

# HARPOLE PARISH COUNCIL



**Chairman** – Mr F Smethers

**Clerk** – Sally Willis

<http://www.harpole-pc.gov.uk>

E-mail: [clerk@harpole-pc.gov.uk](mailto:clerk@harpole-pc.gov.uk)

Members of the committee (Cllrs Gardner, Bess, Callaghan, Gibbins, Philips, Smethers, Taylor) are summoned to attend a meeting of the Planning, Highways and Infrastructure Committee to be held at the Methodist Chapel, School Lane, Harpole on Tuesday 27<sup>th</sup> May at 7.00pm for the purpose of transacting the following business.

Signed:

*S Willis*

Clerk & Proper Officer to Harpole Parish Council

Date: 20<sup>th</sup> May 2025

Members of the press and public are welcome to attend.

## AGENDA

- 21/25 TO ELECT A CHAIRMAN FOR 2025/26**
- 22/25 TO ELECT A VICE CHAIRMAN FOR 2025/26**
- 23/25 APOLOGIES FOR ABSENCE**  
To receive apologies and approve reasons for absence.
- 24/25 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.**  
Councillors are invited to make any declarations in relation to items on the agenda.
- 25/25 PUBLIC PARTICIPATION**  
Members of the public are invited to address the Committee.
- 26/25 MINUTES**  
To receive and approve the minutes of Planning, Highways and Infrastructure Committee Meeting held on 28<sup>th</sup> April 2025.
- 27/25 CO-OPTION OF NON-COUNCILLOR MEMBER**  
To consider and approve the membership of non-councillor, non-voting members
- 28/25 PLANNING**  
To consider a response to planning application [2025/1713/FULL](#) – Dormer to rear and single storey rear extension, solar panels and roof lights to front elevation together with minor internal changes – 33 South View
- 29/25 EMERGENCY PLANNING**  
a) To receive updates from working party and to consider and approve any proposed actions

## HARPOLE PARISH COUNCIL

**30/25 STREETLIGHTING**

- a) Updates for information

**31/25 HIGHWAYS & FOOTPATHS**

- a) To consider and approve next steps on walkability survey
- b) To consider request to Highways with regards to plastic barriers on Upper High Street and Garners Way and potential permanent options
- c) To receive an update on outstanding issues

**32/25 ALLOTMENTS**

- a) To consider correspondence regarding access to the allotments
- b) To receive information regarding removal of brambles on allotments

**33/25 STREET FURNITURE**

- a) To consider and approve quotations for flagpole
- b) To receive updates on outstanding items

**34/25 CHURCH**

- a) Update on burial ground
- b) To consider and approve quotations for cleaning of War Memorial
- c) To approve costs for scaffolding at Clock Tower

**35/25 CHRISTMAS TREE**

To consider quotation for a Village Christmas Tree

**36/25 CLIMATE CHANGE**

To consider actions that can be taken by the parish council to help with climate change to enable a policy to be considered

**37/25 CORRESPONDENCE**

To consider correspondence from residents for discussion at future meetings

- a) Options to improve safety on Kislingbury bridge

**38/25 ITEMS FOR NEXT AGENDA**

**DATE OF NEXT MEETING**

The next meeting is scheduled for Monday 30<sup>th</sup> June 2025



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Minutes of the Planning, Highways and Infrastructure Committee meeting held on 28<sup>th</sup> April 2025, in the Old School Hall at 7.00pm.

Present – Cllrs J Gibbins (chair), N Bess, M Callaghan, S Philips, F Smethers (part), C Wilkinson

Also present – Clerk, Cllr D Starmer (part)

Meeting Start: 7pm

As chair and vice chair were not present, councillors voted for Cllr Gibbins to chair this meeting.

**372/24 APOLOGIES FOR ABSENCE.**

Cllrs Gardner and Madle had sent apologies. Apologies were approved.  
Cllrs Wilkinson and Smethers had advised they would be late

**373/24 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.**

Cllr Gibbins as an allotment plotholder

**374/24 PUBLIC PARTICIPATION**

No members of public present.

**375/24 MINUTES**

Councillors **APPROVED** the minutes of Planning, Highways & Infrastructure Committee Meeting held on 31<sup>st</sup> March 2025.

Cllr Wilkinson joined the meeting

**376/24 PLANNING**

Committee considered amendments to planning application 2024/5633/MAR - Approval of Reserved Matters (RM), appearance means of access, landscaping, layout and scale for Phase 2 and part of Phase 1B. Amendments were noted. There was also a comment that the committee thought that adding chimneys to new builds with no fireplace was not necessary.

**377/24 EMERGENCY PLANNING**

Kislingbury Flood Warden has met with Environment Agency regarding flooding at the river. There are 2 outlet pipes from Harpole Side that need repairing. Clerk to investigate whose responsibility this would be.

Cllrs Smethers and Starmer join the meeting.

A drain on the playing fields that overflows was also mentioned. Playing fields are aware.

2 members of the working party met to start pulling together a plan. It is thought that equipment is needed first. Flood cubes have been ordered and arrived today. There was



a discussion about potentially needing a generator and walkie talkies. Another meeting is needed. Clerk to contact WNC Emergency plan officer to see if she is available to meet and help direct.

**378/24 STREET LIGHTING**

There is a pole on A4500 that was knocked in a traffic accident. This is still laying on the ground with tape despite happening months ago. Clerk to chase.  
Clerk to chase insurance company regarding light on School Lane.  
Councillors to look at dark spot on Northampton Road to see if and where a light is needed.

**379/24 HIGHWAYS AND FOOTPATHS**

- a) There was a discussion about the need for a 20mph zone in the village. It was agreed that a consultation is needed and could be based on a walkability checklist. A survey could go out with the next newsletter. It was agreed that Cllr Callaghan could contact the school to discuss their concerns.
- b) Despite the extended car park at the sports club there are still times when there is inconsiderate parking on Larkhall Lane. If measures are put in place, who would enforce? We would need to be careful that we don't push the problem to other streets nearby. Clerk to contact WNC and police to seek clarification on who has what powers and what powers the PC could use.
- c) Councillors and clerk had met with WNC Cllr Adam Brown and discussed concerns about residents walking between Western Gate estate and village. There was no commitment for any works but will ask for a desk top study to see if culverting and footpath is possible on Larkhall Lane. If desktop suggests it is then an onsite study to understand feasibility and costings involved. There is no timeframe for this, but it was thought that this should be chased after the elections.  
Concerns about Davidson development and connectivity to the village was also discussed.
- d) There has been a proposal from WNC to extend the 7.5t weight limit which will cover part of Norwood development, Sandy Lane and South View which has been welcomed by council.  
Clerk to ask if barriers on Upper High Street are still needed.

**380/24 ALLOTMENTS**

Clerk has been advised that gate by school is catching. The company that installed has been called and they will come out to brace later this week.  
Clerk has met with the grass cutting company to discuss an area that had been missed on the last cut.

**381/24 STREET FURNITURE**

- a) 1 quote received for new flagpole. Clerk to ask a couple of questions regarding installation and await other quote for next meeting. Clerk to draft flag flying policy.
- b) If playing Field want to buy new Parish Council notice board they have council permission.
- c) Refurbishment of benches on hold until council have decided what they would like to do. Clerk in process of ordering bins.



Grass cutting on Upper High Street opposite the Strawberry Farm has been missed. As has a verge on Manor Close opposite the nursery. Clerk to contact contractor.

**382/24 CHURCH**

- a) No updates on burial ground.
- b) Clerk had requested 3 quotes for cleaning war memorial but only received one. Clerk to chase and bring to next meeting.
- c) Committee agreed that the security costs would not have been needed if the scaffolding had only reached the clock and therefore the council would only want to pay for half of the scaffolding costs as originally agreed.

**383/24 CHRISTMAS TREE**

Clerk and councillor were meant to meet with Welford Christmas Tree Farm last week but the meeting did not take place and has been rescheduled for this week.

**384/24 ITEMS FOR THE NEXT AGENDA**

No further items to add

Meeting closed 8.55pm

**DATE OF NEXT MEETING.**

The next meeting is scheduled for Tuesday 27<sup>th</sup> May at 7pm

Signed

# HARPOLE PARISH COUNCIL



## WALKABILITY CHECKLIST

Have your say .....

**Harpole! Your Parish Council would like to hear from you!**

**We need to know how safe and comfortable you feel when out and about, around our Village. Your answers could help to shape improvements for the future.**

Are the paths in good condition, without any cracks; dips or slopes?

- Yes
- No

Do you feel drivers follow the highway code in respect of all road users including pedestrians?

- Yes
- No

Are paths clear of parked vehicles; rubbish bins; overgrown hedges?

- Yes
- No

Do you feel drivers following the speed limit through the Village?

- Yes
- No

Are the paths continuous?

- Yes
- No

Do you feel safe and comfortable getting around the Village?

- Yes
- No

Are the paths wide enough for people walking 2/3 abreast? wheelchairs / mobility scooters; Buggies;

- Yes
- No

Is there adequate street lighting?

- Yes
- No

Are there any official crossing places?

- Yes
- No

Would you like to see a lower speed limit through some parts of the Village?

- Yes
- No

Can you always see oncoming traffic while standing on the path before you cross the road?

- Yes
- No

**Do you have any further comments?**

Quote 1.

I have a pole with a couple of minor blemishes so can offer this to you at a reduced cost to try and assist.

ALUMINIUM WITH INTERNAL MANUAL WINCH

Quantity: 1

one piece tapered aluminium alloy flagstaff (60mm top, 114mm bottom), brushed satin finish complete with Black button Finial, manual internal winch for raising and lowering flags and supplied with galvenised steel hinged baseplate and foundation bolts/nuts/washers.

8 Mtr - Price: £395 (list price £595 each)

Removal of old pole and Installation of new pole into a grassed or unbroken soil area with the base & pole installed in a day

Cost of installation - £650

Estimated Despatch – approximately 10/15 working days from Zephyrs acceptance of order. [If a specific date is required please contact us to discuss]

The above is open for acceptance within 30 days from today's date and is subject to the addition of VAT.

Settlement terms - against Pro-forma Invoice (ie: payment at time of order).

I very much hope that this will be acceptable, but if there is any additional information you require please do not hesitate to contact me. I look forward to hearing further from you.

Quote 2

COMP/GF/8M/HD/

HBP/INT/MET 8m GF Internal Metal heavy duty pole Hinged Base 480.00

GC/W/A/125/SM Ground collar white 125mm bore with a small 381mm skirt 2 @ 39.95

Notes

Removing and disposing of the flagpole 332.00

Total 1991.90 +VAT

War memorial cleaning Quotes

Quote 1 - £650 +VAT – 1 Day to complete

Quote 2 - £550