Council will consider applications for funds in situations:
- where there is no other way of obtaining the relevant funds;
 - The funds will enable the relevant group or organisation to access or "unlock" funds or assistance from third parties; and
 - Monies have been donated or raised but these are insufficient and funds are needed to bridge the resulting gap.
- g) The Parish Council will endeavour to provide assistance and support where appropriate to groups and organisations in the Parish wishing to access grants and other funds from third parties and local authorities.

4. Applications

- a) All applications for grants or donations shall be made in writing to the Clerk to the Council who shall arrange for those applications which meet the Council's criteria to be considered at the next precept meeting of the Finance Committee of Council. Only one grant will be given to any group or organisation, or for any particular purpose, in any financial year (1st April to 31st March).
- b) Applications must complete the Council's application form.
- c) Applicants whose application meets the criteria will be considered at the next Precept Meeting - normally in November. Successful applicants shall provide details of to whom payment should be made and acknowledge receipt of the payment.

5. Conditions

- a) The Parish Council will assess applications with particular reference to the number of Parishioners



Harpole Parish Council Grants Policy

likely to benefit, or whether any particular category of Parishioners would receive specific benefit (e.g. children, the elderly, persons with any form of disability etc.)

- b) Where a request for a grant/donation is agreed, the Council shall determine the amount, using the figure stated by the applicant as a guide only.
- c) The grant or donations shall be used only for the stated purpose otherwise the monies shall be returned to the Council, except where the Council's prior written consent has been given for the funds to be used for another purpose.
- d) The Council may request that applicants provide written feedback explaining how the grant/donation
- e) has benefited their group/organisation. If feedback is required, this will be communicated in the decision letter.
- f) The Council reserves the right to request repayment of any grant/donation where an applicant does not
- g) comply with these conditions.

6. Notes

- a) The Council's decision on any application is final and there is no right of appeal.
- b) The Council reserves the right to decline any application without giving reasons for its decision.
- c) The Council will not commit to any continuing expenditure.
- d) Nothing in this Policy prevents the Council from providing a grant for donation to a group, organisation or project without application where the Council considers that the giving of such a grant or donation will bring benefits to residents of the Parish.
- e) Where a Member of the Council is a member of a group/organisation applying for funding, that Member must declare, in accordance with its Code of Conduct, an interest in the matter and refrain from voting. Advice may be sought from the Monitoring Officer.
- f) Council may, in exceptional circumstances, consider grants at any time of year up to £250.00.

Approved:

To be reviewed:

Harpole Parish Council Application for Grant / Donation for voluntary Organisations

(Local Government Act 1972, Section 137)

Please note that this application will not be considered unless it is accompanied by a copy of the latest set of



Harpole Parish Council Grants Policy

annual accounts showing the organisations income, expenditure and level of balances. If the organisation does not prepare annual accounts, copies of the bank statement covering the previous six months must be enclosed.

1	Name and address of Organisation	HARPOLE VILLAGE SHOW c/o 55 South View Kislingbury NN7 4AR
2	Aims and objectives of the organisation	To run an annual village show for the community and maintain village traditions.
3	Name of Contact	Jackie Bess
4	Telephone number	07887514713
5	Email Address	Bessie13@btinternet.com
6	Is the organisation a registered charity? If so please state the charity number	No
7	Amount Requested:	£150.00
8	Should your request be successful please provide bank details	Account name: Helen C Cordingley and Jacqueline Bess Sort code: 07 14 90 Account number: 50190128
9	For what purpose or project is the grant / donation requested?	To ensure continued running of the Harpole Village show for the enjoyment of all.
10	How will success of the project be measured?	The show will continue to be financially viable.
11	What will be the total cost of the project?	Approximately £500
12	If the total cost is more than the grant requested, how will you fund the remainder?	Entry fees to show and fund raising
13	Have you applied for a grant for this project elsewhere? If yes, which organisation and how much?	No
14	Who will benefit from the project?	Harpole Parish
15	Approximately how many of those that will benefit are	90% show is open to anyone with a connection to Harpole i.e. parishioners, children at the school. Allotment holders



Harpole Parish Council Grants Policy

	parishioners of Harpole?	
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You may use a separate sheet of paper to submit any other information you feel would support this application.

Street Light Maintenance.

Zeta, who installed the LED lights in the Parish, has gone into administration. This means we have lost the warranty on the lights but that we also need to find someone else to maintain the lights in the future.

I am asking council to approve an approved supplier for me to contact should there be an issue rather than having to bring it to council each time. This will mean that repairs can hopefully be carried out in a timely manner.

There are 3 main players that do this kind of work.

Eon – Work on an annual fee which they charge quarterly. There are no other costs after this and all works will be carried out. This fee is £8 per light per year. Looking at the schedule you have 123 lights so this would be £984 per year, regardless of whether or not you need to use them. Note – this fee will increase as we take on more lights on the new developments.

Ford and Mchugh – Travel to repair 1 light will be £180, each additional light repaired at the same time will be £90. Lamps and control gear are included. Quotation will be given if something more complicated.

Sparx – Full Quotation attached as this varies depending on type of repair.

Since being at Harpole I have had to get repairs to 3 or 4 lights so at the moment there is not a great need for this but as the lamps age this may change.